

# Who Do I Call ?

## Department of Public Works' Frequently asked Questions



Are there any construction projects or road closures in the City

Current and upcoming Construction & Project work is posted and updated regularly on the Public Works [Notices & Events](#) web page as well as Important Notices, such as roads and bridges posted and/or closed to through traffic

Submit a **Work Request** for issues such as:

- ◆ traffic or street sign is damaged, missing
- ◆ potholes, asphalt damage, ruts
- ◆ culvert is plugged, drainage problem
- ◆ sidewalk damage
- ◆ concern with bridge within City Limits
- ◆ catchbasins, stormwater
- ◆ washouts, sinkholes
- ◆ limited visibility due to high grass, brush, vegetation
- ◆ roadside rubbish
- ◆ deceased animal in road, walkway

Contact the business office:

**603 542-7020**

Note: DPW does not respond to incidents on State maintained roads outside the City's urban compact  
[Learn More](#)

A new sign is needed (not a replacement)



Submit a request in writing to the attention of the Traffic Committee c/o the City Manager's office, 58 Opera House Square; please include your name, address, specific new sign request and why

A streetlight is out

Record the street location and pole # and report directly to PSNH 800 662-7764; City-owned decorative street lights located on Opera House Square, Pleasant Street and Lincoln Heights may be reported to the main office at 603 542-7020



A traffic light isn't working properly

Report to the Fire Department 603 542-5156

Leaf Pickup



In the spring and fall, the Director may approve city-wide collection of leaves and grass rakings left curb-side in compostable bags; please open the Public Works [Notices & Events](#) web page for the dates (also published in the Eagle Times).

The City accepts leaves and grass rakings year-round at the Transfer Station's compost pile, currently at no cost to Claremont residents (facility open on Tuesdays and Saturdays)

Assistance with cleanup of fallen limbs and debris resulting from a major storm

In severe storms, the Director may approve storm debris cleanup from fallen trees to be brought to either the DPW yard at 8 Grandview Street or the Transfer Station at 875 Washington Street. Please open the Public Works [Notices & Events](#) web page for updates following a storm.



## Parking Ban

Per Claremont City Ordinance # 247, a winter parking ban will be in effect from November 1 through April 15 of each year. No overnight parking will be allowed on City streets between midnight and 7:00 a.m.

## Do I need a Permit

Permits are required for the following activities:

- Driveway: new and reconstruction
- Highway and Right-of-Way Excavation
- 6 Ton Road Use
- Water and Sewer Connections

Permit Application forms are available at the DPW office as well as on our [Streets and Roads](#) and/or [Utilities](#) web pages.

Completed applications may be delivered in person or mailed to 8 Grandview Street, Claremont, NH 03743

## Winter Operations:



◆ my street isn't plowed

Plowing begins when there is 2" of snow on the ground and it doesn't stop until all the roads are clear. Arterial roads where the most traffic is concentrated are priority, followed by residential neighborhoods. DPW maintains multiple plow routes.

◆ the sidewalk isn't plowed

Sidewalks are plowed on arterial roads and in front of schools where pedestrian and traffic volumes are highest. The roads must be cleared and treated first, large snow banks removed for visibility, and public parking lots must be cleared.

◆ the plow damaged my mailbox, my lawn, or other

Contact the business office 603 542-7020. Unless the damage is urgent, all requests are compiled for Spring repair.

◆ where can I get sand

Sand is available to Claremont residents at no cost 24/7, located at 8 Grandview Street, on your left before you approach the office and garage areas of Public Works. Sand is NOT available for commercial use.

Questions regarding the Transfer Station operations, Recycling, Hours, Cost, Discarding residential household rubbish and/or unwanted items

Please open the [Sanitation and Recycling](#) web page

Questions regarding the City Cemeteries, rules and regulations, burial requests, Genealogy research, where are my ancestors buried

Please open the [Cemetery](#) web page

Questions regarding Water and Sewer bills, fees, permits, sewer backup issues, water quality issues, problems with your meter or water pressure, water and wastewater treatment plant operations

Please open the [Utilities](#) web page

