



Planning Board Meeting
Monday, February 24, 2014
Council Chambers, City Hall at 7:00 pm

MINUTES
APPROVED 3/10/2014

I. Roll Call

Present: Peter Guillette, Rusty Fowler, Victor Bergeron, James Short (alt) sitting in for the Open Seat, Richard Wahrlich, Bruce Kolenda, James Neilsen IV

Absent: William Greenrose

City Staff: Mary Walter

II. Review of Minutes

• **January 27, 2014**

○ **Motion:** To accept the minutes of January 27, 2014 as presented.

Made by: Mr. Kolenda

Second by: James Short

Vote: Unanimous.

• **February 10, 2014**

Mr. Short asked that the stricken line in paragraph 2 of item IV be restored. Mr. Fowler asked that the name "Paul Potter" in the first paragraph of item IV be changed to "Bob Porter".

○ **Motion:** To accept the minutes of February 10, 2014 with above corrections.

Made by: Mr. Short

Second by: Mr. Bergeron

Vote: Unanimous

III. Old Business

• **Capital Improvement Plan (CIP) Review**

➤ Finance Director Mary Walter gave a PowerPoint presentation of the Capital Improvement Plan as it now stands. She then answered questions from the Board. Key points made included:

- The CIP is a means of implementing the Master Plan
- It is a recommendation from the Planning Board to the City Council
- The Planning Board decides which items get onto the CIP
- The City Council decides which items on the CIP will get funded

There were no attendants in the audience.

Motion: To accept the CIP as it was presented at this meeting and to forward it to the City Council.

Made by: Mr. Kolenda

Second by: Mr. Short

Vote: In favor: Guillette, Bergeron, Short, Wahrlich, Kolenda, Neilsen **Opposed:** Fowler

Motion carries.

IV. New Business

- **(PL2014-00002) Constantine Scrivanos (Dunkin' Brands) – 148 Charlestown Road, Claremont, NH** Site plan amendment – applicant proposes construction of 2100 sq ft addition to approved building with associated changes in parking on Tax Map 165, Lot 19. Zone B2.

Chairman Guillette stated that City Planner, Mike McCrory was unable to attend tonight's meeting. The applicant has been notified and agrees to come before the Board in two weeks (March 10th meeting).

Motion: To continue application #PB2014-00002.

Made by: Mr. Short. **Second by:** Mr. Kolenda.

Vote: Unanimous.

V. Reports from Boards and Commissions

There were no reports from Boards and Commissions.

VI. Other

There was no other business.

VII. Correspondence

There was no correspondence.

VIII. Adjournment

Motion: to Adjourn at 7:52 PM.

Made By: Mr. Neilsen **Second By:** Mr. Short **Vote:** Unanimous

Respectfully Submitted by:
deForest Bearse