

**Claremont Police Commission Meeting
Public Minutes**

January 18, 2012 @ 6:00 PM @ Claremont Police Headquarters

- I. Roll call & Call to Order: The meeting was called to order at 5:58 pm. Chair Richard McClintock was present via an audio and video Skype connection. Commissioner Cross and Commissioner Cutts were present along with Chief Scott. Commissioner Cutts was welcomed by Chair McClintock and Commissioner Cross this being her first meeting.

- II. Citizens Forum: At 6:03pm Chief Scott checked the lobby and no citizens were present for Citizen's forum.

- III. Review Minutes of December 21st, 2011 Public Meeting: After review of the December 21st, 2011 Public Minutes Commissioner Cross made a motion to accept said minutes, the motion was seconded by Chair McClintock and both voted in favor of said motion. Commissioner Cutts abstained since this is her first Commission meeting so she was not present for the December 2011 meeting.

- IV. Preview of January and February 2012 upcoming events: Chief Scott outlined for the Commission that the Cruiser fleet swap is nearly complete and should be finalized within the next two weeks. Chief Scott also outlined that once the fleet swap is complete he will begin to work on the replacement of Car 9 that was totaled in the wind and lightning storm the weekend prior to Hurricane Irene.

- V. December 2011 Monthly Reports:
 - a. Chief's Office:
 - b. Criminal Division:
 - c. Patrol Division:
 - d. Communications Division:
 - e. Statistical Reports:

After review, discussion and explanation of the monthly reports, Commissioner Cross made a motion to accept the December 2011 monthly reports, the motion was seconded by Chair McClintock and all three Commissioners voted in favor of said motion.

- VI. Correspondence: Capt. Chase's acceptance letter from the F.B.I. Nation Academy was reviewed. Capt. Chase will be attending the 249th Session of the FBI National Academy in Virginia from April 1st to June 8th, 2012. This is a great honor for Capt. Chase and will provide him with an invaluable educational experience. This training program is free.

- VII. Accreditation / Grants update: The Commission reviewed Accreditation/Grant Coordinator Wilmot's review of 2011 with appreciation for all the accomplishments.

- VIII. Budget Update:
 - a. 2011 year ending: Chief Scott outlined for the Commission that the 2011 budget came out in the black. Once again, the biggest challenge came in the overtime line item. Additionally, the vehicle maintenance and repair line item was challenged based on the eight month plus delay in delivery of the new cruiser fleet.
 - b. 2012: While the 2012 budget presents similar challenges to 2011, Chief Scott is confident that the department can continue to strive for professional excellence and improve from the previous year.

- IX. Old Business: N/A

- X. New Business:
 - a. Welcome aboard Commissioner Deborah Cutts: Commissioner Cutts was briefed on the roles and responsibilities of the Claremont Police Commission.
 - b. Plan for 2011 yearly review and Chief's Evaluation: Commission agreed to use the Chief's 2011 year and review report due in March and the review of accomplishments on the 2011 Strategic Plan and 2011 Immediate Goals and Objective as basis for 2011 evaluation.
 - c. Plan for 2012 Strategic Plan and Immediate Goals and Objectives Update: Commission agreed to have Chief Scott distribute copies of 2011 Strategic Plan and 2011 Immediate Goals and Objectives within the next two weeks to provide Commission time to review and provide input for amendments for 2012.

At 6:37 pm Commissioner Cross made a motion to go into non-public session pursuant to NH RSA 91-A:3, III, the motion was seconded by Chair McClintock and all three Commissioners voted in favor of said motion.

XI. Public Session: The meeting returned to public session at **6:50 pm**.

XII. Set tentative meeting Schedule for February, March and April, 2012: The Commission agreed to skip the February 2012 meeting and the next regularly scheduled meeting of the Claremont Police Commission will be March 21st, 2012 at 6:00 pm at Claremont Police Headquarter.

XIII. Adjourn: **At 7:02 pm** Commissioner Cross made a motion to adjourn, the motion was seconded by Chair McClintock and all three Commissioners voted in favor of said motion. Thereafter Chair McClintock signed of and the Skype session ended and the meeting concluded.

Public Minutes

Prepared by

Chief Scott