

The Claremont City Council held a meeting on Wednesday, June 8, 2016, in the Council Chambers of City Hall.

The meeting was called to order by Mayor Lovett at 6:54 p.m.

Members of the Council present were:

Ward I Councilor Carolyn Towle (Late)
Ward II Councilor Scott Pope
At-Large Councilor Keith Raymond
Assistant Mayor Victor Bergeron
Mayor Charlene Lovett
At-Large Councilor Allen Damren
At-Large Councilor Bruce Temple
Ward III Councilor Nicholas Koloski
At-Large Councilor John Simonds

Also present were:

Guy Santagate, City Manager
Jane Taylor, City Solicitor

Mayor Lovett apologized for the late start as the Council was in a non-meeting before this one.

AGENDA (CHANGES)

Move Proposal Related to Wheelabrator Property to after Citizens Forum.

REPORT OF THE SECRETARY

A motion was made by Mr. Damren and seconded by Mr. Koloski to accept the minutes of the May 4, 2016, City Council meeting.

Voice vote: motion carried 8-0.

A motion was made by Mr. Bergeron and seconded by Mr. Raymond to accept the minutes of the May 11, 2016, City Council meeting.

Voice vote: motion carried 7-0, 1 abstain (Mr. Simonds abstained as he was not at that meeting).

At 6:56 p.m. Ms. Towle arrived.

A motion was made by Mr. Pope and seconded by Mr. Simonds to accept the minutes of the May 19, 2016, City Council meeting as amended.

Mayor Lovett said page 3, 2nd paragraph, last line, “Mayor Lovett is concerned about the parking.” She would like it to say “Mayor Lovett is concerned that cars are parking on one of the sidewalks, eliminating their intended use and whether a sidewalk on both sides is feasible.”

Voice vote: motion carried 9-0.

A motion was made by Mr. Simonds and seconded by Mr. Damren to accept the minutes of the May 25, 2016, City Council meeting as amended.

Messrs. Raymond, Temple and Koloski abstained as they were not at the meeting.

Mayor Lovett said the last paragraph before New Business “Mayor Lovett ... She said the RFQ has been issued. ” Mayor Lovett said she reviewed the tape and she said, “the RFQ is being issued and we will talk about that on June 8th.”

Mayor Lovett said on page 3, 2nd paragraph from the bottom “discussion about the cyclical review and that by doing 25%...” should be 20%.

Mayor Lovett said on page 5 under Airport that she also said that, “we have also talked about advertising as a revenue source for over a year and nothing has been done and it is time to move forward on it.”

Voice vote: motion carried 6-0, 3 abstain (Messrs. Raymond, Temple and Koloski).

MAYOR’S NOTES

Mayor Lovett thanked the public for improving the City’s appearance (ATV Club picking up trash and people picking up for Alumni weekend).

Mr. Raymond noted the owner of the former Hunter property is cleaning it up and it’s looking better.

Ms. Towle thanked David Messier for his years of dedication planting flowers and she thanked all the people that helped him.

Mr. Santagate added that Mr. Messier has done a tremendous job. Regarding cost, \$900 or \$1500 has been mentioned, but that amount does not include the cost of labor. He wanted to point that out in case the City wants to hire someone to take care of it.

Mr. Pope congratulated the Class of 2016 on their graduation. He said the community support of the Alumni Association is outstanding.

CITY MANAGER'S REPORT

Wheelabrator Property

Mr. Santagate talked about Wheelabrator and about its closing due to the low cost of electricity. He gave a brief overview of the closing and auctions. There is a bid pending from Recycling Technology Solutions, LLC for \$605,000 which is contingent on being able to reach a PILOT (Payment in Lieu of Taxes) agreement with the City. Wheelabrator has indicated to him that if the property is not sold to another company, they will sell off the pieces and all that will remain for tax purposes will be the vacant land. The property was assessed at \$11 million, but with no income, the assessed value has been reduced to \$2 million. Now the offer is \$605,000. There are no comparable sales.

River Valley Community College

Mr. Santagate said he attended the River Valley Community College (RVCC) graduation. He received the President's Envisioning the Future Leadership Award. He thanked RVCC and said he was proud of the graduates.

River Road TIF and Industrial Park

Mr. Santagate said when the River Road TIF was started, the decision was made to use some of the "growth funds" being generated out of the River Road TIF to construct an Industrial Park to attract future development. Jewell Trucking and North Country Smokehouse are now locating there.

Road Paving Status

Mr. Santagate listed some of the paving projects that have been completed and will be completed.

Downtown Sidewalk Sales

Mr. Santagate said the City is working with downtown merchants to have sidewalk sales in June, July and August.

APPOINTMENT TO BOARDS AND COMMITTEES

Airport Advisory Board

A motion was made by Mr. Bergeron and seconded by Ms. Towle to re-appoint Philip (Joe) Osgood, Sr. to seat 3 of the Airport Advisory Board.

Voice vote: motion carried 9-0.

Parks and Recreation Commission

A motion was made by Mr. Damren and seconded by Mr. Simonds to appoint Chris Irish to seat 4 – At-Large of the Parks and Recreation Commission.

Voice vote: motion carried 9-0.

CITIZEN’S FORUM

Scott Sweet, Public Works Director, publicly apologized for the way Mountain View Cemetery looked on Memorial Day weekend and he said it won’t happen again.

Chuck Allen, Ward 3 resident and Arrowhead representative, talked about the Summer Concert Series. For information and to purchase tickets, go to Claremontsummerfest.com. June 18 will be Doug Wahlberg and the opening band will be Simple Machines. He gave a list of the other bands. They are looking for volunteers for these events including for the kids events.

Ms. Towle asked how the Battle of the Bands was. Mr. Allen said it was not well attended; it was stiflingly hot, but the bands were great.

Mr. Koloski thanked Mr. Allen for everything he does at Arrowhead.

Proposal Related to Wheelabrator Property

Mayor Lovett said a decision would not be made tonight. She said the next step would be a public forum where people can ask questions and have their concerns addressed.

DB Kazee, Recycling Technology Solutions, LLC, said this proposal is for the Council to consider whether or not it would be beneficial to Claremont to participate in this PILOT. There are a group of investors and he is one. They have engaged in a lot of different businesses including recycling/refurbishing equipment. They have acquired distressed assets from companies that are phasing out a plant/closing a plant/decommissioning a plant, refurbished that equipment and then sold it in the overseas market. Wheelabrator cannot continue its operations as the equipment is wearing out; it’s a small scale facility; and the economics of the program had changed. The facility has been idle for three years. The proposal is for the City to grant a PILOT so they can commence a new business at this location. It will be somewhat different from what Wheelabrator used it for. It will be multipurpose: 1) Based on various engagements in recycling and refurbishing of equipment they would put in a recycling center. They would acquire industrial equipment for refurbishing and resale. They would try to make that a successful portion of the business. Another portion of this business would be to recycle municipal solid waste without the use of incinerators. They are opposed to incinerators and they don’t want to use incinerators.

The process they would use is one they have acquired through a license of a patented process that gasifies rather than incinerates materials. The gasification process in this small scale would

be significantly different than what Wheelabrator did. Gasification would generate electricity which would qualify them for a renewable energy facility under NH laws and would allow them to make an application for a PILOT. They would take municipal solid waste, yard waste, any type of biomass material and they would create electricity to be used in ongoing operations to develop this equipment for resale. He believes this would be the only use for this property. It was designed and built for a special purpose and if it is decommissioned, there is very little you can do with that property. This will be a clean-energy type generator and will refurbish and restore antiquated or worn out equipment for resale. They anticipate employing 25 people with salaries in the range of \$14-\$15 per hour and up. This business will benefit the City by providing new employment. They will create a presence in the northeast where much of the equipment is coming available for acquisition. They've done this type of business in multiple areas and they feel this would be successful here. They need to get financing to remove the old equipment and remove the incinerators Wheelabrator used. That would require a PILOT so the financial backers would know what their payment would be over a five-year payment period. The PILOT is for a five-year term. If granted the PILOT, they will try to commence the operations immediately. Without the PILOT, the options are to restart the Wheelabrator plans of waste-to-energy incineration which they don't intend to do, but it is still an option; they can take the equipment out, sell it overseas and the property would be vacant which would lower taxes; or they can put in a new business as described above. Most employment would be with local people. They will bring in a few specialized people. He asked Council to consider this proposal and they think it is viable to schedule a public hearing.

Mr. Pope said he was part of the Council that saw Wheelabrator built. He asked if there are any air quality issues with gasification. Mr. Kazez said it is their view that they would be making a substantial improvement to getting rid of waste. Landfill creates methane gas. Gasification emissions are much more favorable than any state or federal regulations provide for.

Mr. Pope asked about ash or solid byproducts. Mr. Kazez said Wheelabrator is a mass burn facility with lots of ash. 30%-40% of what goes through the facility goes to the landfill. Their process, processes the material at a low temperature and materials like ferrous, nonferrous, aluminum and glass are preserved. The gas is taken off to make steam or electricity. The end product is a usable/sellable commodity. There is nothing that goes to a landfill from their process.

Mr. Kazez said they would take no medical waste, no toxic waste, and no construction/demolition waste.

Mr. Damren asked for information about Mr. Kazez's former businesses.

Mr. Kazez said they don't have a website. They selectively target operations which will benefit them and the sale of those pieces of equipment they acquire. He has been in the mining business since the early 70s. He suggested checking the state of Kentucky website under his name.

Mr. Koloski said he wants to hear much more about the gasification process. He asked what the City's action plan would be if payment stops on the PILOT. Ms. Taylor said it would be enforced as a delinquent tax.

Mr. Koloski asked what guarantee there would be that after the PILOT is complete that this wouldn't turn into another Wheelabrator. Ms. Taylor said the PILOT is with the property. Mr. Koloski said he doesn't want to see a trash burning facility opened up. Ms. Taylor said that would have to be negotiated in the agreement. Mr. Kazee agreed that it could be a condition of the PILOT that they not incinerate materials there.

Mr. Pope asked if the current burn permit still exists. Mr. Santagate said yes; it hasn't changed.

Mr. Pope asked about heavy metal emissions. Mr. Kazee said the emissions would be so much less than what Wheelabrator did. He said that DES (Department of Environmental Services) will oversee the process.

When asked about producing hot water or steam for others, Mr. Kazee said the location is an issue and the only thing that makes sense is to generate electricity.

Mr. Kazee said the process would utilize water, but it is a contained system.

Ms. Towle would like to have a future public hearing.

Mr. Bergeron asked Mr. Kazee for more information about gasification to be sent to the Council. Mr. Kazee said he can give general information, but not specifics. He can tell how it works.

Mayor Lovett said it looked like there was a consensus to have a public forum.

Bernie Folta, Ward 3, asked if the deal goes through would there be a requirement for a zoning variance (change of use) and would it have to go to the Planning Board.

Ms. Taylor said the property is zoned for this type of use. Going before the Planning Board would depend on the proposal.

Mary Schissel, non-resident, nurse, was invited by the Council to speak. She said she would like to have a very detailed plan prior to the public hearing.

Mr. Kazee proposed that they would recycle/refurbish equipment; take in municipal solid waste which they would use to process steam or electricity for use in their own facility and any excess would be sold on the utility market. Generally it's a recycling business.

Marty Davis, Ward 2, was concerned there was no website to do research and that bothers him. He asked for a name of a company Mr. Kazee has done this refurbishing for in order to look into their experiences.

Councilors suggested searching under Mr. Kazee's name.

Donna Montenegro, Ward 1, asked if there is another company that does this gasification procedure that Mr. Kazee is a part of. Mr. Kazee said there are hundreds of companies utilizing gasification. Ms. Montenegro believes the public hearing is premature. She said Council should do its own homework on gasification. She is fearful of gasification. She is concerned about the environment, global warming, the perception of this community, health, and property values. We need to think twice about that.

Ernest Montenegro, Ward 1, said he moved here 20+ years ago and there was an incinerator here. It is much harder to get rid of one than keep one out. This sounds suspicious to him.

Mr. Kazee said the gasification process is a commonly known process. It has been around for a number of years. They are concerned with public health. DES will insure that the operations are safe.

Cornelia Sargent, Ward 3, Jarvis Hill, asked for the name of the facility he decommissioned. Mr. Kazee said they didn't decommission the facility. They acquired and took down some of the equipment from the facility. He will get the specifics and provide it to the Council. The facility was moved and the name was changed. He said it was outside Tuscaloosa. Ms. Sargent requested Council do its homework before a public hearing is held.

Mayor Lovett said Council needs to get facts and at some point can schedule a public forum. Councilors suggested doing it in August.

OLD BUSINESS

Motion to Authorize Easement for Eversource Wiring Project

A motion was made by Mr. Damren and seconded by Ms. Towle to authorize the City Manager or his designees to negotiate, execute and take all such actions as may be required to convey to Eversource Energy utility easements related to upgrading the power supply for the City Hall Complex and Tremont Street, including such temporary easements as may be required for construction purposes and, further, authorizes the discontinuance of such utility easements as may no longer be required for their intended purpose. Said easements to be detailed in an appropriate Easement Agreement to be filed in the Sullivan County Registry of Deeds.

Kurt Beek, Project Manager, said he gave a presentation in October of last year about the need to upgrade the electrical service to the Farwell Block. Eversource would like to be able to make additional upgrades to City Hall. A transformer will be placed in a parking space at the corner of Tremont and Broad Streets. This is primarily for the Farwell Block and City Hall will feed off that transformer. The current transformer was placed below ground in the 70s and doesn't meet current standards.

Voice vote: motion carried 9-0.

Motion to Authorize Easements for Grissom Lane Upgrade

A motion was made by Mr. Raymond and seconded by Mr. Damren to authorize the City Manager or his designees to negotiate, execute and take all such actions as may be required to obtain from Canam Steel Corporation and Jewell SPE LLC such easements as may be required to widen the radius of the intersection of Grissom Lane and River Road, including such easements as may be related to drainage and maintenance of a City water hydrant and including such temporary easements as may be required for construction purposes. Said easements to be detailed in appropriate Easement Agreements to be filed in the Sullivan County Registry of Deeds.

Scott Sweet, Public Works Director, said this was presented to the Council a couple of weeks ago.

Voice vote: motion carried 9-0.

NEW BUSINESS

Moody Park and City Parcel Map 141 Lot 2

Nancy Merrill, Planning and Development Director, showed a PowerPoint presentation regarding the expansion of Moody Park, Map 141, Lot 2 – former Putnam Lot. It consists of 134 acres and abuts Moody Park to the west. City trails run through this lot.

Mark Brislin, Parks and Recreation Director, said the trails were done by Sinuosity and get a lot of use. He's in support of this expansion of Moody Park.

Mr. Raymond asked about the trail that runs into the parcel to the south. Ms. Merrill said the trail shouldn't have gone into that lot. The City leases it for agricultural purposes. It's zoned Industrial.

Ms. Merrill said the deed from Mr. Moody shows more acreage than what is on GIS. Ms. Taylor said she thinks it should be at least 124 acres.

Mr. Temple talked about merging the lots and authorizing funding to prepare a formal map.

Ms. Merrill said there is an easement on the lot for the railroad tracks. It will continue unless it is legally removed. She said the merger will prevent the property from being developed.

A motion was made by Mr. Simonds and seconded by Mr. Koloski that pursuant to RSA 50:1, the Claremont City Council hereby authorizes the enlargement of Moody Park by the incorporation into Moody Park of property owned by the City and identified as Tax Map 141-2, consisting of approximately 134 acres of vacant land, and further authorizes the City

Manager or his designees to take all such actions as may be necessary to implement this expansion of Moody Park.

Mr. Temple would like to formally merge these lots. Ms. Taylor said voluntary merger could be done. Mr. Temple would like to fund a survey to formally merge these lots. There was a consensus of the Councilors to get this done. Ms. Taylor said a voluntary merger will be recorded. Mr. Temple thinks a formal map needs to be prepared, not just a deed. The question is how to pay for that. He suggested using some of the logging funds to pay for it.

Mayor Lovett and Mr. Bergeron agreed a survey would be a good idea.

Voice vote: motion carried 9-0.

Sale of City-owned Property

Ms. Merrill talked about two properties that went out to bid. The first is Map 118, Lot 29, Providence/Manville Avenue, .23 acres. It is in a floodplain and the floodway goes right through the lot. With this sale, there would be a deed restriction that the purchaser cannot build on the property. The City received a bid of \$1,000.

A motion was made by Mr. Temple and seconded by Mr. Damren to authorize the City Manager or his designees to negotiate, execute and undertake all such actions as may be required to convey City-owned land located at Tax Map 118, Lot 29 (Providence Avenue) to Michael W. Wulf for \$1,000.00, and to accept all proceeds related thereto for deposit into the applicable City account.

Ms. Merrill said the bidder is an abutter to the north of the parcel.

At 8:50 p.m. Ms. Towle left Council Chambers.

Voice vote: motion carried 8-0.

Ms. Merrill said the second parcel to be discussed is Map 107, lot 11, on Union Street. It is zoned Industrial 2 and consists of .20 acres. The City received two bids: one from APC Paper Company to maintain the vacant lot to be used for future use to support APC Paper Company and the other was from the Polish American Citizens Club for day time activities and overflow parking. Both proposals were reviewed by three people. Both uses were considered valid, so the bids were opened and APC Paper bid \$5,000 and the Polish American Citizens Club bid \$286. The recommendation was that the City enter into a sales agreement with APC Paper.

A motion was made by Mr. Temple and seconded by Mr. Bergeron to authorize the City Manager or his designees to negotiate, execute and undertake all such actions as may be required to convey City-owned land located at Tax Map 107, Lot 11 (Union Street) to APC Paper for \$5,000.00, and to accept all proceeds related thereto for deposit into the applicable City account.

Voice vote: motion carried 8-0.

Motion to Authorize Applying for LCHIP Grant

Ms. Merrill said this is for work to be done on City Hall (i.e. ADA bathrooms, new windows, roof). These items are in the CIP (Capital Improvements Plan). There was a recommendation to apply for an LCHIP (Land and Community Heritage Investment Program), historic building assessment grant. It is a 50/50 matching grant. Estimated cost of the assessment is \$20,000 with 50% to come from City funds. Assessment will be a baseline to be used to prioritize projects to see what LCHIP grants to apply for.

At 8:56 p.m. Ms. Towle returned.

A motion was made by Mr. Simonds and seconded by Mr. Damren to authorizes the City Manager or his designees to undertake all actions and execute all documents as may be required to prepare and submit an application for and, if awarded, accept New Hampshire Land and Community Heritage Investment Program (LCHIP) Historic Resource funding for the purpose of performing a City Hall/Claremont Opera House Historic Building Assessment (the Project). Upon notice that the Project has been selected, the Council will entertain a resolution to raise and appropriate funds for the Project, of which 50 percent shall be reimbursed to the City from LCHIP funding.

Voice vote: motion carried 9-0.

Motion to Accept Donation of Two Trees from the NH Division of Forest and Land for Monadnock Park

Mark Brislin, Parks and Recreation Director, said this is through a program with the NH Division of Forest and Lands. They will donate the trees and will work with Parks and Recreation to plant the trees. The City has worked with a state forester and with Lee Stevens about where to place the trees throughout Monadnock Park. The Recreation Commission has worked on this and raised funds for four other trees from Log Cabin Nursery to also be planted. The trees will be honey locust, royal purple smoke and four maples.

A motion was made by Mr. Koloski and seconded by Mr. Simonds to accept with sincere appreciation the donation of two trees from the New Hampshire Division of Forest and Lands, to be planted at Monadnock Park, valued at approximately \$500.00 each.

Mr. Raymond thanked Lee Stevens and Log Cabin Nursery; they do a lot of work for the City.

Ms. Towle had concerns that one of the trees would block the site line for people sitting in their cars while they watch their children playing. Mr. Brislin will review. ■

There was some discussion about tree locations. Mr. Brislin said there is a plan for the future to move the playground to the other side of the road, so they don't want to put trees there.

Voice vote: motion carried 9-0.

TIFD Discussion

Ms. Walter showed a PowerPoint presentation regarding the River Road and Downtown TIFDs (Tax Increment Finance District).

- River Road TIFD
 - Closes out June 30, 2016
 - Currently has \$1,568,141 in fund balance
 - Anticipated additional revenue for FY 2016 \$106,417
 - Approximately \$1,674,558 will drop into the general fund balance
- Downtown TIFD
 - Will owe approximately \$1,610,221 to the General Fund at year end 6/30/16
 - Will need to borrow \$345,600 of the \$373,200 budgeted
 - As of 6/30/15 the Downtown TIFD technically owes the General Fund \$1,264,621
- It is the staff's recommendation that the Council approve using the River Road TIFD surplus to pay down the Downtown TIFD deficit
- River Road TIFD Surplus
 - A municipality's tax increment finance plan may include agreements with the county and the school to share a portion of the captured tax increments of the district. There is no agreement on record when the district was formed to share a portion of the captured value.
- Claremont TIFDs
 - River Road TIFD anticipated surplus at 6/30/16 = \$1,674,558
 - Downtown TIFD anticipated deficit at 6/30/16 = \$1,610,221
 - Anticipated surplus remaining = \$64,337
 - Going forward it is on the tax rate until the needed growth (or reduced expenses are attained)
- Growth Needed in Downtown TIFD (94 parcels)
 - 2016-2017 estimated shortfall \$330,500
 - 2016-2017 assessed value needed in Downtown TIFD to offset shortfall \$8,480,883
- River Road Excess Value
 - The general fund is now the recipient of another \$11 million in assessed value which brings in an additional \$456,170 each year going forward
 - Mr. Santagate said that is a very important point, when you put those two together, we don't have a major problem

Mr. Raymond said the additional \$456,170 doesn't include Jewell Trucking and North Country Smokehouse. Ms. Walter said that was correct.

Mr. Damren asked about growing the Downtown TIFD. Mr. Santagate said a major issue is the Peterson building. The owner wants to fill the 65,000 square feet, but not split it up. The City is working with the downtown merchants on cooperative advertising and sidewalk sales. The City is working to make improvements to the downtown area, but the first block of Pleasant Street is a challenge.

Mr. Damren asked about a rough draft of a marketing plan for that. Mr. Santagate said we can have Planning and Development make a presentation in July.

Mayor Lovett said it is important to keep the target number of \$8.4 million in mind and to understand what the TIFD is.

Mr. Santagate said when we bring that forward, we have to talk about the Master Plan. That is what we go by.

Mr. Temple said the City gets 40 cents of each tax dollar. He asked if there will be a tax increase next year to cover the TIFD bond if we don't have the \$8.4 million in the TIFD. Ms. Walter said yes. Mr. Temple said this Council will set the 17/18 budget and will need to discuss how to cover debt.

Bernie Folta, Ward 3, talked about the language issue, previously calling transfer of River Road money to cover the Downtown TIFD a loan and now calling it a transfer of funds mediated by the General Fund.

Assessment Values Discussion

This was moved to July.

There was discussion about which TIFD would be discussed in July, Downtown TIFD versus Charlestown TIFD. Council agreed there was a need to focus on the Downtown TIFD.

RFQ Discussion

Mayor Lovett sent a Request for Qualification (RFQ) template from Joplin, Missouri, to the Council. The draft RFQ was reviewed by Ms. Taylor. Mayor Lovett said there have been no substantive changes. This will be an RFQ/RFP (Request for Proposal) combination. This will be put out to bid; a selection committee will give its recommendation of three companies; and then Council will decide the next step. This RFQ/RFP is for the company that will do the search for a new City Manager. Her intent is to put this out with responses due back no later than July 15 at 2 p.m.

There was discussion about recommended changes to the RFQ/RFP made by Ms. Taylor. Councilors agreed and Ms. Taylor will send the revisions to Mayor Lovett.

Mayor Lovett said the selection committee will be comprised of members of the Council. Council will decide how many. She asked Councilors to consider if they want to serve on that committee.

COMMITTEE REPORTS

Mr. Bergeron said the Policy Committee will not meet in June. They will meet twice in July (7th and 21st). The goal is to vote on proposed changes to a cemetery ordinance and then pass that onto Jane Taylor for review. Once approved, they will submit it to the Council in August or September.

Mr. Pope said he has been on the Historic District Commission since January. He talked about the Downtown TIFD and said he has seen some good things going on in the area (i.e. the Ink Factory purchased the Old Reliable Paper building and there is a possibility the old Esersky's building will be used by a chocolate company).

Mayor Lovett asked Mr. Raymond for a CDA update regarding the old Pleasant Restaurant. Mr. Raymond will get some information.

FUTURE AGENDA ITEMS AND DIRECTIVES

Mr. Bergeron asked about a parcel for sale on North and Main Street. Ms. Taylor said the City owns the land that will be needed for the project. Mr. Santagate said that can be checked out.

Mr. Bergeron asked if the City can have someone from the state call the federal government to find out the status of the trail waiver. Ms. Taylor said last week NHDOT told her it is still with federal highway and they are working on it.

Mr. Koloski asked if residents can be notified prior to construction beginning in front of their property. Mr. Santagate said he can check to see what the process is.

Messrs. Temple and Bergeron agree Facebook would be good way to communicate that information to residents.

Mayor Lovett reminded everyone there would be a meeting on June 16 for the Council to finalize what budget numbers will be presented on June 22nd

Ms. Taylor suggested Councilors consider making tentative approvals on the 16th and make formal changes to the proposed budget on the 22nd.

Mayor Lovett asked Councilors to send suggested budget changes to Council Clerk Russell for distribution.

Ms. Taylor said she is working on a policy for the laptops.

CONSULTATION WITH LEGAL COUNSEL

None

ADJOURNMENT

At 10:09 p.m., a motion was made by Mr. Damren and seconded by Mr. Raymond to adjourn.

Voice vote: motion carried 9-0.

Respectfully Submitted,

Dorée M. Russell
Clerk to the Council