



Planning Board Meeting
Monday, December 22, 2014
Council Chambers, City Hall at 7:00 PM

MINUTES
Approved 1/12/2015

I. Roll Call

Present: William Greenrose, Richard Wahrlich, James Short, Mayor Nielsen, Marilyn Harris

Absent: Matthew Whooley, Victor Bergeron, Bruce Kolenda

City Staff: Michael McCrory, Interim City Planner

II. Review of Minutes – November 24, 2014

Motion: To accept the minutes of November 24 as complete

Made by: Mr. Short

Second: Mr. Greenrose

Vote: Unanimous in favor

III. Old Business

There was no old business.

IV. New Business

a. CIP Process presentation

Mr. McCrory gave a short presentation on the CIP process. He explained what it is, how it works, and the roll of the Planning Board. Steps in the process include:

- Planning Board Chairperson meets with City Staff to create a draft plan. (Scheduled for late January, early February, 2015)
- The draft plan is presented to the Planning Board at a public hearing.
- The plan is forwarded to the City Council with the Board's recommendations.
- The Council discusses and finalizes at public hearings (March 2015).

The board had the opportunity to ask questions regarding the plan and process.

V. Reports from Boards and Commissions

There were no reports.

VI. Other

There was no other business to discuss.

VII. Correspondence

VIII. Adjournment

Motion: To adjourn the meeting

Made by: Mayor Neilsen **Second:** Mr. Greenrose

Vote: Unanimous in favor

The meeting adjourned at 7:28 PM.

Respectfully submitted,

deForest Bearse

Resource Coordinator