

Frances J. Tolles Home Complex

44 Sullivan Street

Claremont, NH 03743

Phone - (603) 542-3070

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Notice

Date and time change.

BOARD of TRUSTEES MEETING

April 17th 2015

8am – Frances J. Tolles Home Living Room

Minutes

1. Call meeting to order
 - A. Sign Roll – R. Vinduska, D. Yurek, V. Landry, C. Dole
 - B. Establish quorum- yes
 - C. Approve agenda – Motion to accept agenda with addition of (8. B, Life Safety Sprinkler Contract – V. Landry) was made by D. Yurek and seconded by C. Dole. Motion Passed.
2. Chairperson's Notes – Rebecca Vinduska
3. Secretary's Report – March 2015 Minutes- Motion to accept minutes of 03/27/15 meeting was made by D. Yurek and seconded by C. Dole. Motion passed.
4. Treasurer's Report – V. Landry. – April report to be added to may agenda.
5. Site Manager's Report – K. McAllister reported that all was well. We have 1 apt available and an ad is being placed in the newspaper. We will be moving forward with our first short term/respice rental in May.
6. Public Comment – no public in attendance.
7. Old Business
 - A. Annual Budget update. – Budget Committee- V. Landry reported for the Committee. They met and reviewed the letter received from the Trustees of Trust in response to the Committee's questions. The Committee still has questions as to why the operating funds have gone down while the Trust principles have increased. V. Landry will follow up with the Trustees of Trust.
 - B. Remodel Update – K. McAllister reported that the remodel is going well, the electrical is progressing with the re wire. The building inspectors from the City approved rough in and pressure test. The plumbing has started to install the shower units. We are within budget but will know more by next Board mtg if we will need to request additional funds from the Building fund to complete the finish carpentry and painting which may have been underestimated.

Board approved 05/18/15

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8. New Business

A. Short term Disability Insurance renewal. To be re added to the May agenda.

B. Life Safety Sprinkler Contract – V. Landry reported that she had questions in regards to the Contract with Life Safety. K. McAllister reviewed that our contract had expired but that they had called and scheduled to do our annual inspection. They performed all task and sent a report. The cost was the same as had been when we were under contract. K. McAllister is to get new quotes from companies to do our annual fire safety inspections.

9. Adjournment – V. Landry made a motion to adjourn, C. Dole seconded. Motion passed.