

Fiske Free Library Trustee Meeting Monday, April 16, 2018

The meeting was called to order at 5:15 pm.

Roll Call

Present: George Caccavaro, Sean Magee, Cynthia Cleveland, Arthur Vidro and Bill Scala; also present Director Michael Grace and secretary Marta Smith, and City Manager Ryan Mcnutt who came to discuss this year's budget.

New Business

The budget will be level funded, but with increases in insurance and other items there will be a need to find more cuts in the budget which will probably come from not filling empty positions.

Plans are also in the discussion stage to combine services with other towns to share costs and resources at some point in the future.

George Caccavaro questioned the change in the maintenance budget from \$1000.00 to \$300.00 and Michael Grace said that there is less that needs repair and maintenance at this time.

Secretary's Report

The report was read and Bill Scala made a motion to accept it, seconded by George Caccavaro and it was accepted as written.

Treasurer's Report

Grand total of both accounts is \$6,749.59. Arthur Vidro asked why the check which had been issued to pay for a painting hadn't been deposited and wasn't showing up in the statement from the bank. Michael Grace said that he would look into it.

Bill Scala made a motion to accept the Treasurer's Report as written, Seconded by George Caccavaro.

City Librarian's Report

Winter maintained its grip through most of March with heavy snowstorms impacting library use and illness taking a toll on staff. Patrons checked out 6,408 items during the month for an average of 237 items checked out per day. Patrons used 431 computer sessions and 163 wireless internet sessions for a total of 495 hours of computer time during the month, an average of 18 hours per day. Children used 56 sessions on the Early Learning Station computers in the Children's Dept. 81 items were loaned to other libraries through interlibrary loan and 269 new items were added to the collection. Patrons downloaded 334 audio books and 155 e-books from our downloadable books service. 41 new patrons signed up for library cards during the month. Also during March patrons performed 2,459 searches on our public catalog with 295 of those searches being done on mobile devices. The term most often searched for during the month was "Police".

Circulation of materials

2017-2018	Books	Audio-books	Music CDs	Magazines	Misc	Total Items
September	4113	481	40	32	1810	6476
October	4068	458	57	30	1865	6478
November	4505	411	117	28	1615	6676
December	3368	402	140	23	1471	5404
January	4272	500	140	17	1809	6738
February	3805	470	58	12	1473	5818
March	4204	596	43	22	1543	6408

Items added to collection

2017-2018	Books	Audio-books	Music CDs	Magazines	Misc	Total Items
September	315	2	0	3	57	377
October	265	0	0	4	90	359
November	209	6	0	0	61	276
December	136	0	2	6	33	177
January	386	21	1	2	43	453
February	216	2	6	0	48	272
March	239	1	0	0	29	269

The Library's Gilmore Room has been in demand by outside groups. During March the Gilmore Room accommodated 4H meetings, weekly bridge club meetings, and tutoring/counseling sessions.

The library hosted two excellent and well attended programs during March. On the 15th New Hampshire author Sy Montgomery, author of over 18 books on nature and animals, visited the library and gave a very informative and entertaining program on the life of the octopus. On the 26th two Master Gardeners from the University of New Hampshire helped an attentive audience get a jump on Spring with a program on Container Gardening.

During April School Vacation week (23rd to 27th) the library will be offering a variety of activities and programs. On Monday and Tuesday at 2:00 there will be mosaic tile crafts and how to build a rainmaker. On Wednesday at 2:00 there will be stories for all ages and on Thursday at 2:00 there will be a LEGO challenge. On Friday at noon the library will be hosting a brown bag picnic with dessert provided. Games and activities will be available in the Gilmore Room all week.

Arthur Vidro made the motion to accept the report, seconded by Bill Scala.

Bill Scala made the motion to adjourn, seconded by George Caccavaro. The meeting was adjourned at 6:10 PM.