

14 NORTH STREET CLAREMONT, NH 03743

PH: (603) 542-7008 FAX: (603) 542-7033 EMAIL: kleblanc@claremontnh.com

Planning Board SITE PLAN APPLICATION

Abutters List Must Accompany This Application

Application Received By:		Scheduled Planning Bo	oard Meeting Date:	Case #:	
Application Fee:		Date Submitted:		Tax Map:	Lot:
Legal Notice Fee:					Zone:
# of Abutters @\$4/each					
Total Due:		Date Paid:	Ck#		
Applicant:					
Name:	Address:			Telephone:	•
Applicant's Agent:					
Name:	Address:			Telephone:	:
Present Property Owner:					
(All applications must be sign			orized in writing by		
Name:	Address:			Telephone:	•
1. Location of Proposed I	Project:				
Address:					
Describe In Detail All t	the EXISTING Use	es of Subject Prope	ertv:		
Existing Uses(indicate separate u					
					
D 11 I D 1 11 A 11 A 11	I PROPOSED II	Q 4 4	1/ 3/ 1000 /*		
Describe In Detail All t		· · · · · · · · · · · · · · · · · · ·			
Proposed Uses (indicate separate	uses by square footage of	of floor area):			
					
2. The Following Plans Sl	hall Be Submitted (unless otherwise w	aived):		
, n	Di		\ \	10' DI 1 1"	
a) Proposed Site	Plan existing conditions.		e) Complete	d Site Plan check list	t
		s (including utilities and	streets)		
b) Architectural l		s (meraanig atmaes and	succis)		
c) Property Surve					
d) Landscape Pla	an				
Please indicate what waivers	s (if any) will be requeste	ed. Cite specific reference	e:		
					
					
					

3. Complete	The Following	General Data Outl	ine:				
a) b)		t:					
c)	Project (lot) are	ea acres	immediate developed a	cres			
d)			r re-development (all flo				
e)			gs9				
f)	Deed covenant	s of rights-of-way	/	O .			
g)	Private easeme	ents existing					
h)	Proposed stree	ts					
i)	Present traffic	volume on adjacent ma	jor streets, number of ca	ars/dav			
j)			vements per day onto ar				
k)			, number of shi				
1)		paces provided				_	
,	1 0			Existi	ing	Proposed	
				(Yes or		(Yes or No)	
m)	Public water –	size of main	inches				
n)		size of trunk					
o)	Private septic t						
p)	Public storm w	vater sewer – size of tru	ınk inch	es			
q)	Sidewalks						
r)	Fire hydrants						
s)	Street signs						
t)	Electric and tel	ephone lines undergroi	und				
u)	Gas line						
4.0 .10	• 1 4•					1	
4. Special Co	onsiderations:						
a)	Dogs proposed	l plan meet all zoning r	aquiramanta?				
(a)	Yes	pian meet an zoning i	equirements:				
	les No						
		If not when were varia	nces or special exceptio	ne granted?			
b)		arest water main		iis granteu:			
c)		arest sewer					
d)	Soil classificat		1001				
e)			ve flood plain	feet			
	20 // 050 010 / 011	on of 10 W o st froot u co					
	. 51						
5. Desired R			3.6	D 4			_
	Discussion Only: Meeting Date:						
•	Preliminary Review: Workshop:				_		
Final Review: Date: 6. Statement of Assurance:							
6. Statemen	it of Assurance	<u>:</u>					
T1 1	4 4 1 .	6 1 11 4 1	c	1.1 1.1		. 1	
			formation on this form i				
			remont and that I will p				
acceptable security to the City of Claremont before I or my associates make application for a Building Permit or begin construction,							
and that I shall provide as-built, sewer and water maps to the City Planning and Development Office before I request return of the							
security or before issuance of a Certificate of Occupancy. I agree to pay all direct engineering costs incurred by the city as a result of							
review of this project. Such costs may be above and beyond initial application fees. I agree to grant to the City of Claremont and its							
agents permission to enter upon this property for the purposes of inspection regarding this application.							
Signa	ture of Develope	er or Authorized Age	nt			Date	
. ~			-				



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SITE PLAN MAP CHECKLIST

Article V: Application requirements.

A. Four (4) sets of prints shall be submitted. The site plan map shall be drawn to a scale of one (1) inch equals twenty (20) feet or other suitable scale. If the plan drawn to this scale will not fit on a twenty-eight (28) inch by forty (40) inch sheet of paper, the board may authorize an appropriately suitable scale. The site plan map shall be stamped and prepared by a New Hampshire registered land surveyor or registered professional engineer. The site plan map shall show:

Thirteen 11x17 copies of the site plan map shall also be submitted.

Thirteen 11x17 copies of the site plan map shall also be submitted.			
Applicant	City Reviewer	Application Requirements (per Article V of City Site Plan Regulations)	
□ Included	□ Reviewed	Title of drawing, including name and address of applicant as well as city tax map and	
□ Not Included □ N/A	□ Not Included □ N/A	lot number.	
□ Included	□ Reviewed	Appropriate signature block for the signature of the planning board chairperson,	
□ Not Included □ N/A	□ Not Included □ N/A	director of public works, police chief and fire chief.	
□ Included	□ Reviewed	The boundary lines of the area included in the site including angles of bearings of	
□ Not Included □ N/A	□ Not Included □ N/A	lines, dimensions and the lot area	
□ Included	□ Reviewed	Names and addresses of owners of record and abutting landowners	
□ Not Included □ N/A	□ Not Included □ N/A	-	
□ Included	□ Reviewed	A site location map, shown as an inset on the site plan map, which shall show the	
□ Not Included □ N/A	□ Not Included □ N/A	proposed development in relation to major roads of the city	
□ Included	□ Reviewed	North point, bar scale, date of preparation and dates of any revisions	
□ Not Included □ N/A	□ Not Included □ N/A		
□ Included	□ Reviewed	Name, address and seal of person or firm preparing the map	
□ Not Included □ N/A	□ Not Included □ N/A		
□ Included	□ Reviewed	The shape, size and location of existing and proposed structures	
□ Not Included □ N/A	□ Not Included □ N/A		
□ Included	□ Reviewed	Existing and proposed grades shown by contours at intervals of not more than 5 feet of	
□ Not Included □ N/A	□ Not Included □ N/A	elevations if grades exceed 3%, or portions of the site have moderate to high	
		susceptibility to erosion, or a moderate to high susceptibility to flooding and ponding;	
□ Included	□ Reviewed	Any existing streams or wetlands, marshes, lakes or ponds, whether natural or man-	
□ Not Included □ N/A	□ Not Included □ N/A	made	
□ Included	□ Reviewed	Existing and proposed streets, driveways, parking spaces and sidewalks with	
□ Not Included □ N/A	□ Not Included □ N/A	indications of direction of travel for one-way streets or driveways.	
□ Included	□ Reviewed	Layout of sewage disposal system, including septic tank(s), leach field and associated	
□ Not Included □ N/A	□ Not Included □ N/A	piping or tie-in to the city sewer	
□ Included	□ Reviewed	Proposed landscaping plan including buffering plans along adjacent properties and	
□ Not Included □ N/A	□ Not Included □ N/A	public highways	
□ Included	□ Reviewed	Plans for water supply, fire protection, power and telephone, including location of	
□ Not Included □ N/A	□ Not Included □ N/A	wells, water supply pipes, power and telephone lines, including the location and size of	
		all existing and proposed utility lines and easements	
□ Included	□ Reviewed	Exterior lighting plan and proposed signs to be located on the site	
□ Not Included □ N/A	□ Not Included □ N/A		
□ Included	□ Reviewed	Drainage design showing location and size of existing and proposed drainage	
□ Not Included □ N/A	□ Not Included □ N/A	structures incl. culverts, pipes, catch basins, manholes, ditches, holding basins, etc.	
□ Included	□ Reviewed	Right-of-way and travel surface of all fronting streets	
□ Not Included □ N/A	□ Not Included □ N/A		
□ Included	□ Reviewed	Location of any retaining walls, fences, and outside storage areas	
□ Not Included □ N/A	□ Not Included □ N/A		
□ Included	□ Reviewed	A notation on the site plan outlining the proposed use(s) and area of building(s) in	
□ Not Included □ N/A	□ Not Included □ N/A	square feet devoted to each use.	
□ Included	□ Reviewed	Base flood elevation (BFE) data shall be included for all site plans in proximity to	
□ Not Included □ N/A	□ Not Included □ N/A	flood ways and/or flood plains. (Amended, 6-12-00)	



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CHECKLIST FOR REQUIRED INFORMATION TO BE SUBMITTED FOR PLANNING BOARD REVIEW

One (1) copy of each of the following shall be submitted:

Applicant	City Reviewer	Application Requirements (per Article V of City Site Plan Regulations)
□ Included	□ Reviewed	Completed, signed and dated application form along with all required site plan
□ Not Included	□ Not Included	maps.
□ N/A	□ N / A	
□ Included	□ Reviewed	Completed abutter's form which includes the names and addresses of all direct
□ Not Included	□ Not Included	abutters as shown in the city records not more than five (5) days before the
□ N/A	□ N / A	filing date include properties across streets, railways and bodies of water.
□ Included	□ Reviewed	An area plan showing applicant's entire holdings abutting the property under
□ Not Included	□ Not Included	consideration, as well as that portion of the applicant's property under
□ N / A	□ N / A	consideration.
□ Included	□ Reviewed	A statement of proposed hours of operation
□ Not Included	□ Not Included	
□ N / A	□ N / A	
□ Included	□ Reviewed	An estimate of maximum hourly traffic into and out of the premises
□ Not Included	□ Not Included	
□ N / A	□ N / A	
□ Included	□ Reviewed	N.H.W.S.P.C.C. approval of proposed sewage disposal system if applicable
□ Not Included	□ Not Included	
□ N / A	□ N / A	
□ Included	□ Reviewed	New Hampshire Department of Public Works and Highways access driveway
□ Not Included	□ Not Included	approval for driveways accessing onto a State highway.
□ N / A	□ N / A	
□ Included	□ Reviewed	Entrance/Exit approvals from the Claremont Planning Board for proposals
□ Not Included	□ Not Included	with access points on city roads.
□ N / A	□ N / A	
□ Included	□ Reviewed	Entrance/Exit approvals from owners of private roads for proposals with
□ Not Included	□ Not Included	access points via private roads.
□ N / A	□ N / A	

The planning board may require such additional other information as it deems necessary, at the applicant's expense, in order to evaluate the proposal in relation to the purposes and scope of these regulations.

(Appendix C. Article V: C.)

STATUS OF OTHER REQUIRED PERMITS

Building Permit(s)	Zoning	Department of Public Works	
☐ Issued - Permit #:	□ Approval Date:	☐ Issued - Permit #:	
□ Denied	□ Conditions:	□ Denied	
□ Other:	□ Denied	□ Other:	
□ N /A	□ N / A	□ N /A	
Certificate of Appropriateness	State Permit(s)	Other	
□ Approval Date:	□ Permit #(s):	☐ Issued - Permit #:	
□ Conditions:	□ Denied	□ Denied	
□ Denied	□ Other:	□ Other:	



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ABUTTERS LIST

The abutter list shall identify:

- All properties adjoining or directly across the street or stream from the property in question.
- Where the subject property is within 500 feet a river or stream the applicant shall include the NHDES Dam Bureau.
- For properties abutting a municipal boundary, the applicant shall list all abutting land owners in that neighboring municipality.
- The officers of a collective or association in the case of an abutting property being under a condominium or other collective form of ownership.
- The manufactured housing park owner and tenants who own manufactured housing adjoining or directly across the street or stream from the property in question.
- Every holder of conservation, preservation, or agricultural preservation restrictions on or abutting the subject property.

The City tax map records are the accepted authority for map and lot numbers but may not contain current record owner information

	,	e the accepted authority for m	ap and lot numbers but may not contain current rec	cord owner information
Applica	Applicant Information: Printed Name: Contact Telephone: Address:			
			gent Information r including owner and agent)	
Мар:	Lot:	Name:	Address:	
		Abuttei	r(s) Information	
Мар:	Lot:	Name:	Address:	
Мар:	Lot:	Name:	Address:	
Мар:	Lot:	Name:	Address:	
Мар:	Lot:	Name:	Address:	
Мар:	Lot:	Name:	Address:	
Мар:	Lot:	Name:	Address:	
Мар:	Lot:	Name:	Address:	

Owner/Agent Information				
Мар:	Lot:	Name:		Address:
Easeme	nt Holders	, Engineers, Ar	chitects, Surve	eyors, & Soil Scientists Information
Name:			Address:	
l the underei	ano d		contifu that to th	so host of my knowledge, the chave is an accurate and
I, the undersign complete abut			, ceruiy triat to tr	ne best of my knowledge, the above is an accurate and
Applicant S	ignature		 	Date

New Material. Any information pertaining to a matter and not submitted at the time of the application for review of a matter by the Board must be submitted to the Planning Department no less than 10 days prior to the Board meeting at which the matter will be heard. Failure to submit such additional information may result in the additional information not being considered at the meeting at which the matter is to be heard.