

Claremont Police Commission Meeting

Public Minutes

Wednesday, November 18th, 2015 @ 5:30 PM

@ Visitor's Center/Planning & Development Office, 14 North Street

- I. Roll call & Call to Order: The meeting was called to order at 5:26 pm. Commissioner Courtemanche, Commissioner Raymond and Commissioner Tremblay were present. Chief Scott was present.

- II. Citizens Forum: Charles Cramer, Emerson Cramer and Stephen Bergen appeared for citizen's forum. Charles and Emerson appeared to address their concerns over Chief Scott's recommendation to the City Manager not to issue a taxi license to Charles Cramer until a pending criminal case involving Charles is resolved in Court. Charles was upset because since the City Manager won't take action on his license application at this time he has no way to demand a hearing to address the effective denial of his license. The Commission and the Chief explained that was not an issue that the Commission or Chief could address and that he should take that up directly with the City Manager and/or the City Council. The Chief explained that Emerson Cramer could apply for and receive his license at this time to get the taxi business running. Emerson and Charles explained they were in the process of doing just that. Emerson and Charles had a number of questions concerning specific rules for running a taxi business. Chief Scott provided them with his business card and asked that they contact him the following Monday to set up a time to get together and review all the City's Taxi rules and regulations.
Stephen Bergen wanted to note that people were still making noise in the halls at the Bourden Center. He also was upset that while he was talking with Officer Atkinson in the back parking lot another officer interrupted them. Lastly, he wanted an update on Sr. Ofc. O'Hearne's review of the surveillance videos at the Bourden Center. Chief Scott explained that he was not sure but would have Officer O'Hearne come see him and give him an update on his review of the videos.

- III. Review Minutes of October 21, 2015 Public Meeting: After review of the October 21st, 2015 Public Meeting Minutes Commissioner Courtemanche made a motion to accept said minutes, the motion was seconded by Commissioner Raymond and all three Commissioners voted in favor of said motion.

- IV. Preview of November and December, 2015 upcoming events: Only upcoming events of note were Black Friday and preparing for potential traffic issues associated therewith, and the holiday season. Chief Scott also reminded the Commission that he will be in Miami at the CALEA Conference receiving the Claremont Police Department's Accreditation Award along with Accreditation Manger Wilmot from November 19th to the 22nd.

- V. October 2015 Monthly Reports:
 - a. Chief's Office
 - b. Investigations
 - c. Patrol
 - d. Communications
 - e. Statistical Reports

The October 2015 Monthly Reports were reviewed with particular discussion about cross border drug investigations, Fire Code Enforcement efforts, issues with funding at the Police Standards and Training Council, an explanation of the N.E.S.P.I.N. information and intelligence sharing network, and an explanation of the Sex Offender Registration process. It was noted that overall crime numbers are consistent with last year's numbers and no concerns were noted. After review and discussion of the October 2015 Monthly Reports Commissioner Tremblay made a motion to accept the October 2015 Monthly Reports, Commissioner Raymond seconded the motion and all three Commissioners voted in favor of said motion.

- VI. Correspondence: A thank you letter from Habitat for Humanity was reviewed.

VII. Accreditation / Grants update: Chief Scott and Accreditation Manager Wilmot will be in Miami on November 21st to testify before the Commission on Accreditation of Law Enforcement Agencies as the final step in receiving the Claremont Police Departments Reaccreditation Certificate.

VIII. Budget Update:

- a. Police: Chief Scott noted that overall percentages are tracking in an acceptable fashion.
- b. 911: Chief Scott noted that overall percentages are tracking in an acceptable fashion.

IX. Old Business:

- a. General Order # 517: Pretrial Identification Procedures
- b. Department Organization

Both General Order #517 and the Department Organization discussion were deferred to the December meeting.

X. New Business:

- a. Employee of the year 2015 planning: Chief Scott outlined plans for the 2015 employee appreciation event and awards ceremony. It is currently planned as a breakfast event for the morning of December 21st. As such the Commission will have to confirm the 2015 employee of the year at the December 16th, 2015 Police Commission meeting.

At 6:34 pm Commissioner Courtemanche made a motion to go into non-public session pursuant to NH RSA 91-A:3, II(a), the motion was seconded by Commissioner Tremblay and all three Commissioners voted in favor of said motion.

- XI. Public Session: The meeting returned to public session **at 6:45 pm**.

- XII. Set tentative meeting(s) Schedule for December 2015 meeting: The December 2015 Claremont Police Commission meeting was tentatively scheduled for Wednesday December 16th, 2015 at 5:30 pm at the Claremont Visitors Center, 14 North Street.

- XIII. Adjourn: **At 6:46 pm** Commissioner Raymond made a motion to adjourn, the motion was seconded by Commissioner Tremblay and all three Commissioners voted in favor of said motion.

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Prepared by:

Chief Scott