

Frances J. Tolles Home Complex

44 Sullivan Street
Claremont, NH 03743
Phone (603) 542-3070

TRUSTEES MEETING MINUTES

March 16, 2012

1. Meeting called to order at 8:00 am.

a. Roll Call taken with the following Trustees present:

Rebecca Vinduska, Chair
Alison Raymond, Vice Chair
Vicki Landry, Treasurer
Deb Yurek, Secretary
Andrew Fennelly
Wendy Moquin - Absent
Linda Mentillo
Keith R. McAllister, Site Manager

b. Quorum established: yes

c. Agenda: Motion “to approve agenda” was made by A. Fennelly and seconded by L. Mentello.
-Motion passed.

2. Chairman’s Notes: Rebecca Vinduska welcomed new Trustee Linda Mentello

3. Secretary’s Report: D. Yurek presented the minutes of the Feb 17th mtg, A Raymond motioned to “accept minutes of February meeting”, V. Landry seconded.
-Motion passed

4. Treasurer’s Report: V. Landry presented report for review.
Motion “to approve Treasurer’s report” was made by A. Fennelly and seconded by D. Yurek, with V. Landry abstaining.
-Motion passed.

5. Site Manager Report: K. McAllister provided a report for Feb/March.
Motion to “accept Site mgrs report” was made by D. Yurek and seconded by A. Fennelly.
-Motion Passed.

6. Public Comment: No members of the public were in attendance.

7. Old Business:

A. Vision for Tolles Home (What to include in the Cy Pres petition) carried over from Feb. mtg. – R. Vinduska started the discussion to have Board members think about items that the Board would like to know if can be included in the Cy Pre.
Items suggested ranged from possibilities of Assisted Living, Set up a Nonprofit, Can buildings be changed(bigger/smaller/leveled), expansion of footprint (more rooms), expand to different properties, apply for grants, uses for the Building fund.

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Rebecca will compile a list of discussed items to send to legal Council to see if they should/could be addressed in the Cy-Pre.

B. Historian Colon Sanborn- Rebecca announced that he was unable to attend. K. McAllister presented that he and V. Landry had been in the storage room and the files/records in archive were minimal and with a few hours he and the Board could go through them and decide what historical items to archive. Also a framed portrait of Dr. Tolles was uncovered in the room and will be reframed and hung in the Living room.

8. New Business:

A. Piano tuning – A. Fennelly presented that he thought it would be good to have the Piano tuned.

-Motion: Made by A. Fennelly to “Investigate options to have a qualified piano tuner look @ tuning the Hazelton Bros. Piano in the Tolles Home Living room” and seconded by D. Yurek.

-Motion Passed.

B. Fire Sprinkler System- K. McAllister presented that he had started to research info on the process to have a Fire Sprinkler system installed and again the process may have to be to hire a Fire Protection engineer to design blue prints before we can go out to bid for installation.

-Motion made by A. Fennelly “Authorize Keith to prepare documents to go out to bid for Architectural designs for a new fire sprinkler system” and seconded by D. Yurek.

-Motion passed.

9. Adjournment – Motion to adjourn meeting@ 9:05, was made by A. Fennelly and seconded by D. Yurek

-Motion passed.

Respectfully submitted,
Keith R McAllister, Recorder
Deb Yurek, Secretary
Approved by Board 05/18/12

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