

Claremont Police Commission Meeting

Public Meeting Minutes

Wednesday, February 19th, 2014 @ 5:30 PM
@ Visitor's Center/Planning & Development Office, 14 North Street

- I. Roll call & Call to Order: The meeting was called to order at 5:35 pm. Commissioner Courtemanche, Commissioner Raymond and Commissioner Tremblay were present. Commissioner Tremblay was welcomed to the Commission and brief introductions conducted. Prior to the meeting, Commissioner Tremblay toured the Police Department and met some of the on-duty personnel.
- II. Citizens Forum: No citizens appeared for citizen's forum.
- III. Review Minutes of January 15th, 2014 Public Meeting: After review, Commissioner Raymond made one correction to agenda item II correcting Corporal Logan to Corporal Laffin. With the corrections, Commissioner Raymond made a motion to accept the January 15th, 2014 Public Meeting Minutes, the motion was seconded by Commissioner Courtemanche and both Commissioners voted in favor of said motion. Commissioner Tremblay abstained since he was not at the January 15th, 2014 meeting.
- IV. Preview of February and March 2014 upcoming events: Only upcoming event is the Winter Fest fireworks event scheduled for February 23, 2014.
- V. January 2014 Monthly Reports:
 - a. Chief's Office
 - b. Criminal Division
 - c. Patrol Division
 - d. Communications Division
 - e. Statistical Reports (Including Pistol Permit #s)

Monthly reports were reviewed with particular focus on the Substance Abuse Round Table meeting Chief Scott attended and the 2014 Cruiser Fleet Purchase project. The

Substance Abuse Round Table meeting was held at State Police Headquarters and was attended by the Commissioner of Safety, Commissioner of Health and Human Services and the Commissioner of the Department of Corrections along with a number of Chiefs. Chief Scott noted that 5 Ford Police Interceptor Sedans and 2 Ford Police Interceptor Utility vehicles had been ordered with an expected delivery date in May. After review and discussion, Commissioner Courtemanche made a motion to accept the January 2014 monthly report, the motion was seconded by Commissioner Raymond and all three Commissioners voted in favor of said motion.

VI. Correspondence: There was no correspondence to review

VII. Accreditation / Grants update: ** See New Business **

VIII. Budget Update:

- a. Police
- b. 911

Chief Scott noted that as of January 31, 2014 the Police budget was at 48% spent and the 911 budget was at 50% spent. The target for January is under 58% spent so both budget are looking good. The area of concerns remains vehicle maintenance and repair.

IX. Old Business: There was not old business.

X. New Business:

- a. General Order 650, Active Threats: Chief Scott outlined that General Order 650, Active Threats, is the result of a new CALEA standard requiring a written directive that addresses active threat / active shooter situations. GO 650 is consistent with the current training and recommendations associated with active threat response. After review and discussion Commissioner Tremblay made a motion to accept General Order 650, the motion was seconded by Commissioner

Courtemanche and all three Commissioners voted in favor of the motion followed by the signing of General Order 650 along with Chief Scott.

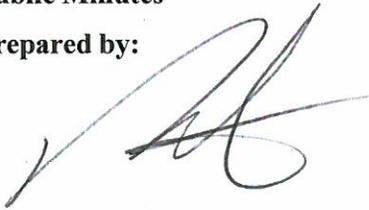
- b. 2014 Strategic Plan draft: After review and discussion of the 2014 Strategic Plan update, Commissioner Raymond made a motion to accept the changes as proposed, Commissioner Tremblay seconded the motion and all three Commissioners voted in favor of said motion.
- c. 2014 Immediate Goals and Objectives draft: After review and discussion of the 2014 Immediate Goals and Objectives update, Commissioner Courtemanche made a motion to accept the changes as proposed, Commissioner Raymond seconded the motion and all three Commissioners voted in favor of said motion.
- d. 2013 Year in Review: Chief Scott presented the Commission with the 2013 Year in Review and outlined that the year in review document is generally used along with the prior year' Strategic Plan and Immediate Goals and Objectives to form the foundation of the Chief's yearly performance evaluation. Chief Scott reminded the Commission that the performance review is generally due in March, however, that may be changing based on the newly signed union contracts. Chief Scott stated he would get clarification from the City Manager prior to next month's meeting.

At 6:27 pm Commissioner Raymond made a motion to go into non-public session pursuant to NH RSA 91-A:3, II (b), the motion was seconded by Commissioner Courtemanche and all three Commissioners voted in favor of said motion.

- XI. Public Session: The meeting returned to public session at **7:04 pm**.
- XII. Set tentative meeting(s) Schedule for March 2014 meeting: The March 2014 meeting of the Claremont Police Commission was scheduled for Wednesday March 19th, 2014 at 5:30 pm at the Claremont Visitors Center/Planning Office.
- XIII. Adjourn: **At 7:06 pm** Commissioner Courtemanche made a motion to adjourn, the motion was seconded by Commissioner Raymond and all three Commissioners voted in favor of said motion.

Public Minutes

Prepared by:

A handwritten signature in black ink, appearing to be 'AS', written over a large checkmark.

Chief Scott