



Planning Board Meeting
Monday, January 26, 2015
Council Chambers, City Hall at 7:00 PM

MINUTES
Approved 2/23/2015

- I. Roll Call**
Present: Marilyn Harris, Richard Wahrlich, Bruce Kolenda, James Short, Mayor Neilsen, Victor Bergeron, William Greenrose
Absent: Matthew Whooley
City Staff: Michael McCrory, Interim City Planner
- II. Review of Minutes – January 12, 2015**
Motion: To accept the minutes of January 12 as presented
Made by: Mayor Neilsen **Second:** Mr. Short **Vote:** Unanimous in favor
- III. Old Business**
 - a. CIP Discussion**
Mr. McCrory gave a PowerPoint presentation explaining what a Capital Improvements Program (CIP) is, why the Planning Board is involved in creating one, the reasons for creating a CIP, and how to read the finished CIP. He then answered questions from the board. He also stated a draft copy of the CIP that is currently under construction would be mailed to board members before the next board meeting in February. City Finance Director, Mary Walter, will also attend that meeting to facilitate the discussion.
- IV. New Business**
There was no new business to discuss.
- V. Reports from Boards and Commissions**
Mayor Neilsen gave a “shout-out” to the Maple Avenue School for the students’ work on fostering kindness and compassion.
- VI. Other**
There was no other business.
- VII. Correspondence**
The latest issue of *Town and City* magazine is available for borrowing from the Planning & Development Department office.

VIII. **Adjournment**

Motion: To adjourn the meeting.

Made by: Mr. Greenrose **Second:** Mr. Short **Vote:** Unanimous in favor.

The meeting adjourned at 8:00 PM.

Respectfully submitted,

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Resource Coordinator