

Claremont Police Commission Meeting

Public Minutes

Wednesday, November 19th, 2014 @ 5:30 PM

@ Visitor's Center/Planning & Development Office, 14 North Street

- I. Roll call & Call to Order: The meeting was called to order at 5:31 pm. Commissioner Courtemanche, Commissioner Raymond and Commissioner Tremblay were present. Chief Scott was present and Captain Chase arrived at 6:00 pm.
- II. Citizens Forum: No citizens appeared for citizen's forum.
- III. Review Minutes of October 15th, 2014 Public Meeting: After review of the October 15th, 2014 public meeting minutes Commissioner Courtemanche made a motion to accept said minutes, the motion was seconded by Commissioner Tremblay and all three Commissioners voted in favor of said motion.
- IV. Preview of November upcoming events: Chief Scott outlined that November and December are busy months for vacation requests due to hunting season and the holidays. Captain Chase does an exceptional job adjusting the schedule trying to accommodate each request and maintain appropriate coverage levels.

V. October 2014 Monthly Reports:

- a. Chief's Office
- b. Criminal Division
- c. Patrol Division
- d. Communications Division
- e. Statistical Reports

The October 2014 monthly reports were reviewed with particular emphasis on the Part-Time Communications Specialist turnover, the Amtrak Station Committee, and the increase in Intimidation (criminal threatening) crime statistics. Chief Scott will review the intimidation numbers to try and explain the increase.

VI. Correspondence: The Commission reviewed a thank you letter from Hartford VT for Chief Scott's assistance with their Police Chief Selection process, a thank you letter from NH State Police Troop C for Officer Jerome's assistance on a call, and Chief Scott's response letter to a citizen complaint about a Claremont Police Car seen speeding on I-89.

VII. Accreditation / Grants update: Chief Scott briefed the Commission on the status of the CopSync 911 grant which will allow for the installation of an emergency notification system for the Claremont School District. He also briefed the Commission on the CVS grant which will allow of the installation of a Prescription Drug drop box in the Police Department lobby. The Commission was also briefed on Accreditation Manager Wilmot's ongoing role with the New England Police Accreditation Coalition as their Treasurer. Lastly, Chief Scott noted that the next seven months will be very busy in the Accreditation Office as the department prepares for its on-site inspection scheduled for July 2015.

VIII. Budget Update:

- a. Police
- b. 911

Chief Scott noted that overall percentages continue to track in an acceptable fashion. He pointed out that a miscode in accounts payable created a bit of concern when the overall percentage in 911 looked to be over. A close review of the budget uncovered a Health Insurance overpayment that was miscoded to the 911 budget. Once corrected, overall percentages looked much healthier.

IX. Old Business:

- a. Pleasant Street Enforcement Efforts: Chief Scott noted that cold weather has reduced issues on Pleasant Street. He pointed out the I.T. has spent some time working on the Pleasant Street camera to get it fully operational. Lastly, he noted that over the winter months a review of parking enforcement and overall downtown enforcement will be reviewed.
- b. Drug Enforcement Efforts: Chief Scott noted that the NH Attorney General's Drug Task Force is hoping to increase the grant amount for participating agencies from \$30,000 a year to \$40,000 a year starting in July of 2015. Chief Scott reminded the Commission of the pending installation of the CVS prescription drug drop box in the police department lobby. Lastly, he noted that there should be a press release coming out in the near future outlining a significant number of arrests that have occurred over the last few months as a result of the Drug Task Force's work in the City and surrounding communities.

X. New Business:

- a. Recruiting Interview – (to be completed during non-public session)

At 6:06 pm Commissioner Raymond made a motion to go into non-public session pursuant to NH RSA 91-A:3, II (b), Personnel, the motion was seconded by Commissioner Tremblay and all three Commissioners voted in favor of said motion.

XI. Public Session: The meeting returned to public session **at 6:53 pm**.

XII. Set tentative meeting(s) Schedule for December 2014 meeting: The December 2014 Claremont Police Commission Meeting was scheduled for Wednesday December 17th, 2014 at 5:30 pm at the Claremont Visitors Center, 14 North Street.

XIII. Adjourn: **At 6:55 pm** Commissioner Tremblay made a motion to adjourn, the motion was seconded by Commissioner Raymond and all three Commissioners voted in favor of said motion.

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Prepared by:

A handwritten signature in black ink, appearing to be 'Chief Scott', written over a horizontal line.

Chief Scott