

Frances J. Tolles Home Complex

44 Sullivan Street

Claremont, NH 03743

Phone - (603) 542-3070

E-Mail - Tolleshome@myfairpoint.net

Notice

Date and time change.

BOARD of TRUSTEES MEETING

March 27th 2015

8am – Frances J. Tolles Home Living Room

Minutes

1. Call meeting to order
 - A. Sign Roll – 4 Trustees, 1 absent.
 - B. Establish quorum - Yes
 - C. Approve agenda – Motion to approve the Agenda as presented was made by W. Moquin and seconded by C. Dole. Motion passed.
2. Chairperson's Notes – Rebecca Vinduska accepted W. Moquins resignation from the Board and thanked her for her service to the Tolles Home.
3. Secretary's Report – Feb 2015 Minutes – Motion to approve minutes from Feb Trustee mtg was made by W. Moquin and seconded by C. Dole. Motion Passed.
4. Treasurer's Report – Motion to approve Feb financials as presented was made by W. Moquin and seconded by C. Dole. Motion passed
5. Site Manager's Report – K. McAllister reported that the remodel on the 2nd floor of the Tolles home has started and is going well. The annual rent recertification has been completed.
6. Public Comment - no public in attendance.
7. Old Business
 - A. Annual Budget update. – Budget Committee. – Due to her absence, V. Landry had emailed and asked K. McAllister to bring to the Board a request to schedule a committee mtg. Committee members set a date and time.
 - B. Respite/short term lease agreement review. K McAllister presented a revised draft of the lease agreement for review and approval. Motion to approve the lease agreement as presented with K. McAllister and R. Vinduska to research and complete the clause for the refund policy was made by W. Moquin and seconded by C. Dole. Motion Passed.
8. New Business - None
9. Adjournment – Motion to adjourn March mtg was made by W. Moquin and seconded by C. Dole. Motion passed.

Approved 04/27/15

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