

Claremont Development Authority

14 North Street • Claremont • New Hampshire • 03743

FULL BOARD MEETING

Thursday, January 23, 2020 7:30 a.m.

Visitor Center, 14 North Street

MINUTES

Approved 3/4/2020

Andre Lafreniere called the meeting to order at 7:30 am and asked for a roll call.

I. Roll Call

Present: Candace Crawford, Joseph Gorman, Keith Raymond, Andre Lafreniere, Martha Maki

Absent: Thomas Rock, Michael Satzow, Derek Ferland, Robert Porter

City Manager Ex-officio Member: Ed Morris, City Manager

City Staff: Nancy Merrill, Director, Planning & Development, Theresa Cargill, Administrative Assistant, Tom Krebs, Project Manager, Rebecca Vinduska, Business Development Specialist

II. Minutes

- a. December 19, 2019

Motion: To approve the minutes of December 19, 2019 meeting as presented.

Made by: Ms. Crawford **Second by:** Mr. Gorman

Vote: Unanimous in favor

III. Finance

- a. Finance Reports

Motion: To approve the Finance Reports of December 2019 as presented.

Made by: Ms. Crawford **Second by:** Mr. Raymond

Vote: Unanimous in favor

IV. Old Business

- a. Farwell Block Project update

Tom Krebs updated the board on the status of the Farwell Block Project progress. Wesfield Construction has made.

- b. 56 Opera House Square Project

Nancy Merrill updated the board on the Phase 1 Environmental Study. As the Opera House project has not been completed, this study is over a year old and will need to be updated. The board discussed the cost to update this item.

Motion: To move forward to approve the cost and update the Phase 1 Environmental Study.

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Made by: Ms. Crawford **Second by:** Mr. Raymond

Vote: Unanimous in favor

c. Farwell Block Lease – Unit 4

Nancy Merrill informed the board lease holder Edward Jones would like to include an additional 334 square feet of space to their rental agreement.

Motion: To approve 334sq feet to the lease agreement for Edward Jones

Made by: Ms. Crawford **Second by:** Mr. Raymond

Vote: Unanimous in favor

V. New Business

There was no New Business discussed at this meeting.

VI. Non-Public Session

There was no call to Non-Public Session at the meeting.

VII. Other

There was no other business discussed at this meeting.

VIII. Adjourn

The meeting adjourned at 8:10 am

Motion: To Adjourn the meeting.

Made by: Mr. Lafreniere **Second by:** Mr. Gorman

Vote: Unanimous in favor.

Respectfully submitted,

Theresa Cargill