



SEASONAL OUTSIDE DINING PERMIT APPLICATION

Today's Date: _____

Organization: _____

Contact Person's Name: _____

Phone (Day): _____ Phone (Evening): _____

Street Address: _____

City, State, Zip Code: _____

E-mail: _____

Request to serve liquor outside (requires Licensing Board approval) Yes No

Applicant's Signature: _____

Criteria:

- Restaurant must hold current food service license as a year-round enterprise in a new or existing permanent structure (i.e. no free-standing lunch carts or wagons);
- Area occupied must be equal to or less than the width of the storefront;
- Scale plan indicating seating arrangement, covers or awnings, pedestrian corridors, access and egress, and ADA-compliant pedestrian passageway on sidewalk to be reviewed and approved by the Department of Public Works. Plan should include the nature and description of materials used and is to be attached to this permit;
- Approval by zoning administrator, fire department and health inspector as to code compliance;
- Licensee holding valid license from state liquor commission may also serve liquor outside, subject to approval of Licensing Board and state regulations regarding outside service and shall provide a copy of the license to the City;
- Licensee may not allow more persons to congregate than can be seated;
- Area shall be cleaned daily, be kept clear of litter, food scraps, soiled dishes, etc., with items used on sidewalks properly secured when restaurant is not open;
- All obstructions, equipment, etc. shall be removed between October 16 and April 30;
- No items may be placed in front of any door or other means of egress or which may block or hinder access to the adjoining property;
- No items, including barriers, umbrellas, decorations and temporary landscaping, may be placed in locations that block visibility of drivers or pedestrians at an intersection;
- Umbrella height will be no lower than 80 inches nor will it protrude more than 4 inches past the table edge;
- Insurance in minimum amounts of \$1,000,000 liability/\$500,000 property damage as well as liquor liability insurance, when applicable, with proof of coverage provided to the City.