

Trustee Meeting Wednesday, June 27, 2012

The meeting was called to order at 6:08 pm.

Roll Call

Present: Henry Normandin, Jim Allen, Cynthia Densmore, Marty Davis, as well as Director Michael Grace and Secretary, Marta Smith.

Secretary's Report

The secretary's report was read and Henry Normandin made a motion to accept it as written, seconded by Jim Allen and passed.

Treasurer's Report

There was no report. There will be a quarterly report for the July meeting.

Old Business

Landscape maintenance was discussed. Marty Davis will get quotes for landscaping for presenting at the July meeting.

Building maintenance quotes are needed for exterior painting, a new boiler, and new windows in the children's room.

Marty Davis asked about digitizing the microfilm collection, but both Michael Grace and Jim Allen said that the cost would be prohibitive. Marty Davis asked if Michael Grace would research the cost.

Marty Davis brought samples of items from bulletin boards at other libraries. He would like to offer the same service here. Henry Normandin asked why we would display programs and events held outside the library and the city. Michael Grace indicated that display space was limited and mainly used for library related events.

Marty Davis talked about the orientation program to be held in Newport in September for new trustees and recommended that all trustees become members of the New Hampshire Library Trustee Association, and that at least two trustees plan to attend the orientation program. Cynthia Densmore and Henry Normandin indicated that they would try to attend. Henry Normandin made a motion that everybody be signed up for membership in the state association, seconded by Cynthia Densmore and passed. The fee will be paid out of trustee funds.

Marty Davis said that he had talked to Bruce Temple about the sidewalks around the library. Bruce Temple said that the usual plan is for asphalt sidewalks. Since all agrees that the asphalt doesn't look very good. He said if we wanted concrete sidewalks we should send a letter to that effect before next year. Marty Davis is contacting the traffic department about the signs in the area around the library. Michael Grace also recommended that he contact the SAU about moving the bus stop away from the library to cut down on vandalism to library property.

Marty Davis said that on a visit to Log Cabin Nursery he mentioned being a library trustee and they indicated that they would be willing to give plants to be used at the library.

City Librarian's Report

Circulation improved in May with checkouts coming in slightly above average at 8,938. Just over 5,900 people visited the library during the month, an average of 283 per day. Patrons used 824 computer sessions for a total of 613 hours of computer usage. 94 items were loaned to other libraries through interlibrary loan and 548 new items were added to the collection. Patrons downloaded 124 audio books and 68 e-books from our downloadable books service.

During May 84 children attended story and activity programs in the Children's room. The Children's Summer Reading Program plans have been finalized and Steve Blunt will be kicking off this year's program on June 22nd.

New staff computers have been installed and Red River Computers is currently working on replacing the phone system in all city departments.

The final program in our history series, "Loyalty, Sacrifice, Courage: Remembering the Civil War" was held on May 30th. Gwendolyn Quezairé-Presutti presented "Sarah Harris: No Small Courage", a fascinating story of a woman's attempt to run a school for African-Americans in Connecticut before the Civil War.

Wednesday, July 18th will be the date of the next meeting.

Henry Normandin made a motion to adjourn, seconded by Cynthia Densmore. Meeting adjourned at 6:49 pm.