

# **Frances J. Tolles Home Complex**

**44 Sullivan Street**

**Claremont, NH 03743**

**Phone - (603) 542-3070**

**E-Mail - Tolleshome@myfairpoint.net**

## **Notice**

### **BOARD of TRUSTEES MEETING**

**July 22<sup>nd</sup> 2016**

**8am – Frances J. Tolles Home Living Room**

**Minutes**

1. Call meeting to order
  - A. Sign Roll – Present R. Vinduska, D. Yurek, V. Landry, C. Dole
  - B. Establish quorum - yes
  - C. Approve agenda – Motion to approve agenda as amended with June financials tabled made by C. Dole and seconded by V. Landry. Motion approved.
2. Chairperson's Notes – Rebecca Vinduska asked all Trustees to talk to at least one person who might have interest in serving on the Board of Trustees and to report back at the next meeting.
3. Secretary's Report – May 2016 Minutes were presented. Motion to accept May 2016 minutes as amended to fix error #7 Old Business B. Health Trust to replace Local Gov. Ctr. was made by V. Landry and seconded by D. Yurek. Motion passed.
4. Treasurer's Report – V. Landry presented April, May, 2016 financials for review. Motion to approve financial reports as presented was made by D. Yurek and seconded by C. Dole. Motion passed with V. Landry abstaining.
5. Site Manager's Report – K. McAllister presented written report for June/July 2016. Motion to accept Site Managers report was made by D. Yurek and seconded by C. Dole. Motion passed
6. Public Comment – no public in attendance.
7. Old Business
  - A. Fire Safety Inspection Report update – presentation by Vermont Life safety. Jeff from VLS reviewed the Inspection Report that was completed for our Annual Inspection and presented how to upgrade our Alarm System to today's standards. Motion to accept the proposal dated 07/19/16 to upgrade our fire alarm system as presented by VLS our contracted Fire Safety Inspection Company was made by V. Landry and seconded by D. Yurek. Motion passed.

*Board approved 09/16/16*

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8. New Business

A. Board of Trustees mtg dates /time discussion. Tabled until next mtg

Motion to go into Executive session at 9:40 was made by V. Landry and Seconded by C. Dole. Motion passed.

Motion to come out of Executive session at 10:00 was made by V. Landry and seconded by D. Yurek. Motion passed.

9. Adjournment –Motion to adjourn was made by D. Yurek and seconded by V. Landry. Motion passed.