

Frances J. Tolles Home Complex

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BOARD of TRUSTEES MEETING

June 15th 2018

3:45 pm – Frances J. Tolles Home Living Room

Minutes

1. Call meeting to order
 - A. Sign Roll- Present D. Yurek, C. Leavitt, J. Hall, C. Ferland, K. Livingston.
 - B. Establish quorum - yes
 - C. Approve agenda – Motion to approve the agenda as amended with waste removal discussion being added under new business 8.A was made by C. Leavitt and seconded by C. Ferland. Motion passed.
2. Co- Chairperson's Notes – D. Yurek- no notes.
3. Secretary's Report – June 2018 Minutes. Motion to approve the Minutes of the May 18th Minutes was made by D. Yurek and seconded by C. Leavitt. Motion passed.
4. Treasurer's Report – V. Landry not present, sent the May financial report for review. Motion to approve the Treasurers report was made by J. Hall and seconded by C. Ferland. Motion passed.
5. Site Manager's Report – K. McAllister provided a verbal report that all was well. We possibly will have a Respite stay. The packet for the City Council was dropped off at City Hall. The apartment Maintenance has been working on is almost completed. People on waiting list will be contacted soon. Heating fuel has been locked in at \$2.37 per gal.
6. Public Comment-

A Tenant addressed the Board that she did not understand why her request for a emotional support animal had been denied.
7. Old Business- none
8. New Business
 - A. Waste removal – Motion to get proposals for waste/trash removal was made by C. Leavitt and Seconded by J. Hall. Motion passed
9. Adjournment – Motion to have the July meeting cancelled was made by C. Leavitt and seconded by C. Ferland. Motion passed.

Motion to adjourn was made by J. Hall and seconded by K. Livingston. Motion passed.

Approved 08/17/18