

Trustee Meeting, February 18, 2015

Called to order at 6:05 pm.

Roll Call

Present: Bill Scala, Arthur Vidro, Mary Vidro and Sean Magee. Also present Director Michael and Secretary Marta Smith.

Secretary's Report

The report was read and Bill Scala made the motion to accept it as written, seconded by Mary Vidro and passed.

Treasurer's Report

No Treasurer's report for February.

Old business

The replacement of the microfilm reader was discussed and Michael Grace said he had spoken to the salesman and he has agreed to set up a demonstration at our convenience. Michael Grace will set up a time and let everyone know when it is.

New Business

Changing the time of the monthly meetings was discussed. It was suggested by Michael Grace and Marta Smith that the meetings begin at 5:30 if possible. Everyone agreed to the time change and beginning in March the meetings will begin at 5:15 instead of 6:00.

The 2016 budget was discussed, Michael Grace said that the budget presentation for the library will probably be sometime in May.

There was discussion about the IRS forms-or lack of IRS forms and Michael Grace said that the library will provide limited copies of tax booklets for check out and will print out needed forms but that we will charge per form for multiple copies.

Mary Vidro recommended power washing the front of the library building and Michael Grace said that it had already been done a couple of years ago and it made very little difference-the color is the result of years of wear from the elements. It was agreed that it can now be considered "historic" dirt. It may possibly be from coal dust from bygone eras.

City Librarian's Report

The library continued to be busy in January with patrons checking out 8,589 items during the month. Patrons used 844 computer sessions for a total of 664 hours of computer time during the month. 119 items were loaned to other libraries through interlibrary loan and 376 new items were added to the collection. During the month 35 new patrons signed up for library cards. Patrons downloaded 349 items from the library's downloadable books service.

On January 13th the library activated a login system on the library's wireless internet access service. Access to the library's wireless now requires a valid library card number or a guest pass. This system will allow us to track usage statistics for wireless access. For the last two and a half weeks of January patrons used 143 hours of wireless internet service.

The library is beginning a monthly crafting program for adults and young adults beginning February 4th at 4:00 pm. The programs will be held on the first Wednesday of each month.

Children's programs are back beginning in February with Pre-School Story time on Mondays at 4:00 pm and a Toddler Activity Time on Tuesdays at 10:30 am. Crafty Thursdays will be held on February 12th, 26th, and March 12th at 10:30 am. There will also be a special butterfly Valentine's Day craft program on Wednesday, February 11th at 4:00 pm.

Tax forms are now available at the library. This year to save money the IRS is only sending us 1040, 1040A, and 1040EZ forms without the booklets. Forms are also available for download from the library website.

The next meeting will be on Wednesday, March 18th at 5:30 pm.

Bill Scala moved to adjourn, seconded by Arthur Vidro, and the meeting adjourned at 6:50 pm.