

Fiske Free Library Board of Trustees Meeting, Wednesday, April 15, 2015

Called to order at 5:15 p.m.

### **Roll Call**

Present: Arthur Vidro, Mary Vidro, Sean Magee and Bill Scala. Also present Director Michael Grace and Secretary Marta Smith.

### **Secretary's Report**

Read and Arthur Vidro asked for a revision from will be to was on one section on page 2 referring to the Saint Patrick's Day program. Bill Scala made the motion to accept the minutes with the change, seconded by Arthur Vidro and passed.

### **Treasurer's Report**

Mike Grace presented the report and also mentioned that the trust funds would be disbursed soon. Bill Scala asked what the amount was for trust funds and Mike Grace said approximately \$1,500-\$2,000.

Bill Scala moved to accept the report, seconded by Mary Vidro and accepted.

### **Old Business**

The microfilm machine Demo was held on Wednesday, April 1, 2015 and observed by Arthur and Mary Vidro, Sean Magee as well as most of the staff of the library. Mike Grace presented copies of information on the three models for consideration and the cost. The Productivity Suite is only available on the two more expensive models, but Mike Grace said that we can get by without that add-on at this time. The spot editing feature is also available on the two more expensive models and is something that we would use. Mike Grace recommended the 2000 model. He also said that he was applying for two different grants that could help pay for the machine. One is from Claremont Savings Bank and the other is from the Mascoma Bank. He suggested waiting to appropriate funds for the machine until we see if any grant money is forthcoming; at which time we can decide on either the best or the second best model. Waiting for the grant money would only delay the process for a month or two.

Bill Scala asked if everyone was agreed that replacing the machine was what they wanted regardless of whether or not the grant money was awarded to the library. Everyone agreed that it was necessary to replace the microfilm machine sooner rather than later. Bill Scala asked if Mike Grace wanted a motion on the matter of applying for grants to purchase the machine. At that time Arthur Vidro made the motion to approve Mike Grace pursuing grant money to help with the purchase of the mid-level microfilm machine and with or without the grant money, the subject of what funds to use would be voted on after the grant process was through and the machine would be purchased with grant money, trustee money if the grants came through with the option of paying with other funds if not.

Bill Scala recommended that Mike Grace keep the line item in the budget for heating oil higher rather than lower as it looks like the price will be going up at the time when we most need it. Mike Grace said that we would already be at a "locked in" price negotiated by the city finance officer.

## **New Business**

Mike Grace said that now that spring seems to have arrived he will be doing repairs outside-the sign out front will be repaired and painted, the overhead lamp has been replaced and will be installed soon, stump removal and planting will be taking place. Mary Vidro has offered to help with the planting. The circular garden will be deconstructed and moved.

## **City Librarian's Report**

Circulation in March was very strong with patrons checking out 9,183 items during the month, an average of 353 items per day. This is the most checkouts in March since 2011. Patrons used 770 computer sessions and 172 wireless internet sessions for a total of 771 hours of computer time. On average the library provided patrons with 30 hours of computer access per day during March. Approximately 5,000 people visited the library during the month for an average of 200 per day. 147 items were loaned to other libraries through interlibrary loan and 360 new items were added to the collection. During March 36 new patrons signed up for library cards and 466 items were downloaded from the libraries downloadable books service.

The Children's department was very busy in March with over 2,800 children's books checked out. Children's programs resumed April 2<sup>nd</sup> after a short break with story time on Mondays at 4:00, toddler activity time on Tuesdays at 10:30, and craft time on Thursdays at 10:30.

A variety of programs are on tap for the month of April. On the 11th the library in partnership with the CSB Community Center, will be hosting an exhibit of Civil War weapons and artifacts. Wayne McCutcheon will speak about the exhibit of weapons from the Paul Eseppi Collection and their connection to Claremont. This program and exhibit will be held in the CSB Community Center. On the 14<sup>th</sup> the library will be hosting Eric Herman and his "Cool Tunes for Kids". And on April 25<sup>th</sup> artist and storyteller Marina Forbes will return with a program on the history and art of the Russian Firebird.

The next meeting will be on Wednesday, May 20<sup>th</sup> at 5:15 pm.

Bill Scala made the motion to adjourn the meeting, seconded by Mary Vidro. The meeting was adjourned at 6:05 pm.