

Frances J. Tolles Home Complex

44 Sullivan Street

Claremont, NH 03743

Phone - (603) 542-3070

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BOARD of TRUSTEES MEETING

Friday, June 20th, 2014

8:00 AM – Frances J. Tolles Home Living Room

Minutes

1. Call meeting to order
 - A. Sign Roll – Absent, A. Raymond, Wendy Moquin.
 - B. Establish quorum - Yes
 - C. Approve agenda – Motion to approve agenda was made by D. Yurek and seconded by V. Landry. Motion passed.

2. Chairperson's Notes – Rebecca Vinduska stated that with successful review of past budgets in preparation for this new budget that the Tolles Home runs successfully with a lean budget and has not been frivolous and we will continue to save commensurate for the work we are doing.

3. Secretary's Report – May 2014 Minutes -Deb Yurek presented a draft of the May Minutes for review. Motion made by V. Landry and seconded by D. Yurek to approve the minutes. Motion passed

4. Treasurer's Report – Vicki Landry
 - A. May Profit /Loss. - V. Landry presented for review, Motion to accept May profit and loss was made by D. Yurek and seconded by C. Dole. Motion passed with V. Landry abstaining.
 - B. Annual Budget Committee Report. - V. Landry presented on behalf of the Committee a proposed budget for FY 15. V. Landry noted that the Trust fund interest used for operating cost was lower this year. Board members reviewed the proposed budget and will vote on it at the annual mtg in July. V. Landry will inquire to the Trustee of Trust as to why such a noticeable change in the interest for operating as opposed to last year.

5. Site Manager's Report – K. McAllister presented a verbal report. We still have two vacant rooms at the Tolles Home despite outreach and ads in the newspapers. It seems that the shared bathrooms are the issue, as interested tenants are stating they would like to have their own bathroom. The new maintenance shed has been scheduled for delivery from the Tech Ctr. but there were issues with loading onto a flatbed. Maintenance went over and guided the process and it will be delivered in the next week. The shed has been built for less than the approved budgeted amount.

Approved July 18th 2014,

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6. Public Comment – L. Johnson stated that he is very happy to be renting from us. He stated that he is very happy with how well maintained the property is. Larry shared that he has been keeping informed on the Claremont 250th anniversary and wondered if the Tolles Home will be participating. There is an event on Sept 20th.

7. Old Business

- A. Health Insurance. - Motion made by D. Yurek and seconded by V. Landry to table any discussion to implement employee health Insurance to July 2015. Motion passed.

8. New Business

- A. Claremont's 250th Anniversary participation by Tolles Home.-Trustees asked K. McAllister to attend the 250th Mtg and bring back ideas on how the Tolles Home can participate.

9. Adjournment – Motion to adjourn was made by V. Landry and seconded by D. Yurek. Motion passed.