

# Claremont Police Commission Meeting

## Public Minutes

*Wednesday, January 21<sup>st</sup>, 2015 @ 5:30 PM*

*@ Visitor's Center/Planning & Development Office, 14 North Street*

- I. Roll call & Call to Order: The meeting was called to order **at 5:31pm**. Commissioner Courtemanche, Commissioner Raymond and Commissioner Tremblay were present along with Chief Scott.
- II. Citizens Forum: No citizens appeared for citizen's forum. The Commission discussed the potential use of social media such as Facebook to help inform the public about what the Police Commission does and keep the public informed about what is happening at the Police Department. The Commissioners were supportive of the idea but were clear that they would not support a platform that allowed for comment posting.
- III. Review Minutes of December 17<sup>th</sup>, 2014 Public Meeting: After review of the December 17<sup>th</sup>, 2014 Public Minutes Commissioner Courtemanche made a motion to accept said minutes, Commissioner Tremblay seconded the motion and both voted in favor of said motion. Commissioner Raymond abstained since she was excused from the December 17<sup>th</sup>, 2014 meeting.
- IV. Preview of January and February upcoming events: Chief Scott briefed the Commission on the Pig Skin 5-K running race scheduled for the morning of Super Bowl Sunday, February 1<sup>st</sup>. Chief Scott also briefed the Commission on the upcoming Corporals testing dates, written test scheduled for January 26<sup>th</sup> and the assessment center tentatively scheduled for February 2<sup>nd</sup>.

V. December 2014 Monthly Reports:

- a. Chief's Office
- b. Criminal Division
- c. Patrol Division
- d. Communications Division
- e. Statistical Reports

Commission expressed its appreciation for Captain Chase's addition of Patrol Division goals in the monthly report. There was a discussion of vacation time usage during the holiday season and Chief Scott noted that he and Captain Chase make it a practice of working on Christmas to allow for others to have the day off. After review and discussion of the December 2014 Monthly Reports, Commissioner Courtemanche made a motion to accept said report, the motion was seconded by Commissioner Tremblay and all three Commissioners voted in favor of said motion.

VI. Correspondence: Chief Scott reviewed his Holiday letter to the Claremont Police Department employees.

VII. Accreditation / Grants update: Chief Scott explained that Accreditation Manager Wilmot had scheduled our mock on-site CALEA inspection for April 3<sup>rd</sup>, 2015 in preparation for our actual CALEA on-site inspection scheduled for July 2015.

VIII. Budget Update:

- a. Police
- b. 911

Chief Scott explained to the Commission that both budgets continue to track in an acceptable fashion in terms of the overall percentages. The only concerning line item at this time is the 911 overtime line item. However, Chief Scott stated that there is sufficient savings in the 911 part-time line item to cover the overtime overage.

IX. Old Business:

- a. General Order 404.1, Pursuits: After review and discussion Commissioner Tremblay made a motion to accept the amendments to GO 404.1, the motion was seconded by Commissioner Raymond and all three Commissioners voted in favor of said motion and thereafter signed GO 404.1 along with Chief Scott.

- b. General Order 300, Rules and Regulations: After review and discussion Commissioner Raymond made a motion to accept the amendments to GO 300, the motion was seconded by Commissioner Courtemanche and all three Commissioners voted in favor of said motion and thereafter signed GO 300 along with Chief Scott.

X. New Business:

- a. 2014 Use of Force Analysis: The 2014 Use of Force Analysis was reviewed and thereafter Commissioner Tremblay made a motion to accept said analysis, the motion was seconded by Commissioner Courtemanche and all three Commissioners voted in favor of said motion.
  
- b. 2014 Pursuit Analysis: The 2014 Pursuit Analysis was reviewed after Chief Scott provided a correction to pages 6 and 7 of the analysis. Thereafter Commissioner Raymond made a motion to accept said analysis, the motion was seconded by Commissioner Tremblay and all three Commissioners voted in favor of said motion.
  
- c. 2014 Bias-based Profiling: Annual Administrative Review: The 2014 Bias-based profiling administrative review was reviewed by the Commission. Thereafter Commissioner Courtemanche made a motion to accept said review, the motion was seconded by Commissioner Raymond and all three Commissioners voted in favor of said motion.

**At 6:14pm** Commissioner Tremblay made a motion to go into non-public session pursuant to NH RSA 91-A:3, II (b), Personnel, the motion was seconded by Commissioner Raymond and all three Commissioners voted in favor of said motion.

XI. Public Session: The meeting returned to public session **at 6:35pm**.

XII. Set tentative meeting(s) Schedule for February 2015 meeting: The February 2015 Police Commission meeting was scheduled for Wednesday February 18<sup>th</sup>, 2015 at 5:30pm at the Claremont Visitors Center, 14 North Street.

XIII. Adjourn: **At 6:38pm** Commissioner Tremblay made a motion to adjourn, the motion was seconded by Commissioner Courtemanche and all three Commissioners voted in favor of said motion.

**Public Minutes**

**Prepared by:**

**Chief Scott**