

**Claremont Police Commission Meeting
Public Minutes**

May 16th, 2012 @ 6:00 PM @ Claremont Visitor's Center, 14 North Street

- I. Roll call & Call to Order: The meeting was called to order **at 6:01pm**. Chair Richard McClintock, Commissioner Jerry Cross and Commissioner Deborah Cutts were all present along with Chief Scott.

- II. Citizens Forum: No citizens appeared for citizen's forum.

- III. Review Minutes of March 21st, 2012 Public Meeting:
 - a. Chief Scott briefing on Chief Michael Maloney Calling Hours and Funeral which resulted in cancellation of April 2012 Claremont Police Commission meeting: Chief Scott thanked the Commission for cancelling the April 2012 meeting to allow the agency to focus on attendance at Chief Maloney's Calling Hours and Funeral. Both events were very moving and emotional events.

 - b. After review and discussion of the March 21, 2012 public meeting minutes Commissioner Cross made a motion to accept said minutes, the motion was seconded by Chair McClintock and both voted in favor of said motion. Commissioner Cutts abstained since she was excused from the March 21, 2012 meeting.

- IV. Preview of May and June 2012 upcoming events: The Chief briefed the Commission on the April 28th Prescription Drug Take Back event. Upcoming events include the Prom, Memorial Day Parade, Alumni Day Parade and Graduation events.

V. March and April 2012 Monthly Reports:

- a. Chief's Office:
- b. Criminal Division:
- c. Patrol Division:
- d. Communications Division:
- e. Statistical Reports:

March and April 2012 monthly reports were reviewed with special emphasis on the Ramunto's Parking review, County Wide Dispatch Center, 3' Law and bicycle safety, the Department's Bullet Proof vest replacement process, the resignation of Office Matthew Foss, and staffing issues and status of collective bargaining. After review and discussion, Commissioner Cross made a motion to accept the March and April 2012 monthly reports, the motion was seconded by Chair McClintock and all three Commissioners voted in favor of said motion.

- VI. Correspondence: Chief Scott reviewed the correspondence with the Commission which included thank you notes from the Sullivan County Humane Society, Thank you notes to Chief Scott and Detective O'Hearne, and a thank you letter from the Sullivan County Department of Corrections.
- VII. Accreditation / Grants update: General Order 412.1, Temporary Detention and Processing update was reviewed followed by a motion by Chair McClintock to accept the amendments thereto, the motion was seconded by Commissioner Cross and all three Commissioners voted in favor of said motion. Signature copy of General Order 412.1 will be provided to the Commission at the June 2012 meeting for signature.
- VIII. Budget Update: Chief Scott noted that overall percentages are tracking in an acceptable fashion. Concerning line items include overtime and vehicle maintenance and repair.

IX. Old Business:

- a. 2011 Immediate Goals and Objectives update for 2012
- b. 2011 Strategic Plan update for 2012

After review and discussion Commissioner Cross made a motion to accept the 2012 Immediate Goals and Objectives and the 2012 Strategic Plan, the motion was seconded by Commissioner Cutts and all three Commissioners voted in favor of said motion. The Commissioners agreed that in addition to the 2012 Immediate Goals and Objectives they will work with Chief Scott during the next few months to establish some performance matrixes to measure progress on the listed goals and objectives.

X. New Business:

- a. New or Revised General Orders:
 - i. General Order's as presented by Accreditation Manager: See VII. Accreditation above.

At 7:30pm Commissioner Cross made a motion to go into non-public session pursuant to NH RSA 91-A:3, III, the motion was seconded by Commissioner Cutts and all three Commissioners voted in favor of said motion.

XI. Public Session: The meeting returned to public session **at 9:23pm**.

XII. Set tentative meeting Schedule for June, 2012: Tentative date for June 2012 meeting is June 14th, 2012 as there is a conflict with third Wednesday of the month.

XIII. Adjourn: At 9:25pm Commissioner Cutts made a motion to adjourn, the motion was seconded by Commissioner Cross and all three Commissioners voted in favor of said motion.

Public Minutes

Prepared by:

Chief Scott