



Master Plan Steering Committee
Tuesday, September 20, 2016 at 5:15 p.m.
The Visitor Center, 14 North Street

MINUTES
Approved 10/18/2016

I. Call to Order

Mr. Putnam called the meeting to order at 5:15PM.

Present: Melissa Richmond, Debora Matteau, David Putnam, Andy Lafreniere, Jim Feleen, Marilyn Harris, Abigail Carman

Absent: Nick Koloski, Bill Carpenter, Eileen Skowronski, Richard Wahrlich

Staff: Nancy Merrill, Director, Planning and Development Department; Zachary Williams, Business Development Coordinator

Motion: To accept the agenda as presented.

Made by: Ms. Matteau **Second:** Ms. Carman

Vote: Unanimous in favor

II. Minutes

a. July 19, 2016

Ms. Richmond asked to have this sentence changed from “Arts should not be combined with STEM” to “arts should be combined with STEM”

Motion: To accept the minutes of July 19th as amended.

Made by: Ms. Matteau **Second:** Ms. Harris

Vote: Carman and Harris abstained; all others voted in favor

III. Business

a. Draft Vision Statement

Ms. Merrill presented draft 7 of the vision statement, which the committee reviewed, discussed and made minor changes to.

Motion: To approve this draft as amended.

Made by: Ms. Carman **Second:** Ms. Matteau

Vote: Unanimous in favor.

b. Subcommittees update

Work on the energy, community facilities, natural resources and parks & recreation chapters are underway and mostly on schedule to be completed by early October. Land Use had a late start and has had quorum issues, so that chapter may be done a bit later.

The idea of adding to the plan positive testimonials and constructive negatives about the City was suggested.

Zach Williams is leaving the City for a new job with Senator Shaheen's office. Everyone wished him well in his endeavors.

IV. Correspondence

V. Other

Marlene Jordan has stepped down from the Land Use subcommittee due to schedule conflicts. Mr. Putnam will contact Mr. Ward about his participation with the Land Use chapter. Mr. Putnam asked to be added to the Housing subcommittee.

VI. Adjournment

Motion: To adjourn the meeting.

Made by: Ms. Matteau

Second: Ms. Richmond

Vote: Unanimous in favor

The meeting adjourned at 6:10 PM.

Respectfully submitted,

deForest Bearse