



# Claremont Parks & Recreation

## Minutes

Date: May 13, 2013

6:00 PM @ CSBCC

Board Members:	Toby Batchelder, Jeff Coburn, Jim Feleen, Mike Foote, Ted Hopkins, Wayne McElreavy, John Napsey, Jodi Tenney, Carolyn Towle
Other Invitees:	Scott Bouranis, Jeff Chase, Scott Hausler, Les, St.Pierre
Attendees:	Scott Bouranis, Jeff Chase, Jeff Coburn, Jim Feleen, Mike Hurd, Justin Martin, Wayne McElreavy, John Napsey, Les St.Pierre, Jodi Tenney,
Excused:	Toby Batchelder, Mike Foote, Scott Hausler, Ted Hopkins, Carolyn Towle
Next Meeting:	Monday, June 10, 2013

**CALL TO ORDER:** Jeff Coburn called the meeting to order at 6:00 PM

**REVIEW & APPROVAL OF MINUTES:** Motion to approve the minutes as presented for the meeting of 4/9/13 was made by Jeff Chase, seconded by John Napsey Vote: Unanimous Approved

**OLD BUSINESS:** Mike Hurd joined the meeting to give the Board an update on where things stand with the Jason W Hagerman Pavilion.

- Design work has been completed by Davis Frame
- All of the paperwork has been submitted for the necessary permits.
- M&W Soil have complete the analysis of the soil
- They will be using the City's forms to mold concrete picnic tables.
- Jim Roy is going to be donating a bronze plaque that will be secured to one of the large stones on site.
- Todd Osgood will be doing the site work.
- They have a few fundraisers scheduled; Pizza Hut, Dance at the Moose. Currently they have half of the money needed raised and hope to get the rest in the next couple of months. They are hoping to have the opening around the first of July.

They would like to raise additional funds so that they can establish a Trust Fund to help cover the maintenance.

It was asked what type of response was received when the story aired on TV. Mike said that several area businesses and individuals donated funds. One lady from Burlington donated funds and told them if they needed help reaching their goal to give her a call.

**NEW BUSINESS:**

- Update regarding the Trust – Jim Feleen
  - Board Structure - Jim looked more into the Trust and brought up the question about who the Trustee is of the Trust that the GCC Building(s) belongs to. Jim will draft a letter for the Board to review at our next meeting on 6/10/13.
- Seat Renewal for Claremont Parks & Recreation Board
  - Wayne McElreavy – Wayne had his appointment week of May 6<sup>th</sup>
  - Jodi Tenney – Jodi's appointment will be in June

**DIRECTORS REPORT:** Justin Martin shared the Directors Report with the Board. Then we talked about how things were going with the new building. They continue to work out the bugs of the new building by playing with the heating/cooling. Track continues to be used regularly and staff are tracking how many people are using it. A suggestion was made to have pitch counters at the desk, similar to basketballs, so that members can borrow to help keep track of their laps.

A grant has been approved to get lockers to have in the fitness room for those member who may not use the locker room. They are still working on how to rent/charge for the lockers in the locker room.

**NON-AGENDA:** It was brought up again that we should revisit the non-smoking ban in the Parks.

Justin was asked if there was any movement on the volunteer program we discussed the previous month. Justin said none to date.

They also suggested maybe looking at organizing some bus trips.

**PARKING LOT:**

- Strategic Planning
- Capital Improvement Project (CIP)
- Merging of the Boards
- Restoration of the Cannon
- Jason W. Hagerman Memorial Pavilion
- Restoration of the Broad Street Park
- Memberships
- Board Members

Motion to adjourn the meeting of 5/13/13 at 6:45 PM was made by Jeff Chase, seconded by Wayne McElreavy Vote: Unanimous Approved

Respectfully Submitted,  
Jolene Tenney  
Secretary