

Claremont Police Commission Meeting

Public Minutes

July 24th, 2012 @ 6:00 PM @ Claremont Planning Office, 14 North Street

- I. Roll call & Call to Order: The meeting was called to order at 6:03 pm. Chair Richard McClintock, Commissioner Jerry Cross and Commissioner Deborah Cutts were all present along with Chief Scott.

- II. Citizens Forum: No citizens appeared for citizen's forum.

- III. Review Minutes of July 24th, 2012 Public Meeting: After review and discussion of the July 24th, 2012 public meeting minutes Commissioner Cross made a motion to accept said minutes, the motion was seconded by Chair McClintock and both Commissioners voted in favor of said motion. Commissioner Cutts abstained since she was excused from the July meeting.

- IV. Preview of August and September 2012 upcoming events: Chief Scott noted that the only major upcoming event is the start of the 2012/2013 School year on August 27th, 2012. Chief Scott briefed the Commission on the fact that there will not be a School Resource Officer for the fall of 2012 based on current staffing issues. The S.R.O. position should be filled starting in January 2013. Chief Scott has brief Superintendent McGoodwin about this and he understands. As a result, the School District will not be invoiced for S.R.O. fees for the fall of 2012.

- V. July 2012 Monthly Reports:
 - a. Chief's Office: Reviewed with continued discussion regarding School Recourse Officer.
 - b. Criminal Division: Reviewed
 - c. Patrol Division: Reviewed
 - d. Communications Division: Reviewed
 - e. Statistical Reports: Reviewed

After review and discussion of the July 2012 Monthly Reports Commissioner Cutts made a motion to accept said reports, the motion was seconded by Commissioner Cross and all three Commissioners voted in favor of said motion.

- VI. Correspondence: Reviewed thank you note to Chief Scott from Marilyn Nagy, thank you letter from Dover Police Department for Bill Wilmot's assistance with CALEA mock on-site inspection, and thank you note from Trooper Aaron Richards for Claremont Police Department's hospitality over the last several years.

- VII. Accreditation / Grants update: Chief Scott reiterated that all indications after the on-site inspection remain very positive and that final Accreditation status will be announced at the November 2012 CALEA Conference.

- VIII. Budget Update: Chief Scott outlined that 2012 numbers continue to track in an acceptable fashion overall, however specific concerns continue with the overtime line item and the vehicle maintenance and repair line item. The Commission also expressed its interest in inviting the City Manager to the September 2012 Commission meeting to review budgetary issues prior to the 2013 City Budget Development and Hearings. The Commission is focused on lining up the Police Department's Budget proposal with the Police Department's Strategic Plan and Immediate Goals and Objectives. The Commission outlined its concerns that Collective Bargaining continues to be unresolved and that it is closely linked with the budget and that the lack of resolution on collective bargaining is having a negative impact on employee retention. The Commission expressed its desire to work constructively with the City Manager to help the Police Department and the City achieve their respective goals.

- IX. Old Business: none to review

- X. New Business:
 - a. Recruiting interview: Cancelled

At 7:30 pm Chair McClintock made a motion to go into non-public session pursuant to NH RSA 91-A:3, III, the motion as seconded by Commissioner Cross and all three Commissioners voted in favor of said motion.

- XI. Public Session: The meeting returned to public session **at 7:38 pm.**
- XII. Set tentative meeting Schedule for September, 2012: The September 2012 Police Commission meeting was set for Wednesday September 19th, 2012 at 6:00 pm at the Visitor's Center on North Street.
- XIII. Adjourn: **At 7:48 pm** Commissioner Cross made a motion to adjourn the meeting, the motion was seconded by Chair McClintock and all three Commissioners voted in favor of said motion.

Public Minutes

Prepared by:

Chief Scott