

Frances J. Tolles Home Complex

44 Sullivan Street

Claremont, NH 03743

Phone - (603) 542-3070

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BOARD of TRUSTEES MEETING

Friday, May 16th, 2014

8:00 AM – Frances J. Tolles Home Living Room

Minutes

1. Call meeting to order
 - A. Sign Roll – All Trustees present.
 - B. Establish quorum - yes
 - C. Approve agenda – Motion to approve agenda with one change, move #7 A. Health Insurance. to June's mtg was made by W. Moquin and seconded by D. Yurek. Motion passed.
2. Chairperson's Notes – Rebecca Vinduska – A. Raymond started the mtg and R. Vinduska resumed Chair upon her arrival.
3. Secretary's Report – April 2014 Minutes – Motion to approve minutes was made by W. Moquin and seconded by V. Landry. Motion passed.
4. Treasurer's Report – Vicki Landry
 - A. April Profit /Loss. - Motion to accept the April 14 financial report as presented was made by D. Yurek and seconded by W. Moquin.
 - B. Annual Budget Committee.- Motion to establish a subcommittee for the purpose of planning F/Y 15 budget was made by A. Raymond and seconded by W. Moquin. Members to include D. Yurek, V. Landry, W. Moquin and R. Vinduska. Motion passed. V. Landry abstained.
5. Site Manager's Report – Keith McAllister
6. Public Comment – One community member present.

Larry Johnson presented that he has been following the Claremont 250th Anniversary planning and they will be closing down Tremont square for the celebration. He asked if the Tolles home will be participating. R. Vinduska asked that we add the 250th anniversary participation by the Tolles home to next month's agenda.
7. Old Business
 - A. Health Insurance. Removed from Agenda at Agenda approval until June.

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8. New Business

A. Planning session. - R. Vinduska facilitated a brainstorming/thought/idea exercise with the Trustees.

The Topic was- Ideas on how the Tolles Home could generate revenue and provide increased services while staying within the mission.

Idea's/thoughts

- increase rent
- Ala cart Menu of services for Tenants , Transportation, Homemaker, pill box set up, meal delivery
- More family friendly space
- Get rid of the piano, Refurbish it
- Smaller apartments
- Staff a homemaker
- RN/LNA/CNA
- Private pay
- Grants, can we accept grants
- Add meal options for apartments (delivery)
- Meals on wheels
- Accept sect 8 vouchers- concerns about FED's
- Full time Site Mgr
- Procurement of smaller buildings – provide assistance to tenants
- Research liability issues
- Provide respite, family agreement, set level of care, functionality levels
- Ala cart with respite for existing tenants
- Research current providers for current tenants
- IRS determination status – capitol campaign
- CFI Kinship care program, how to qualify as a provider
- Rent living room out for meetings
- Turn open rooms into non medical respite rooms

Rebecca thanked all Trustees for brainstorming and asked Site mgr to put the brainstorming/thought/ideas from the flip chart to a list for Trustees.

9. Adjournment – Motion to Adjourn was made by A. Raymond and seconded by V. Landry. Motion passed.