

Frances J. Tolles Home Complex

44 Sullivan Street

Claremont, NH 03743

Phone - (603) 542-3070

E-Mail - Tolleshome@myfairpoint.net

BOARD of TRUSTEES MEETING

Sept 11th 2015

8:00 am – Frances J. Tolles Home Living Room

Minutes

1. Call meeting to order
 - A. Sign Roll – R. Vinduska, D. Yurek, C. Dole, Carol Symonds.
 - B. Establish quorum- yes
 - C. Approve agenda – Motion to approve agenda was made by C. Dole and seconded by C. Symonds. Motion passed.
2. Chairperson's Notes – Rebecca Vinduska
3. Secretary's Report –Aug 2015 Minutes- Motion to approve Minutes as presented was made by C. Dole and seconded by D. Yurek. Motion passed.
4. Treasurer's Report – V. Landry-Aug 2015- Tabled until Oct mtg. Site Mgr to coordinate a Budget Committee meeting in early October.
5. Site Manager's Report – K. McAllister reported:
 - A. That an eviction notice was given to a Tenant for Rules and Regulation violation.
 - B. That the three apartment remodel was going well and on schedule and budget.
 - K. McAllister reported that we may need to have an electrician to update and add GFI's in the bathrooms.
 - C. Another room had been rented at the Tolles Home bringing us to a total of four rented.
 - D. We provided one daytime respite that could have led to possible more for this individual. The individual had greater needs than we could accommodate. It was a good learning experience for staff.
 - E. Reported that we have been having issues with the kitchen stove burners and oven maintaining temperatures. Trustees recommended having it looked at by a qualified stove repair person.
6. Public Comment – No public in attendance.

Board approved 10/18/15

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7. Old Business

A. Annual Budget – Budget Committee – Tabled until Oct mtg.

B. Election of Officers. – Tabled until Oct mtg.

8. New Business

K. McAllister presented that we had an application from a person who was over the income limits but was interested in living in one of the Helen Jones Apts. The Trustees discussed that it may be time to look at the Income limits. Trustee's asked it be added to Oct Agenda.

9. Adjournment – Motion to adjourn was made by D. Yurek and seconded by C. Dole. Motion passed.