

Frances J. Tolles Home Complex

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BOARD of TRUSTEES MEETING

Jan 18th 2019

3:45 pm – Frances J. Tolles Home Living Room

Minutes

1. Call meeting to order
 - A. Sign Roll – present, D. Yurek, C. Leavitt, V. Landry, J. Hall, K. Livingston
 - B. Establish quorum- yes
 - C. Approve agenda – Motion to approve Agenda as presented was made by C. Leavitt and seconded by K. Livingston. Motion passed.
2. Co- Chairperson’s Notes – D. Yurek thanked all for attending.
3. Secretary’s Report –Nov 2018 Minutes were presented for review. Motion to accept minutes of 11/16/18 meeting was made by J. Hall and seconded by C. Leavitt. Motion passed.
4. Treasurer’s Report – V. Landry presented Nov financials for review. Motion to approve financial report was made by C. Leavitt and seconded by K. Livingston. Motion passed with V. Landry abstaining.
5. Site Manager’s Report – K. McAllister reported that we are at 100% occupancy. Everyone thought the Holiday party was fun. Occupancy redeterminations will be started in Feb and would like the Board to look at the increased cost to provide Room and Board at the Tolles Home.
Motion to increase the FJTH Room and Board cost from 30% to \$40% of income effective 05/01/2019 was made by V. Landry and seconded by C. Leavitt. Motion passed.
6. Public Comment- no public in attendance.
7. Old Business
8. New Business
 - A. 2019 meeting schedule was presented for review. Motion to approve 2019 calendar with revisions was made by J. Hall and seconded by V. Landry. Motion passed.
9. Adjournment – Motion to adjourn was made by V. Landry and seconded by J. Hall. Motion passed.

Approved 02/15/2019