

Fiske Free Library Trustee Meeting Monday, March 20, 2017

The meeting was called to order at 5:20 pm.

Roll Call

Present: George Caccavaro, Robert Arcand, Arthur Vidro and Bill Scala. Also present Director Mike Grace and secretary Marta Smith.

Secretary's Report

The report was read and Bob Arcand made the motion to accept it as read, seconded by George Caccavaro and accepted.

Treasurer's Report

Arthur Vidro said that a payment had been for trust fund books from the trust account and that there was still money left in the trust account for book orders. Bob Arcand made a motion to accept the treasurer's report, seconded by George Caccavaro and voted to accept.

City Librarian's Report

Library usage in February was impacted by several snow storms, one of which necessitated the closing of the library for a day. Patrons checked out 6,797 items during the month, an average of 309 items per day. Patrons used 497 computer sessions and 108 wireless internet sessions for a total of 461 hours of computer time. Approximately 3,700 people visited the library during February for an average of 170 per day. 106 items were loaned to other libraries through interlibrary loan and 287 new items were added to the collection. During February 29 new patrons signed up for library cards and 335 items were downloaded from the library's downloadable books service.

Tax season is in full swing and the library has 1040, 1040 A and 1040 EZ forms and instruction booklets available.

We have a couple of programs in the works for March. On the 13th we will be hosting a program on America's National Parks and on the 30th children's musician and storyteller Eric Herman will be performing.

Children's programs were well attended during February. During the month 61 children attended programs in the Children's Room. In addition to our normal story times the library offered a Valentine's craft program, a STEM creative time, LEGO programs and an introduction to Makey Makey. Sixteen students from the New England Classical Academy visited the library to research history topics. In February children used 68 early learning computer sessions in the Children's Room. Patrons checked out over 2300 items from the Children's collection during February.

Old Business

Elections of officers

Bob Arcand nominated George Caccavaro for Chairman, seconded by Arthur Vidro and the vote was unanimous to elect him as the new chairman. George Caccavaro nominated Bill Scala for the assistant

chairman, seconded by Arthur Vidro and Bill Scala was voted in as the assistant chairman by a unanimous vote. Arthur Vidro remains as treasurer.

New Business

We were budgeted this year for replacement of the library circulation system and Mike Grace discussed the changes in circulation systems since our current one was installed. All of the systems we have been looking at for comparison are about the same as far as features and will come in under our budget of \$6,500. The trustees recommended going with a local server as opposed to using Cloud technology, for security reasons and Mike Grace agreed with their concerns about the Cloud technology.

The trustees asked about the new budget and if Mike Grace knew yet where we stand as far as possible cuts, etc. and whether or not we had been given approval to hire a new Children's Librarian and he indicated that he had met with the City Manager and the City Finance Director, but that he had been told he could not talk about what had been discussed. The trustees pointed the illegality of the not talking about the budget order and asked if the new City Manager knew that the library had a Board of Trustees. Mike Grace said that he assumed that he did.

George Caccavaro made the motion to adjourn the meeting, seconded by Bill Scala and the meeting was adjourned at 5:46 pm.