

Frances J. Tolles Home Complex

44 Sullivan Street

Claremont, NH 03743

Phone - (603) 542-3070

E-Mail - Tolleshome@myfairpoint.net

BOARD of TRUSTEES MEETING

August 17th 2018

3:45 pm – Frances J. Tolles Home Living Room

Minutes

1. Call meeting to order
 - A. Sign Roll – Present, D. Yurek, C. Leavitt, J. Hall, K. Livingston
 - B. Establish quorum- yes
 - C. Approve agenda –Motion to approve Agenda as presented was made by C. Leavitt and seconded by D. Yurek. Motion passed.
2. Co- Chairperson’s Notes – D. Yurek thanked everyone for being here.
3. Secretary’s Report –June 2018 Minutes. Motion to accept the June15th meeting minutes was made by J. Hall and seconded by K. Livingston. Motion passed.
4. Treasurer’s Report – V. Landry – was not present to present the Treasurers report.
5. Site Manager’s Report – K. McAllister provided a verbal report. Staff vacations have been taken and /or planned within the next couple of week. A new refrigerator was purchased for apt 8A Walnut St. Site Manager showed the vacant apartment to the next in line on the waiting list. It was declined due to being 2nd floor. Others on waitlist have been contacted but have not returned calls.
6. Public Comment – No public in attendance.
7. Old Business
 - A. Rubbish removal.

Site Manager reviewed quotes for Rubbish Removal,
Casella – current – \$261.12 per month for rubbish and recycling
Picard and Sons – \$60.00 per month, no recycling
LaBounty – \$60.00 per month, rubbish and recycling
Motion to approve LaBounty for rubbish and recycling removal was made by D. Yurek and seconded by J. Hall. Motion approved.

Approved 10/19/18

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B. Weekend snow removal.

Site Manager reviewed quotes for weekend snow removal

Todd's Property Maintenance - \$120.00 per occurrence, \$30.00 per occurrence for shoveling and sanding walkways.

Maurice's Enterprises – \$125.00 per occurrence, \$95.00 to sand /salt Lots only, no pathway clearing available.

Motion to put snow removal bid out for one additional bid and authorize Chair or Co Chair to give final approval for the 2018-2019 seasons. Motion approved.

8. New Business - none

9. Adjournment – Motion to Adjourn was made by D. Yurek and seconded by J. Hall. Motion passed.