



# Claremont Parks & Recreation Minutes

Date: August 13, 2012

5:00 PM - Site tour of new Community Center  
6:00 PM @ Goodwin Community Center

Board Members:	Toby Batchelder, Jeff Coburn, Jim Feleen, Ted Hopkins, Wayne McElreavy, John Napsey, Jodi Tenney, Carolyn Towle
Other Invitees:	Scott Hausler
Attendees:	Toby Batchelder, Jeff Coburn, Jordan Cuddemi, Jim Feleen, Scott Hausler, Ted Hopkins, Justin Martin, Jodi Tenney, Carolyn Towle
Excused:	John Napsey, Wayne McElreavy
Next Meeting:	Monday, September 10, 2012

CALL TO ORDER: Meeting was called to order by Jeff Coburn at 6:00 PM

Scott and Jeff introduced Justin Martin to the Board. Justin was the intern that worked at the GCC last summer and this summer and he will be filling the position once held by Angela Dufield.

## REVIEW & APPROVAL OF MINUTES:

Monthly meeting of July 9, 2012 - Motion to approve the minutes as presented for the meeting of 7/9/12 was made by Jim Feleen, seconded by Carolyn Towne. Vote: Unanimous Approved

Park Tour – June 28<sup>th</sup>

Park Tour – July 5<sup>th</sup>

Park Tour – July 12<sup>th</sup>

Special meeting of July 26, 2012 - Motion to approve the minutes as presented for the meeting of 7/26/12 was made by Carolyn Towne, seconded by Jolene Tenney. Vote: Unanimous Approved

## OLD BUSINESS:

- Update on the merging of the Goodwin Community Center and Claremont Parks & Recreation Boards.
  - Collection of questions from Board Members to submit to Jane Taylor. – Questions were emailed to Jane Taylor, Scott said that when he last spoke with Jane that she is in the process of doing some research. Carolyn Towne asked if Jane had given any kind of timeframe for her response and Scott said she had not.
- Update on Barnes Park and the repairs to the stadium seating – Scott Hausler said he would be added the agenda for an upcoming Council Meeting to get approval for the supplies and labor that will be donated toward the repair of the stadium. A meeting took place at the site for Chuck Ferland to review what would be needed for supplies and what work would need to be done to bring the stadium up to code. The project will be done by volunteer and will be overseen by Chuck Ferland. A building permit has been issues. The project will begin as soon as Chuck can work it into his current schedule.
- Review of Fee Schedule for new building – Scott H mentioned Ben Thresher is working on creating the marketing materials. Once complete Scott will review with the City Manager and find out what the next step will be.

Carolyn Towne had expressed her concern about not having this in place in order to begin selling memberships. Scott assured the Board that the project is progressing and everything is on target.

#### NEW BUSINESS:

- Review of email sent by Bernie Folta on 7/11/12 – All Board members present acknowledged the receipt of Bernie's email dated 7/11/12.
- Acceptance of fundraising project for pavilion at Skate Park and naming it the Jason W. Hagerman Pavilion. The fundraising project was accepted by the City Council on August 8<sup>th</sup>.

DIRECTORS REPORT: The Center had to order more helmets for the Mini Cardinal football program. Over 20 3<sup>rd</sup> graders had signed up for the program. There was discussion about looking into offering a flag football program next year.

NON-AGENDA: Jeff Coburn mentioned that they had just wrapped up a successful co-ed softball season. A 24-hour softball tournament is being organized to beginning at 6:00 PM on 9/8 and lasting until 6:00 AM 9/9. All proceeds will be donated toward scholarships for children's programs.

- Scott Hausler is working on developing a more formal policy for the scholarship program.

Carolyn had mentioned that the Alumni Football game was scheduled for 8/18 and wanted to make sure they had access to the popcorn machine, tables & chairs. Carolyn also wanted to know if her application for the Claremont Parks & Recreation Board had been accepted at the last City Council meeting and Scott said yes.

Toby wanted to share with Scott and the Board that the staff working for the Claremont Parks & Recreation had been a big help over the last couple of weeks helping fix up some things at Barnes Park.

Ted had commented that he had seen logging bids in the paper and asked if that was for the Moody Park project. Scott mentioned that bids were being advertised for City properties. Moody Park will go out to bid later this fall for a winter harvest. A meeting will take place at the Conservation Commission in the near future regarding these harvests.

- Lee Stevens had cut down some dead trees for the Department at Veterans. The Department will be going in to clean the brush up and remove the logs at a later date.

Jim asked if it would be okay for him to look into the cleaning up the brush alongside the river at the Visitors Center. Scott said yes.

Tammy Keefe has been working a few hours helping out in the office at the GCC under a program offered by the South Western Community Service to help individuals get back into work force and develop some skills. Scott said she had been a big help.

Scott will be talking with Aaron House about attending an upcoming meeting.

The burnt lights at Veterans Park have been replaced.

Acknowledgement was given to the U12 Baseball team for making it to the Regional's in Burlington, MA.

#### PARKING LOT:

- Strategic Planning
- Capital Improvement Project (CIP)

Motion to adjourn the meeting of 8/13/12 was made by Toby Batchelder, seconded by Carolyn Towne. Vote: Unanimous Approved

Respectfully Submitted,  
Jolene Tenney  
Secretary

**August 2012**  
**Parks & Recreation Report**  
**Submitted By: Scott Hausler, Director**

The new facility project continues to be a very busy location in the City. The month of August has the building almost completely enclosed. Electrical, walls, ceilings, roofing were all part of the project construction.

Drop in-or by programs continue with Zumba Fitness, Aqua Fit Classes and Pickleball. We continue to offer Aqua Zumba!

The 15<sup>th</sup> Annual Lollipop Carnival was a success with a turn-out of about 300 people. Like most years we had the Police, Fire, and ambulance which are always a hit. Dylan Tenney and Cheryl the Clown entertained throughout the day.

Fall Soccer Sign ups will be ending September 7<sup>th</sup>. We are seeing great numbers for kids but are low on volunteers. The department is still in need of coach volunteers for the program for all levels.

Adult Men's Basketball League sign ups have started. The program will begin with open gyms with league play to follow. The program will run through February. We are hoping the turn out is as good as last year!

The Coed Softball Championships was held on August 12<sup>th</sup>. Fred Savages took the title this year. The Softball League will have its 24 hour softball tournament to raise money for recreation scholarships. The event was held successfully last year. September 8<sup>th</sup> at 5 p.m. is the start of the event at Veterans Park.

Twin Valley Street Hockey started up the first week of August and are using the outdoor basketball courts at the GCC.

There has been inquiry about Archery, we decided to try to offer it again this year. Sign ups end on September 10<sup>th</sup>.

Mini Cardinals Football had their first jamboree at John Stark August 25<sup>th</sup>. The volunteer help has been great for this season. Everything has been running smooth so far!

The department teamed up with West Central Behavioral Health to do one last kayaking trip. The group had wanted to take the kids for awhile but the trips were always full. Kerry Estee did a great job coordinating on her end and rallying up 17 people to participate in this trip! They had a great time and want to offer the trip every year.

Fall sports programs at Stevens have started which puts a lot of stress on the athletic fields at Monadnock and Barnes. The dry weather caused a lot of the turf to turn dormant which stimulates a lot of uncontrolled weed growth.

The courts at Barnes were resurfaced and new lines were painted. Cracks were filled with acrylic patch and some areas received the Armor Coating Surface which helps eliminate the crack from reappearing.

The Department is now getting ready for the annual Chili Cook-off. We began promoting by mailing post cards out to past years participants. Justin has been working with the Chamber on sponsors and advertisement. We are determined to make this another successful year for the Fall Festival with the Chili Cook Off and the 5K Road Race.