

The Claremont City Council held a meeting on Wednesday, June 11, 2014, in the Council Chambers of City Hall.

The meeting was called to order by Mayor Neilsen at 6:30 p.m.

Members of the Council present were:

Ward I Councilor Carolyn Towle
Ward III Councilor Nicholas Koloski
Assistant Mayor Victor Bergeron
Mayor James Neilsen, IV
At-Large Councilor James Reed
Ward II Councilor Charlene Lovett
At-Large Councilor Kyle Messier
At-Large Councilor John Simonds

Absent:

At-Large Councilor Keith Raymond

Also present were:

Guy Santagate, City Manager
Jane Taylor, City Solicitor

MAYOR'S NOTES

Mayor Neilsen announced Mr. Raymond was absent because his son was graduating and getting a new military assignment.

Ms. Lovett announced two names were engraved on the War Memorial: Robert Edward Finnan, Vietnam, and James Mozden, Vietnam. June 30th the Army Band will come to Claremont Broad Street Park, 4:30 p.m. to 6 p.m. This is a collaborative effort between the Claremont Farmers Market and Claremont 250th Anniversary Committee.

Ms. Messier said the City received a compliment from a spouse of a classmate who is a city planner from Omaha, on the brick center in Claremont and the mill buildings. She said the planner saw all the connections between the schools and down Broad Street.

Mr. Reed said after the JSL (Junior Sports League) group invited Councilors to tour their facility, he went. He read a letter from a JSL participant asking not to shut down the JSL.

Mr. Bergeron congratulated the Stevens Alumni for a great parade.

Mayor Neilsen said he thoroughly enjoyed the parade. He said *Image* magazine did a spread on the Claremont Savings Bank Community Center.

REPORT OF THE SECRETARY

A motion was made by Ms. Lovett and seconded by Mr. Reed to accept the minutes of the May 6, 2014, Council meeting, with corrections.

Ms. Lovett said on page 4, third paragraph, second line, “answered and calls go to voicemail, it may contraindicate the impression” she believes the word should be “contradict.” [Note: Upon review of the recording, the word was contraindicate, so no change is needed.] On page 6 under Cemetery, she asked to add, Ms. Lovett requested a cost analysis of winter burials versus the cost of storage vaults.

Voice vote: motion carried 8-0.

A motion was made by Mr. Bergeron and seconded by Ms. Towle to accept the minutes of the May 13, 2014, Council meeting.

Voice vote: motion carried 7-0, with 1 abstain. Mr. Simonds abstained as he was absent from the meeting.

A motion was made by Mr. Koloski and seconded by Mr. Bergeron to accept the minutes of the May 14, 2014, Council meeting.

Mr. Simonds said on the first page that he should be listed as absent.

Ms. Lovett talked about the order of discussion during the Parks and Recreation Commission Smoking Ban. Ms. Taylor reminded Councilors that minutes are to be a summary, not a transcript of the meeting. Ms. Lovett asked to add that Peter Wright and Dr. Herfort were in favor of a smoking ban park wide.

Voice vote: motion carried 7-0, with 1 abstain. Mr. Simonds abstained as he was absent from the meeting.

A motion was made by Mr. Reed and seconded by Ms. Lovett to accept the minutes of the May 20, 2014, Council meeting.

Voice vote: motion carried 7-0, with 1 abstain. Mr. Simonds abstained as he was absent from the meeting.

A motion was made by Mr. Reed and seconded by Ms. Towle to accept the minutes of the May 27, 2014, City Council Meeting.

Voice vote: motion carried 8-0.

APPOINTMENT TO BOARDS AND COMMITTEES

Airport Advisory Board

A motion was made by Mr. Simonds and seconded by Mr. Bergeron to re-appoint David A. Eno to seat #2 of the Airport Advisory Board.

Voice vote: motion carried 8-0.

A motion was made by Ms. Lovett and seconded by Mr. Reed to re-appoint Philip (Joe) Osgood, Sr., to seat #3 of the Airport Advisory Board.

Voice vote: motion carried 8-0.

A motion was made by Ms. Merrill and seconded by Ms. Lovett to appoint Stephen Keen to seat #4 of the Airport Advisory Board.

Voice vote: motion carried 8-0.

Claremont City Center Initiative

A motion was made by Ms. Messier and seconded by Ms. Towle to appoint James Feleen to seat #4 of the Claremont City Center Initiative.

Voice vote: motion carried 8-0.

A motion was made by Mr. Simonds and seconded by Ms. Lovett to appoint Catherine LaCase to seat #5 of the Claremont City Center Initiative.

Voice vote: motion carried 8-0.

A motion was made by Mr. Reed and seconded by Mr. Bergeron to appoint William E. Carpenter to seat #6 of the Claremont City Center Initiative.

Voice vote: motion carried 8-0.

Mr. Santagate noted there are two more applications for this committee that will be presented at the July meeting which leaves one vacancy and he wondered if a Councilor would be interested in serving on this committee. In the past, Councilors were able to bring information from other committees to the rest of the Council and that was helpful.

A motion was made by Ms. Towle and seconded by Ms. Lovett to appoint David Messier to seat #7 of the Claremont City Center Initiative.

Voice vote: motion carried 8-0.

A motion was made by Mr. Koloski and seconded by Ms. Lovett to appoint Roselyn Caplan to seat #8 of the Claremont City Center Initiative.

Voice vote: motion carried 8-0.

A motion was made by Mr. Reed and seconded by Ms. Lovett to appoint Angela Biggs to seat #9 of the Claremont City Center Initiative.

Voice vote: motion carried 8-0.

Mayor Neilsen thanked all the volunteers for stepping forward.

Bernie Folta, Ward 3, said the two previous initiatives were underwritten by grants. This is not. He asked what the purpose/goal/mission is of this committee.

Mr. Reed read the function statement at the bottom of the roster sheet: To provide citizen input to the Planning & Development and Public works Departments on upcoming projects and grant opportunities.

CITIZEN'S FORUM

Bernie Folta, Ward 3, said the City of Claremont's website is improving significantly. Many more City meetings are appearing on the calendar. Minutes from additional groups are slowly appearing and he likes that.

Steve Raymond, Ward 1, talked about his concerns with the JSL. He said he brought up that business that was operating there to the City Manager. He said he was concerned someone was staying upstairs. He had heard there was an apartment above the JSL. He is concerned about the kids' safety down there. Another concern is making sure the volunteers are not sex offenders. He would like to see something done. He thinks Council has done a fantastic job on the budget.

Mark Carrier, Beauregard Village resident and Sullivan County ATV Club member, asked about the waiver for ATVs on the Rail Trail. Ms. Taylor said the waiver had not been submitted and when she has progress to report, she will bring it back to Council. Mr. Carrier passed out disks with copies of emails of support to allow ATVs to use the Rail Trail.

Chuck Allen, Ward 3 resident and Arrowhead Recreation Club member, gave a summary of Arrowhead operations. They operate on weekends and during school vacation weeks. This past year they had 48 operational days and the average is 35-36 per year. This year they bought a new motor for the lift. They just purchased a used groomer for \$95,000. A new one costs \$264,000. They took out a \$75,000 loan and they took money out of capital reserve. They are seeking donations, looking for fundraising ideas and for people to organize the fundraisers.

Arthur Palmer, Junior Sports League (JSL), said that one Councilor had taken them up on the invitation to tour the JSL. Mr. Palmer said for many years that he has helped out down there. He said everyone should look at more than just the \$30,000 that was spent there, such as the volunteers that are keeping 75 kids off the streets. He invited the Council to tour the JSL this Friday.

Claremont 250th Anniversary Committee

Bill Carpenter, Co-Chair for the Claremont 250th Anniversary Committee, said they had a booth at the Alumni Parade. A lot of folks went to the booth and they commented on how attractive the downtown is. The 250th has started selling parking meters. He thanked the Hale family for the open house at the Visitors Center on Saturday. Fundraising efforts are continuing. Birthday in the Bricks contracts are in for review; all the rides for that will be free; and there will be music. The sculpture is in progress. October 26, 4-9 p.m. there will be musical events and lighting of the sculpture. They received a \$250 donation from Mr. Santagate for the purchase of I Love Claremont NH sunglasses to be used for a fundraiser; cost is \$5. Glasses are available for purchase at Claremont Savings Bank Community Center (CSBCC). Birthday in the Bricks will be September 20, 11 a.m. to 8 p.m., with free rides. Food vendors will be the city restaurants.

River Valley Community College Update

Mr. Santagate talked about the partnership between the City and River Valley Community College (RVCC) and about the Memorandum of Understanding (MOU) between RVCC and Granite State College. It will bring more students to downtown which will bring customers and culture to the downtown.

Dr. Alicia Harvey-Smith, River Valley Community College President, introduced Valerie Mahar, Vice President as well as a member of the Executive Leadership Team. Dr. Harvey-Smith thanked Mr. Santagate and Ms. Lovett for being on the advisory board. She talked about the co-location MOU with Granite State College. RVCC will have classes in the daytime and Granite State will have evening classes. Students can pursue Associates, Bachelors and Masters degrees in one location. She talked about the articulation agreement with NH Institute of Art (NHIA). Students who graduate from RVCC Creative Writing program can transfer to NHIA for the Bachelor of Fine Arts. In both cases there are scholarships available. They just signed an articulation agreement with Colby Sawyer. Another MOU is Catch the Wave Initiative which is a partnership in the high schools where high school students can earn college credits. They just signed an MOU with Sturm Ruger and will provide employee machine tool orientation in Keene and Claremont. They will be working with Red River Computer to develop an IT stream. They are exploring housing (living/learning) in downtown Claremont. Mr. Santagate suggested there could be a workshop in the future on job training programs. Dr. Harvey-Smith said there will be a tuition reduction of 5%. They are working on a major enrollment campaign. They will be hosting a Walter Peterson Scholarship Award event on September 19 at the Common Man, honoring Barbara Couch. She invited Council to attend. Dr. Harvey-Smith invited the community to tour the college.

OLD BUSINESS

New Community Center Update

Mark Brislin, Parks and Recreation Director, gave a Claremont Savings Bank Community Center Report; Claremont Community Center Programming; Statistics for May: hosted 47 meetings & parties, 8,584 members checked into the facility, 633 guest passes were sold, 9,217 guests used the facility; 169,148 total patrols, 90 hours/week open; \$0.26 cost recovery prior to opening, \$0.64 cost recovery of new facility; CSBCC Center Coordinator, Jamie Messier will be leaving; Participating in the World's Largest Swim Lesson Friday, June 20, 10:45-11:45 a.m.

City's Goals and Objectives

Council agreed to move this to another meeting.

Bernie Folta, Ward 3, talked about the visioning chapter of the Master Plan that was done in 2006. He suggested it was time to do a survey of citizens to see where they want to go.

Mayor Neilsen said he believes the Master Plan is put forward through the Planning and Development Department and the City is on a 10-year plan.

Draft Ordinance – Smoking in City Parks

Ms. Taylor said this represents what the Council had articulated it wanted at the last meeting.

Mr. Koloski said he would vote no as he did not agree with including parking areas.

Mr. Bergeron said after speaking to constituents who objected to this, he would vote no.

Ms. Towle said she sits on the Parks and Recreation Commission and offered to recuse herself. Mayor Neilsen said recusal is only required if there is a personal financial benefit. He has no problem with her staying with this. Council did not object.

Councilors had a discussion about what they had heard from constituents, both for and against. It was reported that Newport had a complete smoking ban in all of its parks.

Ms. Taylor reminded Council that this is a draft and is not being presented for first reading, Council doesn't need to vote, just give direction.

Mayor Neilsen opened the floor to public comments.

Arthur Palmer, Ward 3, said during ball games, home management is responsible for the crowd.

Bob Picard, Ward 2, said you need to use common sense and not smoke close to kids.

David Pardy, Ward 1, said he had spoken to people who don't feel an all-out ban is appropriate. Some families don't have yards, so they go to the parks, and they don't want to leave their children unattended to go smoke. He said he had a petition with 91 signatures asking for a "No" vote on this ordinance. He did not turn in the petition.

Bernie Folta, Ward 3, asked if any smokers had been interviewed for this draft ordinance. He thinks smokers should be considered.

Steve Raymond, Ward 1, is concerned that if this passes, what will be next. Senior citizens are already smoking on the sidewalks because they cannot smoke in the government subsidized housing. He said he talked to some people in the park to see what they thought and they didn't think it was a big issue. He is against this.

Bob Picard, Ward 2, asked who will enforce this.

Jim Feleen, Ward 2, said the Parks and Recreation Commission reviewed this draft and were in support of it. He suggested including the skatepark. He said a volunteer smoking ban would not be enforceable. He didn't think that designated smoking areas would be workable. Children in sports seeing smoking is not the message he wants to send. He suggested including sidewalks at Barnes Park and the perimeter parking spaces around Broad Street Park. He thinks it should be made clear that within vehicles within the parks is also included. Also, the exterior of CSBCC should be included. He said the Parks and Recreation Commission supports that.

Ward 3 resident (name was not audible), former smoker, said she would support a smoking ban during certain times or certain events, but not as a general rule.

David Pardy, Ward 1, asked if vendors would be required to leave the park to smoke.

Arthur Palmer, Ward 3, said his opinion would be to have a smoking area.

Mr. Bergeron read letter from Tom Petrin which talked about litter, dog waste, banning other things such as snack wagons and the beer fests and enforcement. Mr. Petrin was not in favor of the ban and Mr. Bergeron agreed with the letter.

Mr. Koloski doesn't think this should be an all-out ban. He thinks there should be some part of the parking area where people can go to smoke. He is not favor of adding Broad Street Park.

Mayor Neilsen thinks enforcement will be a problem; he suggested people may be more compliant if there are designated smoking areas.

Ms. Towle is in favor of the smoking ban.

Ms. Lovett said if designated smoking areas are included, that would meet the needs of some people they have heard from.

Mayor Neilsen suggested having designated areas in the parks and doing a review after a year.

Bob Picard asked for more than one designated area in each park because of their size.

Bernie Folta, Ward 3, said designated smoking areas would offer an opportunity for self-enforcement.

Steve Raymond, Ward 1, agreed there should be designated areas for smokers.

David Pardy, Ward 1, suggested throwing gravel down with cigarette receptacles to see if people would use them on their own.

Chief Scott said policing this would primarily be done by citizens and that Police being called in will be a rarity.

Council did not support the current draft ordinance as written. Mayor Neilsen asked for consensus of the Council for designated smoking areas in the parks. All hands were raised.

After taking a break Mayor Neilsen asked for a consensus of the Council to include a designated smoking area at the skate park. A majority of the Councilors raised their hands.

NEW BUSINESS

Economic Development Update

Nancy Merrill showed an Economic Development Update PowerPoint.

- By the Numbers Population
- Unemployment Statistics
 - Close to pre-recession unemployment numbers
- Annual Employment in Claremont Micropolitan NECTA (Claremont + Unity)
- Annual Employment Goods Producing
 - 09 & 10 very bad years
 - 2013 data will get in Aug/Sep
- Major Employers
 - Claremont School District, Education, 489
- Major 2013-14 projects
 - Canam/Structal has 140 people, but still has 30 positions they can't fill
- Expansions or New Construction
 - \$11 million in added value with these projects

Bob Picard, Ward 2 resident and owner of Picard & Sons Waste & Recycling, talked about the September 19, 2013, closure of Wheelabrator, the increased cost to use Casella and the extra mileage to use the facility in Bradford, Vermont, which charges less than Casella. He thinks Claremont should have a transfer station. His tipping fees of \$90,000 last year would be enough to pay the salary of a transfer station employee. Trash disposal in Lebanon would cost him \$3,000 a month. He and City officials viewed the Hopkinton/Contoocook/Webster facility and he believes if it is done right, it could be profitable. He believes other communities would come to Claremont and the trash could be taken to Berlin. He said he didn't expect an answer tonight, he just wanted to get the conversation started. If this doesn't go forward, he may have to raise his fees.

Ms. Towle would like to discuss the transfer station at a future Council workshop. Mayor Neilsen agreed.

Mr. Simonds asked to clarify the trash would be trucked away, and we would not have a landfill. Mr. Picard said yes.

Councilors would like to have more discussion about a transfer station and to hear from the Public Works Director. Ms. Taylor said there is a statutory requirement for the City to have a place for its citizens to dispose of trash.

Resolution 2014-10 Accept and Expend Funds for Claremont 250th Anniversary – Public Hearing

Mary Walter, Finance Director, said the Claremont 250th Anniversary Committee has received a \$10,000 donation from Red River Computer Company and Council needs to authorize acceptance and expenditure of it.

A motion was made by Ms. Messier and seconded by Mr. Bergeron to adopt Resolution 2014-10 Accept and Expend Funds for Claremont 250th Anniversary.

Ms. Messier read the resolution into the record. She thanked Red River for its donation and the 250th Committee for its fine work.

Mayor Neilsen opened the public hearing. No one spoke. He closed it.

Voice vote: motion carried 8-0.

Resolution 2014-6 Establish CSBCC Building Maintenance & Repair Non-Capital Reserve Fund – Public Hearing

Ms. Walter said at the end of each year we want to set aside revenues from the Claremont Savings Bank Community Center (CSBCC) in a non-capital reserve fund (5% for the building not to exceed \$30,000 each year and 10% for equipment not to exceed \$60,000 each year). Oversight will be by the Council.

Ms. Walter said the funds are held by the Trustee of Trust Funds in a trust fund account. Ms. Taylor said only Council can authorize expenditures.

A motion was made by Mr. Simonds and seconded by Ms. Messier to adopt Resolution 2014-6 Establish CSBCC Building Maintenance & Repair Non-Capital Reserve Fund.

Mr. Simonds read the resolution into the record.

There was a discussion about cost recovery. Mr. Santagate said this method won't affect the cost recovery. Ms. Walter said this will not affect the tax rate. Ms. Lovett thinks we have to have a plan. Ms. Walter said we have a lease schedule. She said the goal for cost recovery when we started the new community center was no more than what the taxpayers were paying at the time we bonded the community center. Even with this, we should reach that goal. Ms. Lovett said the cost recovery rate for FY 2015 is 52 cents. Mr. Santagate said, in reference to Ms. Lovett's request for a plan, that the plan is to not allow the building and equipment to deteriorate. Mr. Koloski would like a mechanism in this for regular reviews. He talked about classes and that everyone should pay for them and that money could be used toward this. Mr. Bergeron said anticipated revenue is not guaranteed. Ms. Walter said this will not impact cost recovery. With this, the money will be available for repairs when you need them. Ms. Lovett said she was uncomfortable approving this when it was not originally in the budget. Ms. Walter said at the end of the year Council can change this for 2015.

Ms. Lovett said Council talked about revenues and fee schedules in January and it is now June and it hasn't been done. Ms. Walter said we need to have the history to know where we are going.

Mayor Neilsen opened the public hearing.

Bernie Folta, Ward 3, asked if Council was informed that the administration was contemplating setting up a reserve fund. Mr. Santagate said yes.

Roll call vote: motion carried 8-0.

Resolution 2014-7 Establish CSBCC Equipment Non-Capital Reserve Fund – Public Hearing

A motion was made by Ms. Messier and seconded by Mr. Simonds to adopt Resolution 2014-7 Establish CSBCC Equipment Non-Capital Reserve Fund.

Ms. Messier read the resolution into the record.

Mayor Neilsen opened the public hearing. No one spoke. He closed it.

Roll call vote: motion carried 8-0.

Resolution 2014-8 Encumbrance Budget – Public Hearing

Ms. Walter said this is a list of the projects to be carried over to next year.

A motion was made by Mr. Koloski and seconded by Mr. Bergeron to adopt Resolution 2014-8 Encumbrance Budget.

Mr. Koloski read the resolution into the record.

Mayor Neilsen opened the public hearing. No one spoke. He closed it.

Roll call vote: motion carried 8-0.

Resolution 2014-9 Accessing Money from Timber Cut to use at Moody Park – Public Hearing

Ms. Walter said this is to do clean up and trail maintenance work at Moody Park.

A motion was made by Mr. Simonds and seconded by Ms. Towle to adopt Resolution 2014-9 Accessing Money from Timber Cut to use at Moody Park.

Mr. Simonds read the resolution into the record.

Mayor Neilsen opened the public hearing.

Bernie Folta, Ward 3, asked who the custodian of forest management fund is. Ms. Taylor said the Trustee of Trust Funds is.

Mayor Neilsen closed the public hearing.

Roll call vote: motion carried 8-0.

Motion to Accept OHRV Enforcement Grant of \$2,160 from NH Fish and Game

Police Chief Alex Scott said this is through NH Fish and Game. This will allow patrols to continue July 2014 to June 30, 2015 and will allow 12 4-hour patrols.

A motion was made by Mr. Koloski and seconded by Mr. Simonds to authorize the City Manager, or his designees, to apply for, enter into an agreement with and accept a grant in the amount of two thousand, one hundred and sixty dollars (\$2,160.00) from the State of New Hampshire Fish and Game Department for the purpose of Off Highway Recreational Vehicle enforcement by the Claremont Police Department.

Roll call vote: motion carried 8-0.

Motion to Approve Application for COPS Grant

Chief Scott said this will allow us to hire another police officer. Maximum federal share is \$125,000. Minimum 25% local cash match. It will cover the 1st year at 75%, 2nd year at 50%, 3rd year at 25%, and the 4th year will be covered by the City at 100%. It will bring our full time sworn strength to 26.

A motion was made by Mr. Simonds and seconded by Ms. Towle to authorize the City Manager, or his designees, to take such actions as may be necessary to apply for and, if awarded, accept a federal grant for the COPS Fiscal Year 2014 Universal Hiring Program.

Mayor Neilsen opened the public hearing. No one spoke. He closed it.

Voice vote: motion carried 8-0.

Motion to Accept EMS Supplemental Oxygen Equipment from NH DHHS

Fire Chief Rick Bergeron said this is for portable supplemental oxygen. It will be used by the hospital in the event of a mass casualty incident.

A motion was made by Ms. Lovett and seconded by Mr. Reed to authorize the City Manager, or his designees, to undertake all actions and to execute all documents as may be required to accept EMS Supplemental Oxygen Equipment from the New Hampshire Department of Health and Human Services, as part of the state's Critical Care and Supplemental Oxygen Program, pursuant to a U.S. Department of Homeland Security Grant to the State of New Hampshire.

Voice vote: motion carried 8-0.

Motion to Sell Properties Acquired by Tax Deed

Ms. Walter said this is a list of properties to be taken and sold for failure to pay property taxes.

A motion was made by Mr. Reed and seconded by Ms. Towle that the City Council, pursuant to RSA 80:80, hereby authorizes the Mayor to transfer title to any real estate acquired as the result of default of redemption of nonpayment of taxes, by public auction or by advertised sealed bid or to dispose of tax deeded property in such manner as justice may require.

The City Council authorizes the Tax Collector to record at the Sullivan County Registry of Deeds all transfers of such property as may occur. The City Council further authorizes the City Manager or his designees to undertake all such actions as may be required to implement this motion.

Mr. Reed read the motion into the record.

Voice vote: motion carried 8-0.

Motion to Refuse Tax Deeds

Ms. Walter said the City typically doesn't take mobile homes because of the fees that would be owed to the mobile home park. All of these are mobile homes except for 39 Central Street which is a condemned building. The Court has ruled we can remediate this. It has been condemned and we have the authority to take it down. We have until August 1st to take action otherwise we will have to go back to Court. We put \$50,000 in the 2015 budget to remediate some of the issues. We have to remediate the asbestos before demolition.

A motion was made by Ms. Lovett and seconded by Mr. Reed that the City Council, having reviewed the list of impending tax deed parcels as presented by the City's Tax Collector, hereby notifies the Tax Collector that she shall not execute a deed of the real estate to the City for the following parcels because the Council has determined in its judgment that acceptance would subject the City to undesirable obligations or liability risks, including the potential liability as an owner of property under state and federal law which imposes strict liability on owners for environmental impairment of the real estate involved:

119-354	39 Central Street
159-7-1	84 Case Hill Rd
58-5-70	3 Angela Place
57-21-6	8 Madison Place
57-21-32	34 Madison Place
129-141-12	5 Dennison Ave
129-141-10	9 Dennison Ave
129-141-7	15 Dennison Ave
159-56-17	8 Upham Place
159-56-20	14 Upham Place
159-56-13	35 Upham Place

The City Council further authorizes the Tax Collector to record at the Sullivan County Registry of Deeds all such tax deeds as may be issued to the City by the Tax Collector.

Voice vote: motion carried 8-0.

Establish Date and Time for Visit to JSL and Arrowhead

Junior Sports League (JSL) closes June 20th for the summer.

Council agreed to meet at City Hall on June 20th at 6 p.m. in the City Manager's office, go to Arrowhead and then to the JSL.

Future Workshop Items

Mayor Neilsen said the goal for the workshop meetings would be to meet at 6:30 p.m. and be done at 9 p.m.

Ms. Towle would like to discuss an airport marketing plan for the next three years.

Ms. Lovett would like to talk about the City Council's strategic plan.

Council agreed the June 25, 2014, agenda would include CDBG Public Facility Grant Application, Strategic Plan and City Goals & Objectives, and Future Workshop Meeting Agenda Items.

Mr. Koloski asked for the Airport Advisory Board to submit a proposed marketing plan. The Airport marketing plan will be presented at a future Council meeting.

CITY MANAGER'S REPORT

None

FUTURE AGENDA ITEMS AND DIRECTIVES

Mr. Koloski asked that the agenda be included as additional information when you see a Council meeting on the City's webpage calendar.

Mr. Bergeron talked about the need to add a second meeting per month. Mayor Neilsen said there will be two meetings a month, the second and fourth Wednesdays of the month.

COMMITTEE REPORTS

Business Corridor – Steering Committee

None

CONSULTATION WITH LEGAL COUNSEL

None

ADJOURNMENT

At 12:00 a.m., a motion was made by Ms. Lovett and seconded by Ms. Messier to adjourn.

Voice vote: motion carried 8-0.

Respectfully Submitted,

Dorée M. Russell
Clerk to the Council