

Claremont Police Commission Meeting

Public Minutes

Wednesday, August 20th, 2014 @ 5:30 PM

@ Visitor's Center/Planning & Development Office, 14 North Street

- I. Roll call & Call to Order: The meeting was called to order **at 5:31 pm**. Commissioner Raymond and Commissioner Tremblay were present. Commissioner Courtemanche was excused. Chief Scott was present.

- II. Citizens Forum: Alison Zeto was present for citizen's forum. Ms. Zeto was interested in learning about the Police Commission and its roles and responsibilities.

- III. Review Minutes of June 18th, 2014 Public Meeting: After review of the June 18th, 2014 public minutes, Commissioner Raymond made a motion to accept said minutes, the motion was seconded by Commissioner Tremblay and both Commissioners voted in favor of said motion.

- IV. Preview of September upcoming events: Chief Scott outlined that School starts on August 25th for the elementary schools and currently August 27th for Middle and High School. There is music fest scheduled for September 13th at Arrowhead. September 20th will be busy with the Claremont 250th Birthday on the Bricks celebration and the Brew Fest.

V. June and July 2014 Monthly Reports:

- a. Chief's Office
- b. Criminal Division
- c. Patrol Division
- d. Communications Division
- e. Statistical Reports

Review of the June and July 2014 monthly reports focused on discussion of effectiveness of department's partnership with the Attorney General's Drug Task Force. The department's assigned officer has completed significant training in drug enforcement and is a strong addition to Team-B. Team-B continues to provide Sullivan County with effective, proactive drug enforcement efforts. The statistical report was reviewed and Chief Scott noted that overall numbers are starting to come into line with the previous year's numbers. The first part of the year was tracking ahead of the previous year's numbers.

VI. Correspondence: Reviewed thank you note from River Valley Community College's Human Resources office.

VII. Accreditation / Grants update:

- a. Review Status Report: Commission reviewed Accreditation Manager Wilmot's Status Report. Particular emphasis was on planning for 2015 which is the agencies next accreditation year. This will include a mock on-site assessment in late winter 2015 and our actual CALEA on-site assessment in July of 2015. Commission also commented on value of agencies involvement in Northern New England Police Accreditation Coalition which allows for multi agency cooperation and assistance with accreditation issues. One of the newest agencies to participate is the Weare Police Department that is hoping to use accreditation as a cornerstone to its professional development.

VIII. Budget Update:

- a. Police
- b. 911

Chief Scott noted that overall percentages are tracking in an acceptable fashion. Chief Scott outlined that the new cruiser fleet is finally on line. Chief Scott noted that encumbered money from the previous year's budget will allow for the purchase of new traffic enforcement radars for the cruisers and well as some significant upgrades in the Emergency Communications Center.

IX. Old Business: n/a

- X. New Business: Chief Scott noted that the recent full time vacancy in dispatch has posed some challenges but the staff has really stepped up to the plate to make sure things continue to run smoothly. Communications Manager St. Pierre and Chief Scott are focused on recruiting efforts to help fill one full time vacancy and one to two part time vacancies.

At 6:30 pm Commissioner Tremblay made a motion to go into non-public session pursuant to NH RSA 91-A:3, II, (b), Personnel, the motion was seconded by Commissioner Raymond and both voted in favor of said motion.

XI. Public Session: The meeting returned to public session **at 6:56 pm.**

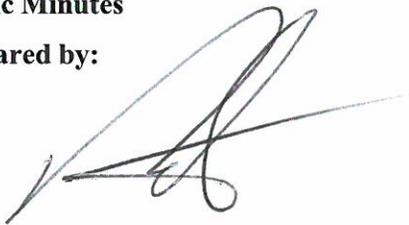
Chief Scott briefed the Commission on a phone call from Mrs. Root, owner of Twisted Fitness, representing the downtown merchants complaining about lack of enforcement efforts in the downtown area. Chief Scott explained that he outlined to Mrs. Root he would review the current parking enforcement position, increase uniform presence in the downtown and provide an in-house training for new officers on various enforcement options. Chief Scott explained to the Commission that after the call he reviewed Pleasant Street enforcement efforts for summer 2013 and 2014. He noted that in summer of 2013 from June to September there was an officer assigned to Beat 3 (downtown) foot patrol. In summer of 2014 staffing on the evening shift allowed for regular assignment of a Beat 3 (downtown) officer. Additionally, in 2014 a NH Highway safety grant provided 44 hours of grant funded pedestrian and bike enforcement efforts for the downtown.

XII. Set tentative meeting(s) Schedule for September 2014 meeting: The September 2014 Claremont Police Commission meeting was scheduled for Wednesday September 17th, 2014 at 5:30 pm at the Claremont Visitors Center, 14 North Street.

XIII. Adjourn: **At 7:08 pm** Commissioner Raymond made a motion to adjourn, the motion was seconded by Commissioner Tremblay and both Commissioners voted in favor of said motion.

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Prepared by:

A handwritten signature in black ink, appearing to be 'Chief Scott', written over a horizontal line.

Chief Scott