

# Claremont Police Commission Meeting

## Public Minutes

*Wednesday, December 17<sup>th</sup>, 2014 @ 5:30 PM*

*@ Visitor's Center/Planning & Development Office, 14 North Street*

- I. Roll call & Call to Order: The meeting was called to order **at 5:33 pm**. Commissioner Courtemanche and Commissioner Tremblay were present. Commissioner Raymond was excused. Chief Scott was present.
  
- II. Citizens Forum: No citizens appeared for citizen's forum.
  
- III. Review Minutes of November 19<sup>th</sup>, 2014 Public Meeting: After review of the November 19<sup>th</sup>, 2014 public meeting minutes Commissioner Courtemanche made a motion to accept said minutes, the motions was seconded by Commissioner Tremblay and both voted in favor of said motion.
  
- IV. Preview of December and January upcoming events: Chief Scott noted that Lieutenant Jeremy Wilson's last day with the City would be January 4<sup>th</sup>. Lieutenant Wilson has accepted a job as Captain at the Sullivan County Sheriff's Department. After the first of the year the Patrol Division will be piloting a new schedule designed to address both administrative and employee concerns. Officers and Staff are busy covering for holiday vacation time. Lastly, Recruits Petrin and Wade start the Police Academy on January 5<sup>th</sup>, 2015.
  
- V. November 2014 Monthly Reports:
  - a. Chief's Office
  - b. Criminal Division
  - c. Patrol Division
  - d. Communications Division
  - e. Statistical Reports

The November 2014 Monthly Report was reviewed with particular emphasis on the Valley Regional Hospital Active Shooter Drill. Chief Scott noted that this will likely lead to follow-up training. The School Resource Officer is working on having an active shooter training program available for officers at one of the elementary schools. Chief Scott briefed the Commission on the collective efforts between his office, the Superintendent of Schools office, the administrative staff at the Claremont Middle School and Disnard Elementary School and the City Clerk's Office to move the Polling Places out of the schools. The use of the schools as polling places creates a significant safety and security issues for the schools. The Commission strongly supported the efforts to relocate the polling places. Chief Scott also briefed the Commission on the recent arrests made in cooperation with the New Hampshire Attorney General's Drug Task Force and the Internet Crimes Against Children Task Force. Chief Scott noted that overall Calls For Service are on track to total 10,000 more for 2014 than 2013. Chief Scott will be working with Captain Chase to determine why intimidate and abduction numbers in crime comparison report look out of character. After review and discussion of the November 2014 Monthly Reports, Commissioner Tremblay made a motion to accept said reports, the motion was seconded by Commissioner Courtemanche and both Commissioners voted in favor of said motion.

VI. Correspondence: Reviewed the thank you note from the Kiwanis Club for helping make the Claremont Brew Fest a success.

VII. Accreditation / Grants update: Chief Scott noted that the Accreditation Office is getting busy and we prepare for our 2015 CALEA on-site inspection scheduled for July 2015. On the Grants side of things, the hiring of Recruit Wade fills out last COPs grant slot.

VIII. Budget Update:

- a. Police
- b. 911

Both budgets are tracking in an acceptable fashion. Currently the only line item of concern is the overtime line item in the 911 budget. This overage was caused in large part by the sudden loss of C.S. Boisclair early in the year and the lack of qualified part time help. The good news is that there is sufficient savings in the part-time line item to easily cover this overage.

IX. Old Business:

- a. General Order # 418 – Permanent Drop Box for Pharmaceuticals: After review and discussion a motion was made by Commissioner Courtemanche to accept General Order 418, the motion was seconded by Commissioner Tremblay and both Commissioners voted in favor of said motion. The permanent drop box will be installed in early January 2015 in the Police Department Lobby. This project was made possible through a grant through CVS pharmacy.
- b. Drug Enforcement: Chief Scott briefed the Commission on the recent press release of the Drug Task Forces' arrests over the course of the last two months. Twenty people were arrested on various drug trafficking charges over the last two months.
- c. COPS grant update: As noted earlier, Recruit Wade was hired to fill our final COPS grant slot. There are currently no open COPS grant solicitations and the most recent effort at receiving another COPS grant was not successful.
- d. Review of potential outstanding General Orders for updating should include Rules and Regulations and the Pursuit Policy for the January 2015 meeting. Both have been sent out for review but have not been finalized yet.

X. New Business:

- a. Eye Witness Identification Policy Development and Training: Chief Scott briefed the Commission on the training he recently attended concerning eye witness identification. This is part of new eye witness identification procedure protocol that will be issued by the Attorney General's Office in the near future based on scientific best practices for eye witness identification procedures. The information at the training was very compelling and Chief Scott and Accreditation Manager Wilmot have already started working on updating General Orders to be consistent with the training as well as preparing in-house training to assist with successful implementation.

**At 6:09 pm** Commissioner Tremblay made a motion to go into non-public session pursuant to NH RSA 91-A:3, II (b), Personnel, the motion was seconded by Commissioner Courtemanche and both Commissioners voted in favor of said motion.

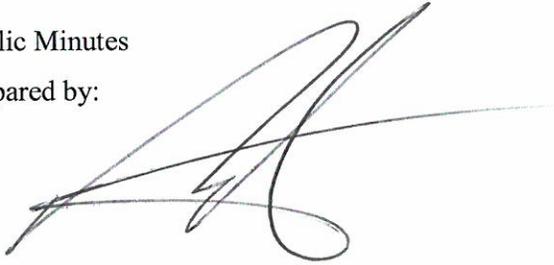
XI. Public Session: The meeting returned to Public Session **at 6:30 pm**.

XII. Set tentative meeting(s) Schedule for January 2015 meeting: The January 2015 Claremont Police Commission meeting was scheduled for January 21<sup>st</sup>, 2015 at 5:30 pm at the Claremont Visitors Center, 14 North Street.

XIII. Adjourn: At 6:32 pm Commissioner Tremblay made a motion to adjourn, the motion was seconded by Commissioner Courtemanche and both Commissioners voted in favor of said motion.

Public Minutes

Prepared by:

A handwritten signature in black ink, appearing to be 'Chief Scott', written over a horizontal line.

Chief Scott