

Frances J. Tolles Home Complex

44 Sullivan Street
Claremont, NH 03743
Phone (603) 542-3070

TRUSTEES MEETING MINUTES

May 18, 2012

1. Meeting called to order at 8:00 am.

a. Roll Call taken with the following Trustees present:

Rebecca Vinduska, Chair
Alison Raymond, Vice Chair
Vicki Landry, Treasurer - absent
Deb Yurek, Secretary
Andrew Fennelly - absent
Wendy Moquin
Linda Mentillo
Keith R. McAllister, Site Manager

b. Quorum established: yes

c. Agenda: Motion “to approve agenda” was made by D. Yurek and seconded by L. Mentello.
-Motion passed.

2. Chairman’s Notes: Rebecca Vinduska remarked that it will be important for all members of the Board to understand the information being given today. She also stated that the 90th Anniversary of the Tolles home was this year and would like to see something done to commemorate it. She would also like to bring up more interaction/participation with residents by Board members.

3. Secretary’s Report: D. Yurek presented the minutes of the March 16th mtg and reviewed that there were no April Minutes as that mtg was cancelled, L Mentillo motioned to “accept minutes of March 16th meeting”, R. Vinduska seconded.
-Motion passed

4. Treasurer’s Report: V. Landry was absent and mailed Members the report.
Motion “to postpone discussion of March & Aprils financials until next mtg when Vicki is present for review with the Members” was made by D. Yurek and seconded by W. Moquin
-Motion passed.

5. Site Manager Report: K. McAllister provided a report for April/May.
Motion to “accept Site mgrs report” was made by D. Yurek and seconded by W. Moquin.
-Motion Passed.

6. Public Comment: 6 members of the public/residents were in attendance.

**Buck Goodhue, resident voiced concern that the fire protection sprinkler system would be unsightly.

Frances J. Tolles Home Complex

44 Sullivan Street
Claremont, NH 03743
Phone (603) 542-3070

**Laura Chamberlain, resident, told the Board that Issues of concerns she has are,

- a. Maintenance should have a garage for the Bob Cat, it is unsightly.
- b. Maintenance has not cleaned out the Gazebo

- c. We still want windows replaced in Nellie Lewis apts before spending money on a sprinkler system.
- d. Grass seed was not put down where the portable watershed was.
- e. The dryer downstairs has been fixed but is very loud.
- f. We don't need benches and shrubs at the street.
- g. She would like to see the Site Mgrs Job description.

**Rebecca the Board Chair thanked residents who commented and asked the Site Mgr to have a resident's mtg and to start following the 'work order' program.

7. Old Business:

- A.** Fire protection Engineers bids – Presentations/quotes were given to the Board by SFC Engineering Partnership and by Life Safety Fire protection, Inc
Motion to: Have the Site mgr to “seek an additional design/Build bid for a Fire safety System” was made by D. Yurek and Seconded by A. Raymond
Motion passed
- B.** Front entrance shrubs and benches – tabled
- C.** Storage closet/archived records work day- members discussed to have a ½ day event to organize.

New Business:

- A.** Summer activities – discussed doing something to celebrate our 90th anniversary.
Motion made by W. Moquin and seconded by D. Yurek to authorize the Site Mgr to look into arrangements for a 90th Anniversary celebration and a tentative August date.
Motion Passed
- B.** Maintenance garage- Motion made by D. Yurek and seconded by W. Moquin to authorize Site mgr to procure 3 quotes for a new storage shed.
Motion Passed

8. Adjournment – Motion to adjourn meeting was made by D. Yurek and seconded by L. Mentillo.

-Motion passed.

Respectfully submitted,
Keith R McAllister, Recorder
Deb Yurek, Secretary
Approved by Board 06/15/2012

Frances J. Tolles Home Complex

44 Sullivan Street
Claremont, NH 03743
Phone (603) 542-3070