

**Claremont Policy Committee Meeting  
February 29, 2016**

**Claremont Savings Bank Community Center Room G.**

Committee members present: Assistant Mayor Victor Bergeron (Chair), City Councilor Scott Pope, City Councilor John Simonds.

Non-members/public present: Mr. Bernie Folta.

The meeting was called to order at 6:02pm

Committee Chair Bergeron stated that the purpose of tonight's meeting was for the committee to get organized. It was suggested that the group will meet once a month on the third Thursday from 6:00pm until 7:30pm. The meetings will last no longer than one and one half hours. The location will be noticed by the City Manager's Office at a location to be determined.

6:07pm – Councilor Towle arrived as a public participant.

The committee as a group discussed how it was going to pick ordinances for review. It was suggested that it would be a good idea to have department heads recommend certain ordinances that were important to them.

Councilor Simonds started discussion about how many ordinances the group would work on per month. The Cemetery and Licensing Board ordinances were clearly two of the most recent that should be brought up for discussion early.

The committee as a group talked about being sure that the RSA's that are associated with a particular ordinance are copied and supplied as the group works on the ordinance.

Committee Chair Bergeron suggested that the committee work on the cemetery and licensing board for the March meeting. He provided copies of the licensing board ordinance for anyone interested in having it.

Committee Chair Bergeron discussed a possible new member from the public to the committee; Allen Spar.

Mr. Folta offered that the group should look at the Traffic Committee and how it's work relates to certain licenses such as racing. There was some discussion about this. It was also mentioned that the minutes of that committee could be reviewed to determine what they enforce.

The committee as a group talked about the cemetery ordinance and the difference between municipal vs. private cemeteries, specifically, the times of day for admittance as well as the current personal structure that has been erected in the Mountain View Cemetery. There are issues about allowing that type of structure to be put up.

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Committee Chair Bergeron talked about the issues with the maintenance in the municipal cemeteries, specifically plowing. He advised that he has spoken with the City Manager and that the Manager will allow the committee to request input from department heads on each ordinance.

Councilor Pope started a discussion about the licensing board and that he believed it was proper for the committee to start work with the two ordinances mentioned in this meeting.

The committee agreed that the next meeting will be on March 17<sup>th</sup> at 6pm.

The meeting was adjourned at 6:57pm.

Respectfully Submitted,

Councilor John Simonds