



PLANNING BOARD MEETING
Monday, September 24, 2018 7:00 PM
Council Chambers, City Hall

MINUTES
APPROVED WITH CHANGES 10/8/2018

Mr. Wahrlich called the meeting to order at 7:00 PM and asked for a roll call.

I. Roll Call

Present: Marlene Jordan, Nick Koloski, Charlene Lovett, David Putnam, Richard Wahrlich, David Pacetti

Absent: Allen Damren, William Greenrose, Bruce Kolenda

City Staff: Michael McCrory, City Planner

II. Review of Minutes

A. September 10, 2018

Motion: To accept as presented

Made by: Mr. Putnam **Second:** Mayor Lovett

Corrections/Amendments: Mayor Lovett asked that the timeline for completion of the Housing Initiative grant be included in the minutes: fall gather information; winter discuss what changes are to be proposed; spring test proposed amendments

Vote: Unanimous in favor

III. Old Business

There was no old business to discuss.

IV. New Business

A. 155-157 Charlestown Road Wetlands discussion

Mr. McCrory and the board discussed issues that had developed regarding mowing of the vegetation in the wet meadow at 155-157 Charlestown Road. DES had written a letter to the property owner, Mr. Gomes, informing him of best practices for mowing in a wet meadow. The Conservation Commission had written a letter to DES with their concerns about the matter. Mr. Gomes was present at the meeting, but chose not to speak. Mr. McCrory said this was a good learning experience for all involved. He urged the board to consider all site characteristics when reviewing site plans in the future. Mr. McCrory said he would be meeting with Mr. Gomes to review the site, discuss management options, and close out the site plan.

B. Housing Initiative Grant – UVLSRPC

Olivia Uyizeye, Planner from Upper Valley Lake Sunapee Regional Planning Commission, met with the board to discuss outreach strategies for the housing grant and to solicit suggestions from the board on what strategies might be most effective.

Ms. Uyizeye and Mr. McCrory will be at the chili cook-off gathering input from participants. They asked board members to consider joining them. They will also look into participating at the Valley Regional Hospital Wellness Fair as well.

V. Reports from Boards and Commissions

There were no reports.

VI. Other

- A. Mascoma Valley Energy and Sustainability Expo; Saturday, September 29th from 10:00 AM to 3:00 PM at the Mascoma Valley Regional High School
- B. Mr. Putnam asked for updates on implementation of goals and objectives of the master plan. Mr. McCrory said that will most likely happen sometime this winter.

VII. Correspondence

- A. Request for Project Review by NH Division of Historical Resources regarding:
 - VELCO transmission line structure maintenance;
 - Proposed warehouse and office building, River Road/Balcom Place.

VIII. Adjournment

Motion: To adjourn the meeting

Made by: Ms. Jordan **Second:** Mr. Putnam

Vote: Unanimous in favor

The meeting adjourned at 8:01 PM.

Respectfully submitted,
deForest Bearse
Resource Coordinator