



Claremont Parks & Recreation

Minutes

Date: December 16, 2013

6:00 PM @ CSBCC

Board Members:	Toby Batchelder, Scott Bouranis, Jeff Chase, Jeff Coburn, Jim Feleen, Mike Foote, Ted Hopkins, Wayne McElreavy, John Napsey, Les St.Pierre, Jodi Tenney, Carolyn Towle
Other Invitees:	Mark, Brislin, Tim Hernon
Attendees:	Scott Bouranis, Bill Caveney, Jeff Chase, Jeff Coburn, Jim Feleen, Tim Hernon, Ted Hopkins, Wayne McElreavy, Les St.Pierre, Jodi Tenney
Excused:	Toby Batchelder, Mike Foote, John Napsey, Carolyn Towle
Next Meeting:	Monday, January 13, 2014

CALL TO ORDER: Meeting for Claremont Parks & Rec was called to order by Jeff Coburn at 6:04 PM

REVIEW & APPROVAL OF MINUTES: Motion to approve the minutes as presented for the meeting of 11/11/13 was made by Jeff Chase, seconded by Wayne McElreavy. Vote: Unanimous Approved

OLD BUSINESS:

- Update regarding the Trust – Jim Feleen {GCC Meeting}
- 2014 Meeting Calendar – Jodi had asked if everybody was still okay with holding the meeting on the 2nd Monday of each month. The Board agreed to continue to meet on the 2nd Monday for 2014.

NEW BUSINESS:

Tim Hernon introduced Bill Caveney from New England Forestry to give the Board and update on the tree harvest taking place in Moody Park. Bill told the Board that this winters harvest would be much cleaner as they will be removing all parts of the tree. Along the way they will also clean up trees that have fallen down from past storms as long as they can be picked up with their equipment without falling apart. The harvest will primarily be damaged pine, white birch, hemlock & white ash. They plan to leave the young pine, sugar maple and hickory. Stumps will be cut to around 4". Most of the wood will be sent to a saw mill in Canada.

Jim Feleen asked if anything was being done to the trees around the power lines. Bill and Tim explained that the power company is the one who is responsible for making sure the trees are cut around the lines. The power company typically contracts with tree cutters that just go in to cut back trees that potentially could fall on the lines and leaves them on the ground.

Jim suggested that we should be prepared for residence contacting the Community Center or City asking questions about what was happening. Tim suggested that questions be referred to him or the City Manager.

Jim also brought up the topic of the trees being cut on Arrow Head. The Board was reminded that the City Council had put a stop to that project. The Board felt that it was an important topic to not lose sight of and asked that the item be put into the Parking Lot for future discussion.

DIRECTORS REPORT: Tim reviewed November's Directors Report. Making special note that the Center is fast approaching having its 100,000.00 guest. After talking with the City Manager they will be looking at offering a special prize to the 100,000.00 guest. Tim also noted that members have already begun to renew their annual memberships that will expire in March. People renewing early will be given a discount. They are also looking at ways to automate the renewal process.

The new budget will begin 7/1/13 and there has been discussion about creating a capital reserve fund.

The stadium at Barnes Park is looking good and should be complete soon. Next summer they will look into updating some of the existing utilities.

NON-AGENDA: Jeff Coburn noted that the co-ed Volley Ball league is going well. He also noted that there is a new league looking to have a Men's Modified Softball League next summer. Apparently there are two different organizations looking to do this. Tim commented that no contracts had been signed with the Community Center and if and when any organization does they will need to agree to follow the rules set forth by the Community Center in order to use the fields.

Ted Hopkins – wanted to comment that he saw a lady fall on the sidewalk earlier in the day. Apparently the CTS bus dropped her off but not near the entrance and she fell. A man coming out at the time helped her up. He also wanted to note that in the Family Bath/Changing Room by the pool a person had left their boots and clothes on the floor after changing for the pool. Tim noted this and will have staff keep an eye open.

Jim Feleen – wondered that as people leave or retire from employment in the Parks department if the City should be looking to find someone that has turf knowledge. Tim commented that is always a challenge especially with the amount of use that the fields currently receive.

Jeff Coburn asked Tim if there was an update on the Cannon. Tim noted that we are still waiting for Stone House Forge to obtain the necessary insurance before we proceed with the project.

Les St.Pierre mentioned that following a previous meeting about the co-ed volley ball wanted to play on Sundays he did a survey to area community centers to see what hours they were in operation and found that most if not all were closed on Sunday. Tim commented that when they get into their next budget cycle they will look at if additional hours should be offered.

Motion to adjourn the Claremont Parks & Rec meeting of 12/16/13 at 7:21PM was made by Jeff Chase, seconded by Wayne McElreavy. Vote: Unanimous Approved

CALL TO ORDER: Meeting for GCC was called to order by Jeff Coburn at 7:22 PM

OLD BUSINESS:

Update regarding the Trust – Jim Feleen said that he had contacted the court asking about a public notice be posted to the heirs. A notice was posted in the Eagle Times.

Wayne McElreavy has done quite a bit of research regarding heirs of the Trust and has found some living in California

After much discussion regarding what the next steps should be, Jeff Chase made a **Motion:** to have Jeff Coburn and Jim Feleen to draft a letter asking the court to appoint a guardian to the potential heir. **Seconded:** by Jim Feleen
Vote: Unanimous Approved

Tim had noted that the City Attorney was looking to understand the history of the \$25,000.00 that was received by the NC3 in 2006. Jim has commented that this was money that was raised by a separate non-profit group and had no direct ties to the Trust. Tim will forward the City Attorney a copy of the Fidelity Statement showing the

transaction so, if needed, additional research can be done.

PARKING LOT:

- Strategic Planning
- Capital Improvement Project (CIP)
- Merging of the Boards
- Restoration of the Cannon
- Restoration of the Broad Street Park
- Board Members
- Arrow Head – harvesting of trees

Motion to adjourn the GCC meeting of 12/16/13 at 7:40PM was made by Wayne McElreavy, seconded by Jeff Chase. Vote: Unanimous Approved

Respectfully Submitted,
Jolene Tenney
Secretary