

Frances J. Tolles Home Complex

44 Sullivan Street

Claremont, NH 03743

Phone - (603) 542-3070

E-Mail - Tolleshome@myfairpoint.net

BOARD of TRUSTEES MEETING

Friday, Feb 21, 2014

8:00 AM – Frances J. Tolles Home Living Room

Minutes

1. Call meeting to order
 - A. Sign Roll, absent –C. Dole, R. Vinduska, A. Raymond
 - B. Establish quorum - yes
 - C. Approve agenda – Motion to approve Agenda as presented was made by V. Landry and seconded by L. Mentillo, Motion passed.
2. Chairperson's Notes – Rebecca Vinduska - Absent
3. Secretary's Report – Jan2014 Minutes -Deb Yurek – Motion to approve was made by V. Landry and seconded by W. Moquin.
4. Treasurer's Report – Vicki Landry presented,
 - A. Jan Profit /Loss. –presented a report.
 - B. Combined expenditures posting to reports, Pro's and Con's. - presented the report with combined postings. Board members liked the new format.
 - C. Annual Budget date change review. –presented a projected monthly income and expenses with 2 scenarios;
 1. Where we are at without the operating funds that come in April from the Trust.
 2. Were we will be with the budget Annual date change in June 2014 as voted in by the Board 02/15/13.Motion to approve financial reports as presented was made by L. Mentillo and seconded by W. Moquin. Motion Passed with V. Landry abstaining.
5. Site Manager's Report – Keith McAllister provided a verbal report stating that all was good. We still have 2 vacant rooms and have placed ads in the Eagle times. The Tenant mtg was held and attendance was good and Trustee L. Mentillo joined the mtg. Tenants reported that they are very pleased with items being done by Maintenance. The annual rent recertification process is being processed and new rent amounts and Lease and Rules will begin April 1st.
6. Public Comment – No one in attendance.

Board approved 03/21/14

Frances J. Tolles Home Complex

44 Sullivan Street

Claremont, NH 03743

Phone - (603) 542-3070

E-Mail - Tolleshome@myfairpoint.net

7. Old Business

A. Lease/Rules change. -Board reviewed some suggested change and would like to have added back into the March agenda.

B. Health Insurance. – Site mgr presented that we did not receive the packet for review from LGC. -Tabled until next mtg.

8. New Business

A. Elevator doors – Site mgr presented info on a new infrared safety system that can be installed in the elevator which will keep the doors open until all are entered. The system we have now closes the doors and reopens if the black bumper has resistance from a person.

-Motion to Table until July 2014 mtg was made by V. Landry and seconded by L. Mentillo. Motion passed.

9. Adjournment

Motion to adjourn was made by W. Moquin and Seconded by L. Mentillo. Motion passed.