

# Claremont Police Commission Meeting

## Public Minutes

*Wednesday, September 17<sup>th</sup>, 2014 @ 5:30 PM*

*@ Visitor's Center/Planning & Development Office, 14 North Street*

- I. Roll call & Call to Order: The meeting was called to order **at 5:28 pm**. Commissioner Courtemanche, Commissioner Raymond and Commissioner Tremblay were present. Chief Scott was present.
  
- II. Citizens Forum: No citizens appeared for citizen's forum.
  
- III. Review Minutes of August 20<sup>th</sup>, 2014 Public Meeting: After review of the August 20<sup>th</sup>, 2014 Public Minutes Commissioner Raymond made a motion to accept said minutes, the motion was seconded by Commissioner Tremblay and both voted in favor of the motion. Commissioner Courtemanche abstained since she was excused from the August 20<sup>th</sup>, 2014 meeting.
  
- IV. Preview of October upcoming events: Chief Scott noted that the Birthday in the Bricks celebration and the Kiwanis Brew Fest are scheduled to take place on September 29<sup>th</sup>. Both events, particularly the Birthday in the Bricks, will require detail officer attention, especially as it relates to the closing of Tremont Street, Opera House Square and Pleasant Street to motor vehicle traffic. The Chili Cook-Off and 5K will be on October 4<sup>th</sup>. Halloween caps the end of the month for October.

V. August 2014 Monthly Reports:

- a. Chief's Office
- b. Criminal Division
- c. Patrol Division
- d. Communications Division
- e. Statistical Reports

The August 2014 monthly reports were reviewed with particular focus on recruiting efforts for the emergency communications part-time and full-time positions as well as the open patrol officer position. Statistical reports were reviewed and overall numbers continue to come into alignment with the previous year's numbers despite the increases that were showing at the beginning of the year.

VI. Correspondence: the Commission reviewed a thank you letter from Hudson Police Department for Accreditation Manager Wilmot's assistance with their recent mock on-site assessment for Accreditation purposes. The Commission also reviewed a letter from Truman Hunt and Chief Scott's letter in response thereto.

VII. Accreditation / Grants update:

- a. General Order 235 – see New Business -

VIII. Budget Update:

- a. Police
- b. 911

Overall percentages continue to track in an acceptable fashion for both budgets. Only area requiring close scrutiny is overtime in both Police and 911.

IX. Old Business:

- a. Pleasant Street Enforcement Efforts: Chief Scott explained to the Commission that enforcement efforts on Pleasant Street have increased dramatically from 2012 to 2013 and 2014. Through staffing assignments the Summer of 2013 saw a significant increase in dedicated foot patrol on Pleasant Street. This continued in 2014 based on an increase in staffing levels as well as the use of a Highway Safety Bike and Pedestrian Enforcement Grant. Chief Scott noted he hopes to include Water Street, Mill Street and the Parking Garage area of Main Street to this increased enforcement zone. Chief Scott noted he will be conducting an in-house training on the newly adopted smoking ordinance and will include a refresher on bike, skateboard and loitering ordinance enforcement issues in the same presentation. Lastly, Chief Scott noted that over the winter he will be reviewing the parking enforcement / park patrol position to see if it can be more effective at addressing public disorder concerns in the downtown area.
  
- b. Drug Enforcement Efforts: Chief Scott noted that Claremont Police Department's officer assigned to the New Hampshire Attorney General's Drug Task Force has received significant training and is doing very well in the position. The assignment has resulted in dedicated enforcement efforts in the City of Claremont and Sullivan County. Those efforts are ongoing.

X. New Business:

- a. General Order 235, Military Deployment and Reintegration: After review, Commissioner Raymond made a motion to adopt General Order 235, the motion was seconded by Commissioner Courtemanche and all three Commissioners voted in favor of said motion. Chief Scott will provide the Commission with an original copy for signatures at the next Commission meeting.

**At 6:07 pm**, Commissioner Tremblay made a motion to go into non-public session pursuant to NH RSA 91-A:3, II, (b), Personnel, the motion was seconded by Commissioner Raymond and both voted in favor of said motion.

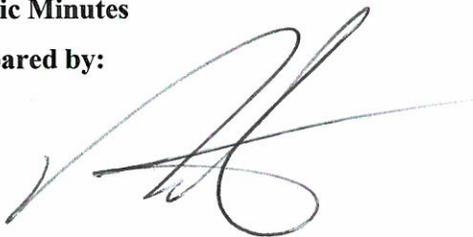
XI. Public Session: The meeting returned to public session **at 6:22 pm**.

XII. Set tentative meeting(s) Schedule for October 2014 meeting: The October 2014 Claremont Police Commission meeting was scheduled for Wednesday October 15<sup>th</sup>, 2014 at 5:30 pm at the Claremont Visitors Center, 14 North Street.

XIII. Adjourn: **At 6:25 pm** Commissioner Raymond made a motion to adjourn, the motion was seconded by Commissioner Courtemanche and all three Commissioners voted in favor of said motion.

**Public Minutes**

**Prepared by:**

A handwritten signature in black ink, appearing to be 'Chief Scott', written over a light blue horizontal line.

**Chief Scott**