



PLANNING BOARD WORK SESSION

Monday, April 24, 2017 7:00 PM
Council Chambers, City Hall

MINUTES Approved 5/8/2017

Mr. Putnam called the meeting to order and asked for a roll call.

I. Roll Call

Present: James Short, David Putnam, Bruce Kolenda, Marilyn Harris, Nicholas Koloski

Absent: William Greenrose, Richard Wahrlich, Charlene Lovett, Victor Bergeron, Marlene Jordan

City Staff: Michael McCrory, City Planner

Mr. Putnam asked Mr. Koloski to sit in for Victor Bergeron.

II. Review of Minutes –

a. March 27, 2017 Work Session

Motion: To accept the minutes of the March 27th work session as presented

Made by: Mr. Kolenda **Second:** Ms. Harris

Vote: Unanimous in favor

b. March 27, 2017 Meeting

Motion: To accept the minutes of the March 27th meeting as presented

Made by: Mr. Short **Second:** Mr. Kolenda

Vote: Unanimous in favor

III. Old Business

a. Master Plan Update - *Community Facilities* chapter

The Mayor had requested some changes to the text regarding the Disnard school at the last meeting. The changes had been made but were not included in the draft copy of the chapter that was submitted to the Board for this meeting's review. The changes were given to the Board on a separate sheet of paper.

Other details that the Board requested to have changed at the last meeting had been made.

All agreed that use and maintenance of City-owned buildings is an administrative function. Goal 3, objective 3 makes this clear.

The Board members present were pleased with the chapter and complimented the subcommittee and staff for a job well done.

Motion: To accept the Community Facilities chapter dated April 4, 2017 with the inclusion of the updated Disnard School information.

Made by: Mr. Koloski **Second:** Mr. Kolenda

Vote: unanimous in favor

IV. New Business

a. Master Plan Update – *Land Use* chapter

The Board reviewed the introduction and vision statement of the draft *Land Use* chapter.

Mr. McCrory said the Steering Committee has requested insertion of a glossary of terms used in the chapter. He asked the Board to let him know of any terms they thought should be in the glossary.

The future land use section is structured around 4 core principles: positive growth, a place to call home, where we live and play, and working landscape.

Mr. Koloski asked that greater emphasis be added on the Sugar River in light of the significant role it played in the development of the City. He said he feels it is taken for granted by the City and that it is underutilized.

Mr. Putnam said he wanted to have a cover letter accompany the Master Plan when it is presented to the City Council as a means of introducing the plan and setting out the Board's expectations for its use.

Mr. Koloski said, in the Community Input section, in the last bullet – the important institutional resources – the list includes the Opera House, Valley Regional Hospital, River Valley Community College, and Granite State College – would we not want to include Stevens High School and Sugar River Valley Regional Technical Center in those institutions or are they not considered? He said he is asking about Stevens because it is clearly important. “We didn't go out and take farm land and build a new building – it's adaptive re-use or construction. The SRVRTC is currently underutilized, but there are things in motion to change that.” He said he thought these are very, very important institutions and they should be in that bullet.

Mr. McCrory said the list of institutions was built on community responses and the ones listed are the ones that stood out.

The draft chapter states that the future land use plan is consistent with the Regional Plan and the plans of neighboring communities (Cornish, Newport, Unity and Charlestown). Mr. McCrory said that the Regional Plan helps to provide a context for the local plans. It speaks to the interdependency of employment, transportation and housing. It has an economic development section and a large natural resources chapter, but no specific land use chapter.

V. Reports from Boards and Commissions

There were no reports.

VI. Other

Mr. Short announced the 107th annual spring breakfast at the First Congregational Church on Saturday, April 29th, 7 AM – 10 AM.

VII. Correspondence

- a. DES Annual Drinking Water Source Protection Conference (May 18th)
- b. DES Notice of Acceptance of a Permit Application for an Alteration of Terrain Permit for 492 Washington Street
- c. Wetlands Permit Application for 492 Washington Street

VIII. Adjournment

Motion: To adjourn the meeting

Made by: Ms. Harris **Second:** Mr. Short

Vote: Unanimous in favor

The meeting adjourned at 7:04 PM.

Respectfully submitted,
deForest Bearse
Resource Coordinator