



Fiske Free Library
108 Broad Street
Claremont, New Hampshire 03743
Ph: (603) 542-7017
Fax: (603) 542-7029
Email: mgrace@claremontnh.com
www.claremontnh.com

Trustee Meeting Wednesday, June 19, 2013
Meeting called to order at 6:03 pm.

Roll Call

Present: Henry Normandin, Pat Leahy, Cynthia Densmore, Jim Allen, Marty Davis. Also present Director, Michael Grace and Secretary, Marta Smith.

Secretary's Report

Read, and one correction was made for the spelling of Lauren Simpson's name. Pat Leahy moved to accept it with the correction, 2nded by Henry Normandin and passed.

Treasurer's Report

The Treasurer's Report is next due in July.

Old Business

- Webpage- Marty Davis asked about changes on our website pages and Mike Grace said that the pages were actually PDF documents and that we had wanted them that way because it's easier to make changes and update them. Marty Davis asked if we would be adding color or anything to the pages and Mike Grace indicated that the pages were as we had asked and what we wanted and no changes would be made in design.
- Database- Marty Davis asked when we would be setting up the e-mail database for newsletter/program notification, etc. Mike Grace said that he would be going to a workshop to learn the ins and outs of manipulating the new website. He also said that the Board needed to vote to appropriate money to pay for the database. Marty Davis suggested taking the money out of the library budget, but Mike Grace said that since the trustees had requested it, the money should come out of their funds. Pat Leahy asked how much it would cost and Mike Grace said about \$180.00. She suggested that since it cost so little the trustees should just pay for it and get it set up. Henry Normandin moved to spend the money and buy the set up, seconded by Pat Leahy and passed.

New Business

- Policy on religious posters- Marty Davis asked what the policy was on religious posters, etc. Mike Grace and Marta Smith explained that we allow various groups to post items on the bulletin board within reason. The bulletin board is used mostly for free programs and we usually don't allow for profit or businesses to advertise on it. However, even though the public is supposed to get prior approval before posting flyers, they don't always ask.
- Religious books- Marty Davis said that upon looking through our religion section he noticed we had the Book of Mormon and asked if we also had the Bible, the Koran and other religions. Marta Smith indicated that we do actually have all of the religions and in building the collection every effort is made to keep it balanced.
- By-laws- Marty Davis brought samples of the by-laws of various area libraries to share. He suggested everyone look them over with the idea of creating by-laws for the Fiske Library board. Mike Grace said that the library by-laws are actually already in place in the Library policy manual. He gave Marty Davis a copy to share with the rest of the board.

- Marty stated that the copy of the by-laws is, however, not current and that no by-laws currently exist. This is because the by-laws which Mike provided were part of Resolution 89-8 which was superseded last year by Ordinance 525 which makes provision for creating by-laws but does not include by-laws. Marty Davis said that the present city ordinance gave the board limited power over policy but that the trustees could possibly in the future petition the council to change the ordinance to add to the scope of the duties they presently have. He suggested everyone read over the samples and plan on a work session to draft new proposed by-laws in July.

Pat Leahy asked about grants, which she had seen in a previous copy of the minutes, and wondered what things the library used grant money for. Mike Grace and Marta Smith explained that grants are usually obtained for specific one time projects or events; programs, special items for the children's collection, etc. Pat Leahy mentioned that Claremont Savings Bank often awards grant money and Mike Grace said that Colin Sanborn had recently asked for and received grant money to use for special programs he is working on for the 250th birthday of the city.

City Librarian's Report

During May library patrons checked out 7,842 items. Just over 5,100 people visited the library during the month, an average of 243 per day. Patrons used 826 computer sessions for a total of 571 hours of computer usage during the month. Patrons used 27 hours of computer time per day during the month. 143 items were loaned to other libraries through interlibrary loan and 504 new items were added to the collection. Patrons downloaded 134 audio books and 118 e-books from our downloadable book service.

21 children attended Toddler Activity Time during May. Registration for the Children's Summer Reading Program "Dig into Reading" will begin on June 20th. On Friday, June 21st Steve Blunt will kick off the summer with his Dig into Reading Rockin' Sing Along." Sadly, during May the library staff said goodbye to Assistant Children's Librarian Karen Lord whose family moved out of town. Karen had worked at the library since 2008.

The library presented two excellent programs during May. On May 9th Adair Mulligan presented "A Walk Back in Time: the Secrets of Cellar Holes," describing her project to map and document all existing cellar holes in Lyme, New Hampshire. The program linked the locations and types of cellar holes found to the land use and settlement patterns in Lyme. On May 23rd New Hampshire musician Don Watson presented "Welcome Home to New Hampshire," a program of songs about life in the Granite State. Mr. Watson was recently featured on an episode of New Hampshire Chronicle. On June 4th, author Guntis Goncarovs will be back to present a program on the sinking of the Hunley, a Confederate submarine, and on June 13th "Mooseman" Rick Libbey will present a slide show of his nature photography entitled "Stalking the Wild Moose."