

# Claremont Police Commission Meeting

## Public Minutes

*Wednesday, March 19<sup>th</sup>, 2014 @ 5:30 PM*

*@ Visitor's Center/Planning & Development Office, 14 North Street*

- I. Roll call & Call to Order: The meeting was called to order **at 5:34 pm**. Commissioner Courtemanche, Commissioner Raymond and Commissioner Tremblay were present along with Chief Scott.
- II. Citizens Forum: No citizens appeared for citizen's forum.
- III. Review Minutes of February 19<sup>th</sup>, 2014 Public Meeting: After review of the February 19<sup>th</sup>, 2014 Public Meeting Minutes Commissioner Raymond made a motion to accept said minutes, the motion was seconded by Commissioner Tremblay and all three Commissioners voted in favor of said motion.
- IV. Preview of March and April 2014 upcoming events: Chief Scott noted that Recruit Burdick will be graduating from the Police Academy on April 11<sup>th</sup>. Any Commissioner interested in attending is encouraged to make arrangements with Chief Scott to do so. The Commission requested clarification on timing of the Chief's Performance evaluation. Chief Scott outlined that the 2013 evaluation should be turned in to the City Manager's before the end of April and that the 2014 evaluation due date will be pushed back to the end of December 2014 based on the change in payroll increases under the new collective bargaining agreements.

V. February 2014 Monthly Reports:

- a. Chief's Office
- b. Criminal Division
- c. Patrol Division
- d. Communications Division
- e. Statistical Reports

The monthly reports were reviewed and discussed with focus on the cruiser fleet purchase project, Chief Scott's assistance with Public Works Department personnel issues and contract drafting, Chief Scott meeting with County Business Manager Jessie Levine, Dispatch Part-Time Recruiting, the new IMC Mapping system and motor vehicle enforcement as it relates to impaired driving.

VI. Correspondence: None to review.

VII. Accreditation / Grants update: Chief Scott briefed the Commission on Accreditation Manager Wilmot's efforts to help the Vermont State Police better understand the accreditation process and welcome them to the New England Police Accreditation Coalition.

VIII. Budget Update:

- a. Police
- b. 911

Chief Scott noted that both budgets continue to track in an acceptable overall percentage. The concern remains vehicle maintenance and repair. It is hoped that the new fleet along with the expected warranty and service package will have a positive impact on this in the next budget.

IX. Old Business:

- a. 2014 Strategic Plan final
- b. 2014 Immediate Goals and Objective final

After review of the final drafts of the 2014 Strategic Plan and Immediate Goals and Objectives documents Commissioner Tremblay made a motion to accept said documents, the motion was seconded by Commissioner Courtemanche and all three Commissioners voted in favor of said motion.

X. New Business: Not applicable.

**At 6:00 pm** Commissioner Courtemanche made a motion to go into non-public session pursuant to NH RSA 91-A:3, II (b), personnel, the motion was seconded by Commissioner Raymond and all three Commissioners voted in favor of said motion.

XI. Public Session: The meeting returned to public session **at 6:30 pm**.

XII. Set tentative meeting(s) Schedule for March 2014 meeting: The April 2014 meeting of the Claremont Police Commission was scheduled for Wednesday April 16<sup>th</sup>, 2014 at 5:30 pm at the Claremont Visitors Center, North Street.

XIII. Adjourn: At 6:32 pm Commissioner Raymond made a motion to adjourn, the motion was seconded by Commissioner Tremblay and all three Commissioners voted in favor of said motion.

**Public Minutes**

**Prepared by:**



**Chief Scott**