



APPROVED Claremont Parks & Recreation Minutes

Date: April 14, 2014

6:00 PM @ CSBCC

Board Members:	Scott Bouranis, Jeff Chase, Jeff Coburn, Jim Feleen, Mike Foote, Ted Hopkins, Les St.Pierre, Jodi Tenney, Carolyn Towle
Other Invitees:	Mark, Brislin, Tim Hernon
Attendees:	Jeff Chase, Jeff Coburn, Mike Courtemanche, Jim Feleen, Ted Hopkins, Kim Irish, Charlene Lovett, Les St.Pierre, Jodi Tenney,
Excused:	Scott Bouranis, Mike Foote, Tim Hernon, Carolyn Towle
Next Meeting:	Monday, May 12, 2014

CLAREMONT PARKS & RECREATION MEETING

CALL TO ORDER: Meeting for CP&R Board was called to order by Jeff Coburn at 6:05 PM

REVIEW & APPROVAL OF MINUTES: Motion to approve the minutes as presented for the meeting of 2/10/14 was made by Jeff Chase, seconded by Ted Hopkins. Vote: Unanimous Approved

OLD BUSINESS:

- Twin Valley Football League – Mike Courtemanche & Kim Irish came to the meeting to tell us a little about the organization, Twin Valley Adult Sports League. They would like to work in conjunction with the CSBCC on organizing adult sport activities. They are already known for the football league and would like to expand on that with other sports. On March 27th they organized a 3 on 3 basketball tournament held at the CSBCC. They had 16 teams, 8 local and 8 from outside the area. They are in the process of getting teams ready to participate in two softball leagues, 1 for slow pitch and the other for modified. They are very interested in doing things within the community to raise money to go toward a scholarship they created in remembrance of Aaron Robar and they hope to also be able to sponsor some youth teams. In August they hope to have another 3 on 3 basketball tournament held outside at Barnes Park, a 4 on 4 summer football league and have already set the schedule for the football league in the fall. They feel with their network and social media they can help spread the word and get more adults involved in some adult sports.

Mike then asked the Board some questions.

- ***What is the purpose of the GCC/CPR Boards?*** Jeff Coburn explained that the Boards are an advisory Board and help to come up with suggestions on programs.
- ***Can people join the Board?*** Jeff Coburn said applications can be picked up at the Visitors Center. He did caution that the two Boards are in somewhat of a holding pattern until we get final resolution on the GCC Trust.

Mark Brislin did compliment Mike on the 3 on 3 basketball tournament and said that he did a very good job organizing the event.

- **Capital Improvement Program (CIP)** – Mark Brislin shared with the group the CIP that was established prior to him being hired as Director. Mark stated that the Department Heads make a list of items they feel should be on the CIP from there it goes to the Planning Board where a sub-committee then reviews the list then it goes the City Council to have the plan approved. This approval does not include the budget portion of the plan.
 - Jim Feleen commented that we would not want to cut the budget process short as the current budget was done with 18-months in minds.
 - Mark had commented that the tennis courts are in desperate need of resurfacing. He will take a look at the items on the list and determine what needs to come out of the budget and what we might be able to complete by raising money.
- **Smoking Ban in Parks** – Based on discussion from a recent City Council meeting and research that has been done by the GCC & CP&R Board prior, the Board agreed to support that smoking be banned from all parks within Claremont.

MOTION: was made by Jeff Chase and seconded by Jim Feleen to submit the draft ordinance to ban smoking presented on 4/14/14 to the GCC & CPR Boards as our recommendation to the City Council. Vote: Unanimous Approved

NEW BUSINESS:

- **Open House Recap** – Mark Brislin stated that the Open House to celebrate the 1-year anniversary went very well. They had several demonstrations happening during the day. Representatives who are working on the City's 250th anniversary were on hand so people could have their hands traced to be part of the sculpture being build in the Visitor Center. During the day they took in a total of \$7966 in membership renewals.
- **Resignations** – Jeff Coburn stated that Toby Batchelder and Wayne McElreavy had resigned as Board members
- **Membership Packages** – Mark Brislin had commented that he received questions regarding the membership rates. Mark had gone back and reviewed the documentation that was done by Scott Hausler prior to the Center opening and felt comfortable that we are charging the intended rates. The current rates give us a return of .62 on the dollar which is what the goal was. We are also the only municipality run Center in the area. The Board reviewed the current packages and felt they should remain the same for now but should be looked at on an annual basis. Mark Brislin is in the process of creating a survey to get feedback on rates, membership packages and hours.

DIRECTORS REPORT: Please see attached

NON-AGENDA:

- **Rail Trail** - Jim Feleen presented a letter that was drafted to Mayor Neilson that gave the history of how the City acquired a 2.7 mile portion of the rail trail. The question at hand would be, should the City follow the same rules put in place by state and federal agencies regarding motorized vehicles to have access to these trails.

There was much discussion about coming up with alternate plans but in the end the Board agreed to follow the rules set forth by the state and federal agencies.

MOTION: was made by Jim Feleen and seconded by Jeff Chase to send the letter that was presented to the Board on 4/14/14 remove the last paragraph that references Arrowhead and change signature to Jeff Coburn.

Vote: In favor – Chase, Coburn, Feleen, St.Pierre, Tenney – Opposed – Hopkins

- **Parking** – Ted Hopkins asked if any progress had been made regarding the parking problem. Mark Brislin stated that a RFP had been put out for an engineering study to be completed to see if additional spaced

could be added to Arrowhead without causing problem with the wetlands. No bids were submitted.

- Jeff Chase stated that he had been approached by a couple of people regarding a certain youth coach. Apparently during the baseball/softball evaluations in the gym this individual had a inappropriate discussion with another coach in the middle of the gym with all of the kids and parents were around to witness. Mark Brislin had not heard of the situation but will follow up with his staff to see if they witnessed it.

Motion to adjourn the CP & R meeting of 4/14/14 at 8:13PM was made by Ted Hopkins, seconded by Jodi Tenney.

Vote: Unanimous Approved

GCC MEETING

CALL TO ORDER: Meeting for GCC Board was called to order by Jeff Coburn at 8:14 PM

OLD BUSINESS:

- Update regarding the Trust – Jim Feleen stated that the court had recently met but there was no update.

NEW BUSINESS:

- Resignations - Jeff Coburn stated that Toby Batchelder and Wayne McElreavy had resigned as Board members

NON-AGENDA:

Motion to adjourn the GCC meeting of 4/14/14 at 8:19PM was made by Jeff Chase, seconded by Les St.Pierre.

Vote: Unanimous Approved

Respectfully Submitted,

Jolene Tenney

Secretary

PARKING LOT:

- Capital Improvement Project (CIP)