

# **Frances J. Tolles Home Complex**

**44 Sullivan Street**

**Claremont, NH 03743**

**Phone - (603) 542-3070**

**E-Mail - Tolleshome@myfairpoint.net**

## **BOARD of TRUSTEES MEETING**

**Feb 15<sup>th</sup> 2019**

**3:45 pm – Frances J. Tolles Home Living Room**

**Minutes**

1. Call meeting to order
  - A. Sign Roll – Present, D. Yurek, D. Snelling, C. Dole, J. Hall, K. Livingston
  - B. Establish quorum- yes
  - C. Approve agenda- Motion to approve agenda was made by J. Hall and seconded by K. Livingston. Motion passed
2. Co- Chairperson’s Notes – D. Yurek welcomed all Trustees to the Meeting.
3. Secretary’s Report –Jan 2019 Minutes. Motion to approve the Jan 18<sup>th</sup> meeting Minutes was made by C. Dole and seconded by D. Snelling. Motion passed.
4. Treasurer’s Report – V. Landry – absent. Motion to Table approval of the Treasurers report until March meeting was made by D. Yurek and seconded by J. Hall. Motion passed.
5. Site Manager’s Report – K. McAllister reported verbally that all was well. We are still at 100% occupancy. The new Nellie Lewis bathroom exhaust fans have been installed replacing the 1963 ones. The letter of increase was given to the ladies of the Tolles home. A concern that the standing seam roof on the Tolles Home building has come loose and will need to be looked at. The annual rent recertification process has begun.
6. Public Comment- Two Tenants present.
  - R. Bushlow stated that she was very happy at the Tolles home and that the Staff were great..
  - G. Gregorutti gave the Board members additional documentation in support of her request for a emotional support animal and asked the Board to reconsider the prior denial by the Board.Motion to submit the additional documents to Legal for review was made by J. Hall and seconded by D. Snelling. Motion passed.
7. Old Business - none
8. New Business - none
9. Adjournment – Motion to Adjourn was made by J. Hall and seconded by C. Dole. Motion passed.

*Approved 03/15/2019*

**Frances J. Tolles Home Complex**

**44 Sullivan Street**

**Claremont, NH 03743**

**Phone - (603) 542-3070**

**E-Mail - [Tolleshome@myfairpoint.net](mailto:Tolleshome@myfairpoint.net)**