

**CITY OF CLAREMONT TRUSTEES OF TRUST FUNDS**  
**1st Quarter Minutes**  
**April 24, 2013**

**Location:** Claremont Savings Bank, Claremont, NH

**Time:** 11:00 AM

**Trustees Present:** Suzanne Boucher, Tawnya Courtemanche and Clay Hawkins

**Others Present:** Vicki Corliss, Clerk

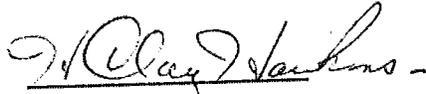
1. Vicki handed Trustees copies of the MS-9 & MS-10
2. Vicki presented a recap of the Clerk's tasks
  - a. Mailed MS-9's, MS-10's
  - b. Disbursement for \$750 scholarship check from the Claremont Elks Fund
  - c. Disbursement for \$1500 scholarship check from the Claremont Elks Fund
  - d. Disbursement for the AT Pierce annual check for 2012 to the Fiske Free Library (done around April 10<sup>th</sup> each year)
  - e. Disbursement request for the 2012 annual disbursements
  - f. Two deposits to the John Lancaster Fund one for \$100 and one for \$200. The \$100 was added to income.
  - g. \$4161.22 was added to the water non cap reserve.
  - h. Sent the amounts available to Terra Flora for the cemetery plantings.

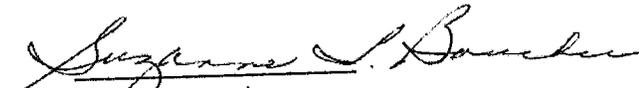
**Other Items:**

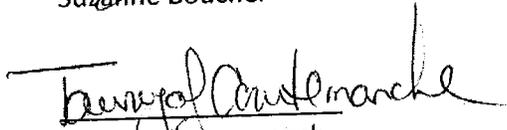
1. Vicki will send Citizen's our Investment Policy to review so it may be signed at the next meeting.
2. Vicki discussed how our new contact at Citizen's has been having some issues with the transactions being done accurately. She will get in touch with Frank Anderson to discuss them further.
3. The annual synopsis that will be given to the City Council was discussed. It was suggested to include a highlight of some of the larger distribution amounts given along with the scholarship totals.

The meeting adjourned at 11:45 AM. The next meeting is scheduled for August 7, 2013 as a lunch meeting at New Socials Restaurant.

Respectfully submitted,

  
H. Clay Hawkins

  
Suzanne Boucher

  
Tawnya Courtemanche