

# Claremont Police Commission Meeting

## Public Minutes

*Wednesday, March 16<sup>th</sup>, 2016 @ 5:30 PM*

*@ Visitor's Center/Planning & Development Office, 14 North Street*

- I. Roll call & Call to Order: The meeting was called to order at **5:30 pm**. Commissioner Courtemanche, Commissioner Raymond and Commissioner Tremblay were present. Chief Scott was present.
  
- II. Citizens Forum: Bill Limoges and his wife appeared to express their concerns about the disorderly behavior of residents and possible drug dealing concerns on Pearl Street. Chief Scott outlined what enforcement efforts are being made to address drug dealing concerns and explained that he will be meeting with the Patrol Commander to formulate a plan of action with respect to dealing with the disorderly behavior issues in a more effective manner.
  
- III. Review of Minutes of February 17<sup>th</sup>, 2016 Public Meeting: After review of the February 17<sup>th</sup>, 2016 Public Meeting minutes Commissioner Raymond made a motion to accept said minutes, the motion was seconded by Commissioner Tremblay and both Commissioners voted in favor of said motion. Commissioner Courtemanche abstained since she was excused from the February 17<sup>th</sup>, 2016 meeting.
  
- IV. Preview of March and April, 2016 upcoming events: Chief Scott noted that the Bluff School PTO 5-K is scheduled for April 2<sup>nd</sup>, the Red River Rock your Camo 5K is scheduled for April 23<sup>rd</sup>, and the Turning Points 5-K fun run and walk is scheduled for April 30<sup>th</sup>, 2016.
  
- V. February 2016 Monthly Reports:
  - a. Chief's Office
  - b. Investigations
  - c. Patrol
  - d. Communications

e. Statistical Reports

The February 2016 Monthly Reports were reviewed with particular focus on the Claremont Speedway 2016 licensing board meeting, the Charles Cramer Taxi License hearing, the meeting Chief Scott attended at Sturm Ruger concerning the release of their new American Pistol and AR-15, the release to solo duty of the newest full time and part time Communications Specialists, and the updated Code Red platform. Additionally the Statistical Reports were reviewed and no concerns were noted thus far for 2016. After review and discussion of the February 2016 Monthly Reports Commissioner Courtemanche made a motion to accept said reports, the motion was seconded by Commissioner Tremblay and all three Commissioners voted in favor of said motion.

VI. Correspondence: A thank you letter from the School Superintendent of SAU 21 was reviewed thanking Chief Scott for his participation in a round table discussion concerning the current heroin epidemic. A letter from an inmate participating in a special corrections based high school diploma program at the Chittenden Regional Correctional Facility in VT was reviewed along with Chief Scott's response. The letter and response were for a project that inmate/student is working on for her high school diploma.

VII. Accreditation / Grants update: Chief Scott noted that the Accreditation/Grants Manager is currently focused on maintaining compliance with CALEA standards and is currently assisting with a new round of applications for Highway Safety Enforcement Grants.

VIII. Budget Update:

- a. Police: Chief Scott noted that overall percentages continue to track in an acceptable fashion for the Police (421) budget. He also explained that he will be submitted his 2016/2017 operating budget to the Finance Director by Monday, March 21<sup>st</sup>. There are no major changes to the budget for the coming fiscal year.
- b. 911: Chief Scott noted that overall percentages continue to track in an acceptable fashion for the 911 (420) budget. He also explained that he will be submitted his 2016/2017 operating budget to the Finance Director by Monday, March 21<sup>st</sup>. There are no major changes to the budget for the coming fiscal year.

IX. Old Business:

- a. Department Organization: Chief Scott outlined the recent temporary reorganization of the department necessitated by the prolonged absence of a Lieutenant, the recent resignation of a Sergeant and the pending resignation of a Corporal. Chief Scott outlined that the temporary status allows for reshuffling the supervisory structure upon the return of the Lieutenant at which time a final promotional framework will be established.
- b. Final Signatures for General Orders 517 and 702: General Order 517 was finalized through signature having previously been approved by vote of the Commission. General Order 702 was sent back for review of definitional section to ensure that it includes definitions of all acronyms used in the policy.

X. New Business:

- a. 2016 NH Highway Safety Grants Update: Chief Scott explained that changes to the NH Highway Safety Grant process and the increased funding created by the new process. The value of the grants has doubled and the allowable enforcement efforts are geared toward identifiable issues and enforcement goals for the particular municipality as opposed to being set by the State. Chief Scott explained that the department has been awarded a Driving Under the Influence grant and a Sustained Traffic Enforcement Patrol grant with combined value of both grants exceeding \$17,000.

**At 6:24 pm** Commissioner Raymond made a motion to go into non-public session pursuant to NH RSA 91-A:3, II (a) personnel, the motion was seconded by Commissioner Courtemanche and all three Commissioners voted in favor of said motion.

XI. Public Session: The meeting returned to public session **at 6:40 pm**.

XII. Set tentative meeting(s) Schedule for April 2016 meeting: The April 2016 Claremont Police Commission Meeting was tentatively scheduled for Wednesday April 20<sup>th</sup>, 2016 at 5:30 pm at the Claremont Visitors Center, 14 North Street.

XIII. Adjourn: **At 6:46 pm** Commissioner Raymond made a motion to adjourn, the motion was seconded by Commissioner Tremblay and all three Commissioners voted in favor of said motion.

**Public Minutes**

**Prepared by:**

**Chief Scott**