



Planning Board Meeting
Monday, February 10, 2014
Council Chambers, City Hall at 7:00 pm

MINUTES
APPROVED 2/24/2014

I. Roll Call

Present: Peter Guillette, Rusty Fowler, Victor Bergeron, James Short (alt) sitting in for the Open Seat

Absent: William Greenrose, Richard Wahrlich, Bruce Kolenda, James Neilsen IV

City Staff: Michael McCrory, Interim City Planner; Louanne Lewit, Minute Taker

II. Review of Minutes January 27, 2014

- Due to a lack of majority of members present, Mr. Guillette stated that no action would be made on the review of the minutes. Michael McCrory stated that he would discuss New Business and CIP at the next meeting. Additionally he commented that they had received a site plan application last week and that it would be presented at the next meeting, February 24, 2014.
- A reminder was made that there would be a public hearing on February 24.

III. Old Business

• **Capital Improvement Plan (CIP) Review**

- With the absence of Mary Walter, Finance Director, whom they expected at the meeting, they moved the Action Item regarding the CIP to the next meeting. Reminders will be sent out prior to the next meeting. Revised CIP plans had been mailed to the Planning Board members.

IV. Reports from Boards and Commissions

- The City Charter Commission, formed to review the City Charter for possible revisions, met and elected Officers: Chairman George Caccavaro, Vice Chairman Bob Porter, Secretary Nicholas Koloski. The upcoming meetings will be public hearings on February 18 and February 25 at 6pm.
- Vacant seats on the Planning Board were discussed. Mr. Guillette informed the viewing public that if they had interest in serving on the board they could call the Planning Office to apply or apply online. Forms are reviewed by the Mayor who makes the appointments to the board.
- Mr. Guillette stated that the next meeting would be held February 24, 2014, 7pm.

V. Other

VI. Correspondence

VII. Adjournment

Motion: to Adjourn

Made By: Mr. Fowler

Second By: Mr. Short

Vote: Unanimous

Meeting adjourned at 7:09 PM

Minutes Respectfully Submitted by Louanne Lewit

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